

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – JANUARY 13, 2020**

The January 13, 2020 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Sue Carlson, June Siegler, Dan Muleski, Mark Honkomp. Also present: 4 guests

MINUTES: Minutes were reviewed from the December 9, 2019 Board meeting. Motion Honkomp, second Siegler, to approve the minutes as printed. M.C.

PUBLIC COMMENT: A resident with a current address on North Biron Drive asked when he would be receiving a new Sunset Point address. The Clerk will contact Emergency Management for information as they assign them. Discussion held regarding cottages along Biron Drive and having fire numbers assigned and the location where those numbers should be placed near the road. The Clerk will discuss this with Emergency Management also.

FINANCE & BUDGET COMMITTEE: Tammy Steward reporting. The committee met January 8 and all bills, non-lapsing accounts and journal entries for the Village and Utility departments were in order. Motion Evenson, second Muleski to approve all bills and journal entries for December and to approve the Finance Committee report. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. Totals reported to the Finance Committee are: Receipts for December 2019: \$1,637,846.15. Expenses: \$683,678.02. General checking account bills were paid on check #'s 21994-22090 with 6 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of December bills paid from the General Fund was included for the Board to review. Village Non-Lapsing Fund \$959,070.38. Utilities Checking: \$205,675.51. Money Market \$359,205.65. Utility bills were paid on check #'s 4315-4328. Non-Lapsing Fund: \$14,438.83. A list of all checks paid for utilities was included for the Board to review. Motion Evenson, second Honkomp to approve the Treasurer's report. M.C. President Evenson reviewed reports regarding Village debt, tax collections and TID revenue/expenses.

PERSONNEL COMMITTEE REPORT: Chairperson Mark Honkomp reporting. Honkomp reported he received thank yous from Village staff for the holiday bonuses. Motion Muleski, second Siegler to approve the Personnel Committee report. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleksi reporting. Muleski reported he's been in contact with Attorney Abts regarding ordinance updates and completing ordinance codification. Kellner Knights Snowmobile Club has applied for a Special Class "B" Retailers License for sale of fermented malt beverages for February 8, 2020 on the river adjacent to 3460 North Biron Drive. Motion Muleski, second Steward to approve the license application. M.C. Motion Honkomp, second Siegler to approve the Legislative, Ordinance and Zoning Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. The Board had previously approved a wastewater rate increase to be effective January 1, 2020. However, the billing cycle begins on the 14th of each month. Motion Muleski, second Honkomp to approve the

wastewater rate increase effective January 14, 2020. M.C. Vruwink reported Kafka finally came to chip the storm damage debris from July. There were fifteen semi truck loads. The Clerk reported meetings with the federal FEMA reps are complete and all has been moved along to the State level. Discussion held regarding condition of the railroad tracks on South Biron Drive. Vruwink will make contact with the railroad again. Motion Muleski, second Honkomp to approve the Public Works Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson June Siegler reporting. Vruwink reported a furnace at the Municipal Center stopped working in mid-December. Guelzow Heating and Plumbing submitted the low bid of \$3,100 and the furnace was replaced January 6th. Motion Honkomp, second Muleski to approve the Public Property Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Sue Carlson reporting. Vruwink reported on December 25 a check valve at pump house #2 malfunctioned, resulting in flooding. The check valve may be able to be rebuilt. Motion Muleski, second Evenson to approve the Water Utility Committee report. M.C.

WASTE WATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Motion Evenson, second Muleski to approve the December 4, 2019 minutes. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Kerkman reported eight medical, one fire call and one fire investigation was made in December, with ninety-five total calls made in 2019. Current active roster is nineteen. Fire inspections were finalized. The Fire Department has had many accomplishments in 2019 including training, developing new department policies, hosting a community picnic, and updating Village fire ordinances. New mutual aid agreements are in place with the City of Wisconsin Rapids and Town of Grand Rapids fire departments. New items purchased include thermal imaging camera, 5 SCBA bottles, hose, nozzles, foam inductor, jet strainer, 6-bay radio charger, helmets, gloves and turnout gear. The fire department received a \$3,100 grant from Enbridge which will be used to purchase radios and chargers. Motion Muleski, second Evenson to approve the Fire Department report. M.C.

CLERK'S REPORT: Clerk Arndt reported on recent litigation regarding voter records of those who were sent 2019 Electronic Registration Information Center movers mailing. The WI Elections Commission will continue to provide updates to municipal clerks. Four residents have filed nomination papers with the Clerk to run for three Village Trustee positions. The three candidates with the highest number of votes will win. Arndt stated Board of Review training will be held at the Village of Plover in April. President Evenson reported he received an email from resident Mike Guillemot expressing interest in the Trustee position that has been vacant since June 2019. Evenson will be contacting him and a recommendation for appointment will be made to the Board in February. Arndt reported Work Horse Software Services provides a full day classroom training every other year. This year training will be Friday, April 24 at North Central Technical College in Wausau. Both Arndt and utility clerk Sullivan would like to attend. Discussion held regarding who may be available to work in the office that full day, compensation, etc. The Personnel committee may need to meet for a resolution. Motion Muleski, second Evenson to approve the Clerk's report. M.C.

PRESIDENT'S REPORT: Evenson reported the Bridgewater work group met and discussed the rental program for transient docks. Rental rates and contracts need to be finalized. Rates must be

comparable to other area dock rentals. A resident on Huffman Road owns a Parcel 2400418 that has been improved with a structure that will be served by Biron water and sanitary sewer services. The resident also owns Parcel 2400419 which has also been improved, but with a structure that is not intended to be served with Biron water and sanitary sewer services. If in the future Parcel 2400419 is further improved by the resident or a future owner and requires Biron water and sanitary sewer services Biron shall consider the difference between the \$20,025.39 final assessment for the combined Parcels 2400418 and 2400419. A letter outlining specific terms has been mailed to the resident.

ADJOURN: Motion Honkomp, second Steward to adjourn at 7:35 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President