

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – JANUARY 9, 2017**

The January 9, 2017 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Mark Honkomp, Bob Walker, Tammy Steward, June Siegler, Dan Muleski and Sue Carlson. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt

MINUTES: Minutes were reviewed from the December 12, 2016 Regular Board Meeting. **Motion** Steward, second Carlson to approve the minutes as printed. M.C.

PUBLIC COMMENT: No members of the public were present

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. All bills, non-lapsing accounts and journal entries were in order for the Wastewater Department, Water Utility and Village. **Motion** Muleski, second Walker to approve payment of tax overpayments of \$255.60 to Mark Shefchik, \$.09 to Gregory McDonald, and \$10.00 to Charlotte Arendt. M.C. The Committee will meet January 27 to reconcile 2016 budget accounts. **Motion** Walker, second Siegler to approve the Finance and Budget Committee report.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: Receipts for December 2016 were \$1,052,208.77. Expenses were \$68,208.77. General checking account bills were paid on check #~~q~~ 19482-19552 with 10 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of all December bills was included for the Board to review. Village Non-Lapsing Fund \$756,638.31. **Water Utility:** Checking \$66,984.15. Money Market \$458,094.64. Water bills were paid on check #~~q~~ 3849-3860. **Wastewater Department:** Checking \$86,614.94. Non-Lapsing Fund \$14,374.74. Wastewater bills were paid on check #~~q~~ 2853-2858. A list of all checks paid for water & wastewater was included for the Board to review. President Evenson reviewed Village property tax documents and the impact of a 38% manufacturing personal property tax reduction. **Motion** Muleski, second Honkomp to accept the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: Chairperson June Siegler reporting. The Committee will continue reviewing job descriptions and will be meeting in March. **Motion** Muleski, second Honkomp to approve the Personnel Committee report. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. A Communications Tower ground lease proposal from First American Site Acquisition, Inc. on behalf of U.S. Cellular was reviewed along with the committee's recommended revisions. **Motion** by Muleski, second Honkomp to approve the site number 774512 ground lease agreement contingent upon remaining negotiations of items by the Legislative, Ordinance & Ordinance Committee including an annual lease sum that is requested to be in excess of our current agreement. M.C. **Motion** Honkomp, second Evenson to approve the Legislative, Ordinance & Zoning Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Superintendent Vruwink reported street lights for Shore Acres Drive have arrived and the crew will be installing them dependent upon weather conditions. He also reported on snowplowing and salting conditions. The committee will be meeting January 25. **Motion** Muleski, second Honkomp to approve the Public Works Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Sue Carlson reporting. Carlson expressed concern for heating costs of the municipal center in December and discussed energy conservation. The committee will meet January 18 and this will be an agenda item. **Motion** Muleski, second Walker to approve the Public Property, Safety and Recreation Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Mark Honkomp reporting. Superintendent Vruwink reported that in December an electric control valve malfunctioned, causing the system to lose pressure. A touch screen panel can be installed to manually control pressure and installation will be completed soon. **Motion** Muleski, second Carlson to accept the Water Utility Committee report. M.C.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the January meeting were not yet received from the City.. **Motion** Honkomp, second Carlson to approve the Wastewater Commission report. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dan Muleski reporting. The annual report was presented and is on file in the clerk's office for review. The department will hold a street dance on August 19. **Motion** Honkomp, second Siegler to approve the Volunteer Fire Department report. M.C.

CLERK'S REPORT: The Clerk reported nomination papers received for village president, treasurer and trustee were in order and all positions are unopposed. The statewide Spring primary election is February 21. Arndt also reported two open records requests for information regarding the Presidential election recount have been withdrawn.

PRESIDENT'S UPDATE: Evenson received an estimate from Alan Thompson regarding cleaning of a sewer backup from South Biron Drive construction. This item was referred to the Public Works Committee for discussion at their January 25 meeting. **Motion** Muleski, second Honkomp to accept the President's report. M.C.

ADJOURN: **Motion** Walker, second Carlson to adjourn at 7:40 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President