

REGULAR VILLAGE OF BIRON BOARD MEETING JANUARY 14, 2008

The January 14, 2008 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, Margaret Billman and Wayne Lambert by phone. Also in attendance was Treasurer Joyce Komppa, Public Works Supervisor Rick O'Keefe, Keith Helmrick and Dave Moody from Classic Development, two residents and 2 interested parties.

MINUTES: Minutes from the December 10, 2007 Board of Review meeting and the December 19, 2007 Special Board Meeting were reviewed. **Motion** Steward to accept the minutes of the Regular Board Meeting held on December 10, 2007 and the Special Board Meeting held on December 19, 2007 seconded Gaber. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Siegler reporting. **Committee Chairperson Minutes & Update:** Committee met at 5:15 p.m. on Monday, January 14, 2008 to review all bills for the Village, Wastewater Department and Water Utility. **Motion** Muleski to pay all approved Village, Water Utility and Wastewater bills as recommended by the Finance Committee, seconded Billman. M.C. **Review Loan Payment Schedule** – Committee reviewed the end of year finances and the loan payment for the hall and recommended that an additional principal payment of \$100,000 be made on the loan. Motion Gaber to make the additional payment on the hall loan and allow the clerk to determine the appropriate timing for this years payment, seconded Muleski M.C. **Motion** Muleski to accept the Finance Committee report, seconded Steward. M.C.

TREASURER'S REPORT: Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand December 31, 2007 was \$546,827.31 which includes \$402,143.39 in advance tax collections and total receipts of \$472,904.45. Expenditures were \$87,897.14. Investment accounts through December: Village Non-Lapsing Fund CD's \$276,627.30. **Water Utility:** Checking \$46,147.60, Money Market \$73,314.64, Non-Lapsing Fund \$227,034.47. **Wastewater Department:** Checking \$6,932.95, Non-Lapsing Fund \$10,674.10. **Motion** Muleski to accept the Treasurer's report, seconded Steward. M.C.

PUBLIC WORKS COMMITTEE: Chairperson Steward reporting. **Committee Minutes & Chairperson Update on the following – Removal of Dead Trees Along River Bank** – Committee is looking into various options for tree removal such as rental or purchase of a used bucket truck and hiring a tree removal service. **Update on Projects at Garage** – There is a little painting left to do at the garage and then committee will review the condition of the floor. **Vehicle Maintenance** – All four tires on the backhoe need replacing and committee agreed to go with Pumps at a cost of \$1,652.00. **Motion** Steward to spend \$1,652.00 to replace the four tires on the backhoe at Pumps, seconded Gaber. M.C. **Snow Removal** – Snow removal is going well this season and the large snow piles on corners have been removed to keep visual lines open. Committee reviewed a request for a snow blower to help with the cleaning of the sidewalks at the municipal center, areas at the garage and park. Committee agreed to purchase a snow blower not to exceed \$800.00 and Public Works budget will cover half of the cost with the other half being covered by Safety & Welfare budgets. **Motion** Gaber to accept the Public Works Committee report, seconded Muleski. M.C.

WATER UTILITY COMMITTEE: Chairperson Muleski reporting. **Committee Minutes and Chairperson Update on the following: Follow Up on Cross Connections** – Community Christian Academy has installed two backflow preventers and is now in compliance with the DNR regulations concerning cross connections. New Page, Biron Division, has their paperwork returned to us but has 125 areas to follow through on for backflow devices and removal of abandoned piping. They will be doing this work during the 2008 calendar year. **Replacement of Fire Hydrant at Park** – The fire hydrant at the park was repacked but still leaks. They will be replacing this hydrant to comply with the new DNR regulations that hydrants located in ground water do not have drain holes. **Hydrant Pump** – A hydrant pump is needed to drain the new hydrant and committee approved the purchase of a hand pump at a cost of \$140.00. **Review Utility Rates** – The Village's last water rate increase was in 1996. It was recommended in the 2007 Sanitary Report that we should look at initiating small rate increases to avoid a

large increase at one time. Committee reviewed the pros and cons and will review the rate fee schedule that allows discounting rates for larger water users. The extra payment of \$50,000 was made on the water loan. **Water Superintendent's Update** – All items that were mentioned as deficiencies in the 2007 Sanitary Report have been taken care of except the 6 inch pipe that needs replacing at the well house will be done in March. Committee has plans to meet in the spring with the City of Wisconsin Rapids to discuss cross connections for emergency situations. An estimate for this years required testing was also reviewed. **Update on Well Site Exploration** – A letter was received from the party that the test wells were done on stating that she no longer was interested in selling her property or offering the Village an option to purchase. Committee will discuss this at their next meeting as there are other viable site options. **Motion** Siegler to accept the Water Utility Committee report, seconded Steward. M.C.

PUBLIC PROPERTY, SAFETY, WELFARE & RECREATION COMMITTEE: Chairperson Gaber reporting. **Committee Minutes and Chairperson Update on the Following: Winter Event** – A chili cook-off will be held on March 29th from 11:00 a.m. – 2 p.m. Committee will continue to work on details for this event. **Snow Removal** – Committee reviewed the request for a snow blower and agreed to split half of the cost of \$800.00 with Public Works Committee. Under Safety & Welfare budgets half of the \$400.00 will come from the municipal center budget and half from the park budget. **Holiday Flags** – Committee is checking on flags for the park representing various holidays. **Parking Lot & Lights at Park** – Committee will be reviewing lighting options for the park – mercury vapor vs sodium vapor which is a softer light. **Ice Pond** – The crew is trying to keep the ice pond in good condition and the coming colder weather should help. **Motion** Steward to accept the Public Safety, Welfare & Recreation Committee report, seconded Muleski. M.C.

LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT: Chairperson Billman reporting. **Committee Minutes and Chairperson Update on the following: Ordinance Violations & Complaints** – Committee will be reviewing the transient trailer park on Highway 54. **Review Cat Ordinance** – Committee is considering a complete animal census to determine the number of cats in each residence. Currently village residents are not required to license cats so it is hard to determine if the ordinance is being followed concerning the number of cats. The ordinance reads as follows: a) Single Family Residential Areas. No person shall, either individually, or in combination with one or more other persons, keep, possess, harbor or routinely allow the presence of more than 3 dogs over 5 months of age, or 3 cats over 5 months of age, or any combination of such dogs and cats exceeding four, within the residential unit in which the person resides or upon the lot or portion of a lot upon which such residential unit is located, within a zoning district classified as either R-1 or R-2 Single Family Residential District. b) Multi-Family Residential Areas. No person shall, either individually, or in combination with one or more other persons, keep, possess, harbor or routinely allow the presence of more than 2 dogs over 5 months of age, or 2 cats over 5 months of age, or any combination of such dogs and cats exceeding 3, within the residential unit in which the person resides or upon the lot or portion of a lot upon which such residential unit is located, within a zoning district classified as R-3 Two Family Residential District, R-4 Multiple-Family District or R-MH Mobile Home District.

Fee Based Ordinance Enforcement, Building Inspection Services, Building Permits Fee Structure & Rental & Minimum Housing Standards – Committee has reviewed the inspection services that Bruce McMiller has offered. He will issue building permits, perform inspections and help write the ordinance for minimum housing standards on a fee based structure. We will need to get some documentation that explains his services and the fee structure. **Motion** Muleski to hire Bruce McMiller effective February 1, 2008 and obtain a service agreement, seconded Billman. M.C. **Discuss Possible Condemnation of Trailer in the Mobile Home Park** – Currently committee is reviewing the steps for condemnation of a trailer house. The first step will be to have our building inspector inspect the trailer home and issue a report. If repairs are more than 50 percent of the total value of the home the home can be condemned. **Motion** Muleski to accept the Legislative, Ordinance and Zoning Committee Report, seconded Siegler. M.C.

WASTEWATER COMMISSION REPORT: Commission Representative Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* The minutes from the December 12, 2007 and the January 9, 2008 meetings were reviewed. At the December 12, 2007 meeting, Commission members reviewed and approved a revised engineer proposal from Foth to cover

additional design costs of \$341,000 for incorporating Urban Cranberries into the treatment plant expansion project. Commission also discussed the treatment plant expansion equipment change orders and invoices and approved the increase of \$3,924.00. At the January 9, 2008 meeting, Commission members discussed the Wastewater Treatment Plant expansion project and reviewed year end reports. **Motion** Muleski to accept the Wastewater Commission Report, seconded Siegler. M.C.

PLAN COMMISSION REPORT: **Consider Resolution Supporting Biron – Wood County Business Park Collaboration** – Plan Commission is recommending to the Village Board to approve resolution 01-08 supporting Biron-Wood County Business Park collaboration. The resolution is similar to the resolution the Wood County Board will be considering and if adopted by Biron and Wood County Boards it would direct staff to negotiate and draft the agreement that identifies the details of how Biron, Wood County and Classic Development would work together to develop the business park. Wood County conducted a financial analysis of the business park and confirmed that Ehlers financial data was accurate. The final agreement for bonding would need a ¾ majority vote by the County Board. **Motion** Muleski to accept resolution 01-08 Supporting Biron – Wood County Business Park development, seconded Gaber. M.C. **Consider Recommendation to Adopt Floodplain Zoning Ordinance Revisions** – The DNR is requiring an update to the Villages floodplain zoning ordinance to be in compliance with their regulations. Plan Commission reviewed the ordinance changes, suggested a few changes and recommends to the board approval after changes are incorporated. The penalty section should refer to the penalty section in the current ordinance. The DNR would like to review the draft ordinance prior to the Village Board proceeding with the steps for ordinance adoption. **Motion** Billman to approve the draft floodplain zoning ordinance and submit it to the DNR for review, seconded Siegler. M.C. **Motion** Sielger to accept the Plan Commission report, seconded Muleski. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Consider Resolution 02-08 and Assignment of Property Agreement to Transfer Certain Street Lights & Poles to Wisconsin Rapids Waterworks & Lighting Commission** - After discussion with the insurance agent for the village it was determined that the liability for the street light poles would transfer with ownership but if in the rare case that the question arose it would be determined in court. The wording on the resolution was changed to eliminate liability issues. **Motion** Muleski to accept resolution 02-08 and Assignment of Property Agreement to Transfer Certain Street Lights & Poles to Wisconsin Rapids Waterworks & Lighting Commission, seconded Billman. M.C. **January 24, 2008 Municipal Dinner Meeting** - Community Progress Initiative is hosting a dinner for local government official in gratitude for what they do within the communities on a daily basis. It would be a good opportunity for officials to socialize with neighboring municipality officials. **February 6 – 8 WEDA Governors Economic Development Conference** – This years conference will address key factors shaping our emerging and converging world and the local impact as well as surviving the effects of a plant shutdown. The conference is geared toward elected officials, economic developers, representatives from universities and technical colleges, bankers, business owners and managers and real estate developers & brokers. **Motion** Muleski to allow the Village President to attend this conference at a cost not to exceed \$650.00, seconded Steward. M.C. **Report on Meeting Activity** – An explanation summary of meeting attendance by the President was presented. **Motion** Muleski to accept the President's report, seconded Siegler. M.C.

ADJOURNMENT: **Motion** Gaber to adjourn the January 14, 2008 board meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk