

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – JANUARY 8, 2018**

The January 8, 2018 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Bob Walker, Tammy Steward, June Siegler, Sue Carlson, Dan Muleski. Mark Honkomp is excused. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, 4 citizens, 2 guests

MINUTES: Minutes were reviewed from the December 11, 2017 Regular Board Meeting.
Motion Muleski, second Steward to approve the minutes as printed. M.C.

PUBLIC COMMENT: None

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. Bills, non-lapsing accounts and journal entries were in order for Utilities and Village accounts. Tax overpayment refunds totaling \$594.93 were issued to Abstracts & Land Titles, Cardo, Hill, Wolden, Sorenson, Call, Plaster, Ross, Scott, Kilburn, Larson, Hanneman, and Billman. **Motion** Muleski, second Walker to approve the Finance and Budget Committee report. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. Totals reported to the Finance Committee are: Receipts for December were \$1,204,061.02. Expenses were \$97,345.88. General checking account bills were paid on check #~~2~~ 20292-20360 with 6 auto pays to IRS and Deferred Comp for payroll deductions. A list of December bills was included for the Board to review. Village Non-Lapsing Fund: \$840,254.58. **Utilities Checking:** \$274,463.41. Money Market \$467,717.77. Utilities bills were paid on check #~~3~~ 3962-3973. Non-Lapsing Fund \$14,394.48. A list of all checks paid for utilities was included for the Board to review. **Motion** Muleski, second Evenson to accept the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: Discussion was held on how to notify residents of Trustee elections encouraging them to run to become a Trustee. The information is currently in two locations on the Village website. A suggestion was made to send out an annual newsletter late in the year and include election information, holiday closings that may affect garbage and recycling pickup, parking on village streets with winter snow and ice, etc. The Public Property committee will meet on this. **Motion** Muleski, second Walker to approve the Personnel Committee report. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. Many Village ordinances are out of date. A representative from General Code explained the codification process and time frame (it will take 12-18 months to complete the codification). Their editor reviews the ordinances, checks for inconsistencies, and then provides the Village with a workbook to review and approve manuscripts. Once the code is complete ordinances will be added to the website. This issue will be an agenda item on the next LOZ committee meeting and a recommendation will then be made to the Board. **Motion** Walker, second Evenson to approve the Legislative, Ordinance & Zoning Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Vruwink reviewed plans from Wood County for CTH U reconstruction. The existing plan will reduce the water main level to 2.5 feet in some areas which would result in pipes freezing and damage due to heavy truck traffic. The water line could possibly be abandoned with creation of a water loop. A 75 foot section is the Village's responsibility to reconstruct. Wood County Highway Department and OMNI are hosting a public informational meeting January 11 at the Biron Municipal Center to discuss the project. Vruwink reported the Village does not have the heavy digging equipment needed for deep water main updates. He has contacted Precision Company who quoted \$250 per hour. The cost will be shared by road and water expense budgets. A replacement air sensor to enter confined spaces is needed. **Motion** Muleski, second Walker to approve up to \$2,500 to purchase an air sensor, with the cost being shared by roads, water, and fire department budgets. The Village has received several complaints about the poor condition of railroad tracks on 32nd Street and Biron Drive. The Committee will be sending a letter to the railroad. M.C. **Motion** Muleski, second Steward to approve the Public Works Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Sue Carlson reporting. Vruwink reported the Village received a \$1,000 grant to purchase trees for the parks. **Motion** Walker, second Muleski to approve the Public Property, Safety and Recreation Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Vruwink reported the crew will be repairing a leaking valve inside the manhole on Eagle Road. **Motion** Muleski, second Evenson to approve the Water Utility Committee report. M.C.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the December and January meetings were available for review. **Motion** Evenson, second Siegler to approve the Wastewater Commission report. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dan Muleski reporting. Muleski reviewed the annual report. A concern in the older part of the Village is lack of water pressure. Quotes for a water main upgrade were reviewed a few months ago but it was felt it was too expensive to pursue. The water utility budget doesn't have the funds but could possibly borrow from the general or non-lapsing funds. The Water Utility Committee will be meeting to revisit the issue. **Motion** Walker, second Siegler to approve the Fire Department report. M.C.

CLERK'S REPORT: Healthy People Wood County and the Wood County Drug Task Force received funding for prescription drug lock boxes to be distributed throughout Wood County. The Village will be a partner to distribute the boxes at the Municipal Center during normal business hours. Arndt reported there will be a primary election February 20 for State offices - Court of Appeals Judge and Circuit Court Judge. No Village elected positions have opposition. The spring general election is April 3. **Motion** Walker, second Evenson to approve the Clerk's Report. M.C.

PRESIDENT'S UPDATE: Evenson reported the revised developer agreement with Classic Development is in the works and upon completion will be sent to the Village attorney for review. Board approval will occur at a future meeting. The DNR has approved permits for a clear span bridge, culvert crossing and piers in the Village for the Bridgewater project. **Motion** Walker, second Muleski to approve the President's report. M.C.

ADJOURN: Motion Siegler, second Steward to adjourn at 8:20 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President