

REGULAR VILLAGE OF BIRON BOARD MEETING OCTOBER 10, 2011

The October 10, 2011 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Susan Carlson, Dan Muleski, June Siegler and Bob Walker. Doug Egge was pre-approved absent. Also in attendance were Treasurer Pam Witt, Public Works Director / Water Superintendent Rick O'Keefe and one interested party.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on September 12, 2011.

Motion Muleski to approve the minutes from the September 12, 2011 Regular Board Meeting, seconded Carlson. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Walker reporting. **Review All Bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments –** Committee reviewed bills, non lapsing accounts and journal entries and found them to be in order. **Motion** Muleski to pay all bills for the Village, Water Utility and Wastewater Departments as recommended by the Finance & Budget Committee and approve all journal entries, seconded Walker. M.C. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Steward. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand September 30, 2011 is \$731,179.72 which includes \$452,000.00 in revenue from the State Trust Fund Loan program for Midwest Cold Storage TID 2. The ending balance without the TID loan funds is \$279,179.72. Investment accounts through September: Village Non-Lapsing Fund CD's \$328,796.46. **Water Utility:** Checking \$119,513.91, Money Market \$36,838.43, Non-Lapsing Fund \$70,603.09. **Wastewater Department:** Checking \$19,785.42, Non-Lapsing Fund \$14,310.62. **Motion** Siegler to accept the Treasurer's report, seconded Muleski. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. **Wastewater Budget –** Committee will meet with the City of Wisconsin Rapids engineers to discuss the wastewater transmission costs. **Discuss Jet Rodder –** Public Work's Supervisor presented a 1998 International, tandem axle jet rodder. It is a lot of truck for the municipality but if the price is right he would like to purchase it. **Motion** Muleski to spend up to \$82,000.00 for this truck, seconded Steward. M.C. **Options for Storm Water Discharge –** Committee referred this item to a future meeting. **Solar Street Lights –** Committee referred this item to a future meeting. **Public Work's Superintendent's Update –** The grass & leaf collection has begun and will run until November 11th. The crew is locating shutoffs and marking with flags for MSA to GIS. When the project is done the flags will be pulled out. This project is for review of the low flow issues and transite lines. **Motion** Walker to accept the Public Works Committee report, seconded Evenson. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Committee Member Steward reporting. **Incorporate CIP Projects into Budget –** Committee worked on the budget and has made changes to include the capital improvement projects. **Phone System –** Committee representatives will visit the phone company to view the system before determining if it meets our needs. **Generator for Municipal Center –** Committee is reviewing the options in case of an emergency where the power would be out at the municipal center. Currently we do not have a generator that would be large enough to power the building. Possible grants will be looked into. **Carpet Cleaning –** Committee reviewed quotes and **Motion** Steward to go with Jerry's Carpet Cleaning at a cost of \$625.00 for carpeting and chairs, seconded Carlson. M.C. **Entry Door –** Committee would like to get a handicap accessible door and are reviewing options. **Concealed Weapons on Public Property –** Committee referred this item to a future meeting. **Replacement of Silverware, Pots & Pans at the Municipal Center –** Committee referred this item to a future meeting. **Request for Use of M.C. at a Reduced Rate –** Committee has decided against reducing the rate for this request because they do not want to set precedence for future rentals. **Motion** Muleski to accept the Public Property, Safety & Recreation Committee report, seconded Siegler. M.C.

PERSONNEL COMMITTEE: Chairperson Siegler reporting. **Discuss an Employee Grievance Procedure for Non-Union Employees – Motion** Walker to approve the grievance procedure effective immediately for non-union employees, seconded Carlson. M.C. The union employees will be covered by this procedure beginning January 1, 2012. **Wisconsin Retirement Deductions** – Committee is recommending a compensation for the non union employees for their retirement deductions to the end of 2011 to be consistent with the union employees whose deductions will begin January 1, 2012. **Motion** Muleski to pay the bonus based on wages and Wisconsin Retirement deductions to the non union employees, seconded Steward. M.C. **Holiday Schedule for 2012** – Committee reviewed the 2012 holidays and have determined the holiday schedule as follows: New Year’s will be on Monday, January 2nd and garbage pickup will be on Tuesday, January 3rd; July 4th & 5th will be the holiday days off and the Christmas holiday will be December 24th & 25th with garbage pickup on Wednesday, December 26th. **Motion** Walker to accept the Personnel Committee report, seconded Steward. M.C.

WASTEWATER COMMISSION: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the October 5, 2011 meeting** - Minutes were distributed for review. There commission is figuring that Rudolph will be connected with the City in the spring. The plant is running smoothly. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Siegler. M.C.

PRESIDENT’S REPORT: President Evenson reporting. **Update on Budget** – After reviewing the budget figures so far there may be a modest increase in the tax rate. Committee needs to keep in mind the expenditure restraint as that is a necessary source of income for Biron. **Update on Meetings** – President Evenson held an informal meeting was held with Cliff Bowers, Public Relations Director with NewPage to discuss the chapter 11 filing. A date to tour R & D will be set up. It was reported by Trustee Dan Muleski that a fund raiser for a new truck for the Biron Fire Department was held by Dennis Moen, Anchor Bay Bar & Grill. \$600.00 was raised and will be put in the non-lapsing fund for the FD truck.

ADJOURNMENT: **Motion** Muleski to adjourn the October 10, 2011 board meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk