

REGULAR VILLAGE OF BIRON BOARD MEETING JANUARY 9, 2012

The January 9, 2012 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Susan Carlson, Dan Muleski, June Siegler, Doug Egge and Bob Walker. Also in attendance were Treasurer Pam Witt, Public Works Director / Water Superintendent Rick O'Keefe and one interested party.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on December 12, 2011.

Motion Muleski to approve the minutes from the December 12, 2011 Regular Board Meeting, seconded Steward. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Walker reporting. **Review All Bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments –** Committee reviewed bills and journal entries and found them to be in order. **Motion** Walker to approve all bills and journal entries for the Village, Water and Wastewater Departments, seconded Carlson. M.C. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Siegler. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' including taxes is \$497,405.77 and expenses is \$67,103.29. The checking account balance on hand December 31, 2011 is \$633,127.89 which includes tax collections. Investment accounts through December: Village Non-Lapsing Fund \$268,827.42. **Water Utility:** Checking \$17,652.99, Money Market \$18,757.81, Non-Lapsing Fund \$70,946.76. **Wastewater Department:** Checking \$3,647.49, Non-Lapsing Fund \$14,315.28. **Motion** Walker to accept the Treasurer's report, seconded Evenson. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. **Review DNR/UWSP/Comm Inventory and Management Plan for Urban Forestry –** Rick O'Keefe, Public Works Supervisor met with Don Kissinger, State of Wisconsin DNR and Richard Hauer, University of Wisconsin Stevens Point, on a proposed effort to allow upper class UWSP students in the Urban Forestry Class to perform an inventory and management plan for nearby smaller communities that may not have the resources to perform these activities on their own. The effort will provide relevant practical experience for the students and will develop an urban forestry management plan for the village after the collection of the field data is completed. The students will also develop and provide a presentation to the board and answer any questions. This study will also be valuable if the village would decide to apply for a grant. There is no cost to the village as this will be a student project. **Motion** Muleski to proceed with this urban forestry effort, seconded Steward. M.C. **Motion** Muleski to accept the Public Works Committee report, seconded Siegler. M.C.

WATER UTILITY COMMITTEE REPORT: Committee Member Walker reporting. **Review Grant Applications –** MSA Professional Services has filed the Safe Drinking Water and Clean Water pre-grant applications for the Village of Biron based on their water study. There was no additional cost to submit these applications. A survey of income levels may need to be done on a section of South Biron Drive from the city limits to Bauer Street to determine if we are eligible to apply for a Community Development Block Grant for the first phase of the water main replacement. The cross connection ordinances and private well ordinances still need to be reviewed. **Motion** Walker to accept the Water Utility Report, seconded Steward. M.C.

LEGISLATURE, ORDINANCE & ZONING COMMITTEE: Chairperson Muleski reporting. **Review Ordinance for Banning Concealed Weapons on Municipal Property -** The board discussed the concealed weapon ordinance and referred it back to committee for further changes. **Motion** Evenson to accept the Legislature, Ordinance & Zoning Committee report, seconded Egge. M.C.

WASTEWATER COMMISSION: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the January 4, 2011 meeting** - The minutes were reviewed and the plant is running good. Some discussion was held on the NewPage bankruptcy and what is owed for services yet. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Steward. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Review Wood County Board Resolution 11-12-13** – This resolution was in regards to the comprehensive planning and was distributed for informational only. **Discuss Audit Proposals** – The audit proposal for the general village audit and Public Service Commission report was discussed. It was suggested that Finance Committee review this proposal. **Motion** Muleski to refer the Schenck Audit proposal to a future finance committee meeting, seconded Siegler. M.C. **Motion** Muleski to hire Jeff Cohen to complete Form C services for \$450.00, seconded Steward. M.C. **Review Update from MSA** – MSA sent an update on the GIS system – the water system data developed from the recently completed study has been incorporated into the GIS system. Onsite training of the GIS system will take place on the 11th or 14th. The EPA grant – MSA is coordinating with the Village President to finalize the Finding of No Significant Impact for the business park before it is published in the newspaper. **Discuss Info Concerning Publication of Legal Notices** – The board discussed using the Voice for some of the legal notices. No action was taken. **Motion** Muleski to accept the President's report, seconded Egge. M.C.

ADJOURNMENT: **Motion** Steward to adjourn the January 9, 2012 board meeting, seconded Siegler. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk