

**REGULAR VILLAGE OF BIRON BOARD MEETING JANUARY 14, 2013**

The Regular Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Dan Muleski, Susan Carlson, June Siegler and Bob Walker. Trustee Doug Egre was pre-approved absent. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Rick O'Keefe, representative from MSA Professional Services - Dan Borchardt and Lance Pliml, chairperson of the Wood County Board.

**PUBLIC COMMENT:** Lance Pliml discussed an invoice from Wood County on the feasibility study done by Springsted Incorporated for the Wood County Business Park in Biron. Lance was looking for an update on the project to inform his supervisors. MSA is finalizing the 72<sup>nd</sup> Street intersection. Current plans would be to bid and start construction this summer. If we don't use Wood County funding options we will discuss the reimbursement of the invoice from Springsted Incorporated back to Wood County. After a few more questions, Lance felt he had received enough information to take back to the Wood County Supervisors.

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held on December 10, 2012 and the Special Board meeting held on January 7, 2013. **Motion** Carlson to approve the minutes from the December 10, 2012 Regular Board meeting, seconded Siegler. M.C. **Motion** Walker to approve the minutes from the Special Board meeting held on January 7, 2013 with a correction to the paved shoulder on the residential side should be 8 feet instead of 12 feet, seconded Steward. M.C.

**FINANCE & BUDGET COMMITTEE:** Committee member Bob Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. The non lapsing accounts have not been adjusted for year end as of yet. **Motion** Walker to approve all bills and journal entries for the Village, Water and Wastewater Departments as recommended by the Finance Committee, seconded Carlson. M.C. All bills and journal entries that were approved are on file in the office. **Trustee Compensation for Public Hearings that are Contiguous with Regular or Special Board Meetings** - Committee discussed trustee pay for public hearings and at what point trustees should be compensated when holding a public hearing and a board meeting on the same evening. **Motion** Muleski to accept the policy stating that when public hearings are held contiguous to a regular or special board meeting the trustees will be allowed special meeting pay for the public hearing if the public hearing runs one-half hour or longer, seconded Evenson. M.C. **Motion** Steward to accept the Finance Committee report, seconded Walker. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for December is \$513,281.00 which includes tax collections of \$465,292.33 and expenses were \$84,841.72. The checking account balance on hand December 31, 2012 is \$747,999.87. In January the first tax settlement will be made to the County. General checking account bills were paid on check #'s 15849-15931 with 6 auto pays to pay the State, IRS and Deferred Comp for payroll deductions. A list of all December bills was included for the board to review. Investment accounts through December: Village Non-Lapsing Fund \$318,880.39 (not adjusted for yearend). **Water Utility:** Checking \$9,304.81, Money Market \$97,955.02, which includes the \$71,233.76 transferred in from the Non-Lapsing CD. The Non-Lapsing CD account was closed. Water bills were paid on check #'s 3391-3404. **Wastewater Department:** Checking \$3,107.50, Non-Lapsing Fund \$14,329.55. Wastewater bills were paid on check #'s 2607-2613. A list of all checks paid for the water & wastewater were included for the board to review. **Motion** Muleski to accept the Treasurer's report, seconded Walker. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Tammy Steward reporting. **Public Works Supervisor's update** – The crew has been using the salt and sand that was left over from the 2011-2012 season. Blades for snow plowing have been purchased. **Motion** Walker to accept the Public Works Committee report, seconded Steward. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Bob Walker reporting. **FCC Tower & Well Communications Update** – The updates to the communication system has been completed and complies with FCC. The system is working well. **Water Superintendent's Update:** There will be some new water tests that will need to be done but no problems are expected. The fluoride levels were at 1.0 ppm but with new regulations it now needs to

be at .6 ppm - .8 ppm. This is due to the increase in products containing fluoride such as toothpaste. **Motion** Muleski to accept the Water Utility Committee report, seconded Siegler. M.C.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE:** Chairperson Sue Carlson reporting. **Update on Shelter House and Commemorative Bricks** - Committee reported on the number of bricks sold to this point and the extra donations that were made. **Picnic tables for shelter house** – **Motion** Steward to purchase six 8’ tables and two wheel chair accessible tables from Pilot Rock at a cost of \$4,822.40, seconded Carlson. M.C. The funds to pay for the tables will be taken from the parks non lapsing account. The tables will be galvanized. **Sidewalk to Shelter House** – The crew will be able to do the sidewalk. **Entrance Gate to the Park** – Two estimates were received but are based on different gates. Committee will get an estimate that is quoted from both on the same type of gate. **Shelter House Grand Opening** – This will be referred to a future meeting. Committee will also look at a holiday rate. **Motion** Siegler to accept the Public Safety & Recreation committee report, seconded Muleski. M.C.

**PERSONNEL COMMITTEE:** Chairperson Siegler reporting. **Full Time Employees Wage Compensation for 2013** - **Motion** Siegler to give the full time employees a raise of 2.96% based on the CPI and this increase would be effective January 1, 2013, seconded Steward. M.C. by roll call vote with all in favor. **Motion** Muleski to accept the Personnel Committee report, seconded Steward. M.C.

**WASTEWATER COMMISSION REPORT:** Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the January 2, 2013 Wastewater Commission meeting.** The minutes from the meeting were included in the packet for board members to review. This meeting was held at WR City Hall. Commission members spoke with the DNR and a representative from the University of WI in Madison about accepting CWD deer in the landfill and the testing that has been done on CWD prions in landfills. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Siegler. M.C.

**MULTI METRO DEER MANAGEMENT PROGRAM:** Trustee representative Muleski reporting. **Update** - There have been no complaints about this program so we have registered again for 2013. Most of the venison is donated to the food pantry.

**PRESIDENT’S REPORT:** President Evenson reporting. **MSA Updates for South Biron Drive and State Highway 54 & 72<sup>nd</sup> Street intersection and schedule** – South Biron Drive alternative #7 will include an 8 foot wide shoulder on the residents’ side of the road with a crossing between the property of the Wellington Place and the 1<sup>st</sup> residential property. MSA will prepare the Right-of-Way plat and relocation order for board approval at the February meeting. The DOT informed the Village that the HSIP improvements along STH 54 at CTH U will not affect the 72<sup>nd</sup> Street access to the Business Park. MSA was previously authorized to proceed with the design of the STH 54 and 72<sup>nd</sup> intersection. At the next meeting MSA will have a recommendation on lighting, layouts, styles and costs. The deadline for the Stewardship Grant is May 1<sup>st</sup>. The surveying / engineering work to connect the trail on South Biron Drive to Kahoun Road will need to be done. Ruder Ware is working on the Biron / City of Wis. Rapids water sharing agreement. **Motion** Muleski to accept the President’s report, seconded Steward. M.C.

**ADJOURNMENT:** **Motion** Siegler to adjourn the January 14, 2013 board meeting at 8:05 p.m., seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk