

**REGULAR VILLAGE OF BIRON BOARD MEETING JANUARY 13, 2014**

The January 13, 2014 Regular Village Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Susan Carlson, Mark Honkomp, Bob Walker and Dan Muleski. June Siegler was pre-approved absent. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Rick O'Keefe, and Glenn Speich from MSA Professional Services.

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held on December 9, 2013 and the Special Board Meeting held on January 2, 2014. **Motion** Honkomp to approve the minutes from the Regular Board meeting held on December 9, 2013, seconded Muleski. M.C. **Motion** Carlson to approve the minutes from the special board meeting held on January 2, 2014, seconded Evenson. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Bob Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. **Motion** Steward to approve all bills, non lapsing accounts and journal entries for the Village, Water and Wastewater departments, and to accept the Finance Committee report seconded Honkomp. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for December was \$1,443,612.68 which included \$552,604.17 in tax collection and \$847,335.89 in water revenue bond. Expenses were \$624,923.10. The checking account balance on hand December 31, 2013 was 1,125,113.63. General checking account bills were paid on check #'s 16697-16768 with 7 auto pays, to pay the State, IRS, Deferred Comp and State retirement for payroll deductions. A list of all December bills was included for the board to review. Village Non-Lapsing Fund \$428,822.03. **Water Utility:** Checking \$85,029.73. Money Market \$108,144.02. Water bills were paid on check #'s 3509-3518. **Wastewater Department:** Checking \$15,992.62, Non-Lapsing Fund \$14,338.62. Wastewater bills were paid on check #'s 2668-2674. A list of all checks paid for the water & wastewater was included for the board to review. **Motion** Muleski to accept the Treasurer's report, seconded Walker. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Dan Muleski reporting. **Street Lights for Shore Acres** – Committee is looking at options for four solar street lights. **Choose to Re-Use Program** – Committee will be checking on dates in the spring. **Public Works Supervisor update** – Sessions for Community Tree Management will be held in Green Lake. Seminars would be held 3 times within 2 years. The cost is \$300.00 which includes room and board. **Motion** Evenson to allow the Public Work's Supervisor, Rick O'Keefe to attend these seminars, seconded Walker. M.C. **Motion** Walker to accept the Public Works Committee report, seconded Steward. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Susan Carlson reporting. **Water Superintendent's Update** - Everything is going fine. NewPage in Biron needs to become compliant yet with cross connections. **Motion** Muleski to accept the Water Utility Committee report, seconded Evenson. M.C.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE:** Committee Member Bob Walker reporting - **Discuss the Planter in the Main Lobby Entrance of the Municipal Center** – The board agreed that the tree and possibly the planter should be removed after we have something to replace it with. **Discuss Hall Rental Fees** – The new fee schedule was reviewed. **Motion** Walker to accept the new fee schedule for the municipal center hall rental, seconded Steward. M.C. with Muleski voting against. The new fee schedule will be effective immediately but anyone that has already rented for this year under the old fees will be allowed to stay with the old fees. **Motion** Walker to accept the Public Property, Safety & Recreation Committee report, seconded Carlson. M.C.

**PERSONNEL COMMITTEE:** Chairperson Tammy Steward reporting - **Consider changes / clarification to the labor policy** – Committee held some discussion on holiday pay and call time. They will re-word the handbook policy and then present it to the board for approval. **Motion** Honkomp to accept the Personnel Committee report, seconded Muleski. M.C.

**WASTEWATER COMMISSION REPORT:** Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the January 8, 2014 Wastewater Commission meeting.** The minutes were available for the board to review. Commission members agreed to the purchase of a 2014 Terrain AWD DMC in the amount of \$26,296.00. Commission members agreed to join the Adaptive Management group. “This group is addressing the Wisconsin River phosphorus TMDL forming the group to utilize “adaptive management” as an avenue to meet the lower discharge limits for phosphorus that will be imposed on Wisconsin River Dischargers by the WDNR.” **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Honkomp. M.C.

**PRESIDENT’S REPORT:** President Evenson reporting **Revised Relocation Order, Revised Right of Way Plat, Revised Nominal Parcel Payment report** – Board members reviewed the revised relocation order, the revised right of way plat and the revised nominal parcel payment report presented by MSA. **Motion** Muleski to accept the revised relocation order, the revised right of way plat and the revised nominal parcel payment report and to include on the payment offers a statement that all properties affected by the South Biron Drive reconstruction project will be considered conforming as to the front yard setbacks, seconded Carlson. M.C. **Assessment Contract with BA Pauls & Associates – Motion** Walker to approve the assessment contract with BA Pauls & Associates for the 2014-2015 assessment year in the amount of \$7,900.00, second Steward. M.C. **Appoint Election Workers** - Motion Honkomp to accept the following election workers: Anne Arndt, Patty Buzza, Dawn Weaver, Pat Czyron, Sue Carlson and June Siegler, seconded Steward. M.C. **President’s Update** - M & I Bank has requested that they be considered for future finances for the business park. **Motion** Muleski to accept the President’s update, seconded Carlson. M.C.

**ADJOURNMENT:** **Motion** Muleski to adjourn the January 13, 2014 regular board meeting, seconded Walker. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk