

REGULAR VILLAGE OF BIRON BOARD MEETING JANUARY 10, 2011

The January 10, 2011 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Susan Carlson, Tim Krause, Dan Muleski, Bob Walker and June Siegler. Also in attendance were Public Works Supervisor Rick O'Keefe, Treasurer Pam Witt and one interested party.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on December 13, 2010. **Motion** Muleski to accept the minutes from the December 13, 2010 Regular Board Meeting, seconded Steward. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Walker reporting. **Review All Bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments –** Committee reviewed bills, non lapsing accounts and journal entries and found them to be in order. **Motion** Walker to pay all bills for the Village, Water Utility and Wastewater Departments as recommended by the Finance & Budget Committee, seconded Krause. M.C. The contract for the audit will be acted on at the next board meeting. **Review Trustee Compensation -** Chairperson Walker explained the salary comparison of Villages with similar population. Committee recommends rescinding the motion made at the December board meeting on trustee pay increase. A question was asked about the survey as to whether the communities surveyed had time limits on their meetings. This had not been asked of the municipalities in the comparison. The other issue with the pay increase was that the law had been changed in 2009 that any pay increase needed to be acted on prior to nomination papers being taken out. This pay increase could not be for the new trustees on the April 2011 ballot but would be for the new officers on the April 2012 ballot. Committee will work on a pay increase and bring it back to the board in the time frame set by statutes. **Motion** Krause to rescind the motion on December 13, 2010 pay proposal which was thought to be effective April 19, 2011 when the new trustees take office, second Walker. M.C. **Motion** Walker to accept the Finance and Budget Committee report, seconded Krause. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand December 31, 2010 is \$423,015.71. The balance includes total receipts of \$404,130.75 which includes tax collections of \$377,192.99 and expenditures of \$70,140.85. Investment accounts through December: Village Non-Lapsing Fund CD's \$396,005.06. **Water Utility:** Checking \$106,797.51, Money Market \$31,086.71, Non-Lapsing Fund \$70,087.70. **Wastewater Department:** Checking \$916.45, Non-Lapsing Fund \$14,301.45. **Motion** Krause to accept the Treasurer's report, seconded Steward. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. **CWE Update on South Biron Drive Project –** Dave Grutzik, CWE, met with committee and discussed the South Biron Drive project. The Clean Water Fund loan was also discussed and applied for. The first part of this application is to determine if we qualify for a low interest loan. If we score high enough then we would need to submit project plans. **Crack Sealing Contract with Fahrner –** The contracts with Fahrner were signed. The cracksealing contract was for \$1.50 per pound and the budget is \$7,500.00. The roads that will have black slag applied over aggregate are Kahoun Road (Hwy 54 to S. Biron Drive), Bluebird Lane (Kahoun Road to Cranberry Road), Cranberry Road (Bluebird Lane to South Biron Drive), Cardinal Street (S. Biron Drive to east end), Van Slate (Cardinal Street to S Biron Drive) for a total cost of \$36,310.00. **MSA Capital Improvement Program –** Committee discussed and will start on their 5 year plan at their next meeting. This will then be reviewed by MSA and cost estimates will be applied to the projects and prioritized. This is a 5 year working plan that can be updated and changed as needed. A CIP plan is needed to apply for some grants. **Update on Costs for Manhole on Cranberry Road –** Just an update - no resolution has been reached. **Wastewater Letter for Non Compliant Discharge of Sump Pumps –** Eight residents will be receiving letters. When the new meters are put in the crew will be checking for wastewater non compliance. **Holidays –** The following days will be holiday days off for the Village of Biron – July 1st & 4th, May 30th, September 5, November 24th and 25th, December 23rd & 26th

and January 2, 2012. Garbage will be picked up on Tuesday, May 31st, Tuesday, July 5th, Tuesday, September 6th, Tuesday, December 27th and Tuesday January 3, 2012. **Motion** Muleski to accept Public Works Committee report, seconded Siegler. M.C.

WATER UTILITY COMMITTEE: Chairperson Krause reporting. **Water Superintendent's Update** – The new readers were displayed and explained how they will fit on the old meters. The Emergency Scenario has been received in hard copy format. **Motion** Steward to accept the Water Utility Committee Report, seconded Carlson. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Carlson reporting. **Replacement of Fabric on Door Panels in M.C. Hall** – Committee reviewed samples and agreed to purchase a washable vinyl to replace the fabric on the folding doors at a cost of \$276.00. **Replacement of Counter Top in Bathroom at Municipal Center** – Various options were discussed by committee including adding a second sink. **Christmas Decorating** – Additional Christmas lights were purchased for next year. **Rental Request** – **Motion** Evenson to continue the practice of \$10.00 per hour for the Handicap Association and review at the end of the year, seconded Steward. M.C. If needed Trustee Walker would step up and take responsibility for the rental due to his involvement with the Handicap Association. **Motion** Muleski to accept the Public Property, Safety & Recreation Committee report, seconded Walker. M.C.

WASTEWATER COMMISSION: Commission Member Tammy Steward. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from January 5, 2011 meeting** - Minutes were distributed for review. The new plant expansion project should be up and running in February. **Motion** Krause to accept the Wastewater Treatment Commission report, seconded Evenson. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Introduction of Resolution Authorizing Abandonment of Beaver Street** – **Motion** Muleski to accept the introduction resolution 1-11 authorizing a portion of Beaver Street to be abandoned, seconded Steward. M.C. This resolution is only an introduction and will be followed by a public hearing on March 14, 2011. **Update on Traffic Impact Analysis** – A draft memorandum of understanding for Wis 54, 64th Street – County U/80th Street - Wood and Portage Counties between Wisconsin Dept of Transportation, Village of Biron, Wood and Portage Counties, Towns of Grant, Grand Rapids and Plover was distributed for review. A meeting will be held with the DOT and participating municipalities within a couple of weeks. There is a concern on the cost sharing aspects in the draft. After a consensus is reached the board will need to act on the memorandum of understanding. **Candidates for April Election** - There will be one open spot on the ballot. Trustee Tim Krause will not be running. An article on the open position will be run in the Biron section. The other offices on the ballot are the village president, two other trustees for a total of three trustee positions and the village treasurer. **Motion** Krause to accept the President's report, seconded Walker. M.C.

ADJOURNMENT: **Motion** Muleski to adjourn the January 10, 2011 board meeting at 7:40 p.m., seconded Siegler. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk