

REGULAR VILLAGE OF BIRON BOARD MEETING NOVEMBER 10, 2008

The November 10, 2008 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, Wayne Lambert and Margaret Billman was present until after the Finance & Budget Committee report. Also in attendance were Public Works Supervisor Rick O'Keefe, eleven residents and / or interested parties.

MINUTES: Minutes were reviewed from the regular board meeting held on October 13, 2008. **Motion** Lambert to accept the minutes of the Regular Board Meeting held on October 13, 2008, seconded Muleski. M.C.

PUBLIC COMMENTS: Various questions were asked concerning the Wood County – Biron Business Park agreement and the Developer's agreement. There is concern as to the tax impact to the taxpayers. A resolution will be reviewed by the Village Board stating that the Village of Biron debt payments will not increase annual debt payments made by the Village of Biron by tax levy.

FINANCE & BUDGET COMMITTEE: Chairperson Billman reporting. **Committee Minutes & Chairperson's Update:** Committee met, reviewed, and approved all the bills for the Village, Wastewater Department and Water Utility. **Motion** Evenson to pay all bills as recommended by Finance Committee, seconded Muleski. M.C. Committee will be reviewing the time limit for purchases before board approval is needed again. **Review Non-Lapsing Funds** – Committee reviewed non-lapsing accounts and will review deposits with budget review. **Preliminary Budget Work** – Committee worked on the preliminary budget. The equalized value for manufacturing was reduced by 2 million and commercial by one million due largely to NewPage and the paper industry and Wellington filing tax exempt. **Motion** Evenson to hold a public hearing on December 1, 2008 on the proposed budget which includes a two percent levy increase and expenditures which comply with the state expenditure restraint program, seconded Steward. **Motion** Evenson to amend the previous motion to hold the public hearing on December 8, 2008 at 5 p.m., seconded Muleski. M.C. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Steward. M.C.

TREASURER'S REPORT: Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand October 31, 2008 is \$257,386.49 which includes total receipts of \$17,496.70 and expenditures of \$147,848.58. Investment accounts through October: Village Non-Lapsing Fund CD's \$272,924.46. **Water Utility:** Checking \$149,394.79, Money Market \$14,128.87, Non-Lapsing Fund \$301,948.26. **Wastewater Department:** Checking \$17,944.78, Non-Lapsing Fund \$10,791.14. **Motion** Muleski to accept the Treasurer's report, seconded Siegler. M.C.

PUBLIC WORKS COMMITTEE: Chairperson Steward reporting. **Committee Minutes & Chairperson's Update on the following – Procedure for Wastewater Charges When Water Does Not Enter Sanitary System** – Committee revised a written procedure to be followed when individuals request a wastewater credit. **Shore Acres Road Project** – The scope of the Shore Acres Road project is to reconstruct the section of the road that is breaking up and replace with clean fill material. The entire road would be milled and re-blacktopped and a shallow drive-over curb would channel water to the storm water system. A new storm water system would be installed to replace the old block system. **Motion** Steward to hire Central Wisconsin Engineering to design the Shore Acres Road project at a cost of \$9,250.00 with Public Works paying for 2/3 of the cost of design and Public Property, Safety & Recreation Committee's budget paying for 1/3 of the cost of design, seconded Lambert. M.C. **Bid Results for 1986 Ford Patrol Truck** – The truck was sold to the highest bidder at a bid of \$4,757.00. **Recycling Contract & Services** – **Motion** Muleski to sign the three year contract with Veolia ES Solid Waste Midwest, Inc. – Wisconsin Rapids, effective date of 1/1/09 showing changes as requested by Village of Biron legal counsel, seconded Lambert. M.C. **Review Information on Bluebird Right-of-Way** – Committee is reviewing the information that is available and will have the owner of the property and his surveyor at the next committee meeting. **Motion** Gaber to accept the Public Works Committee report, seconded Siegler. M.C.

WATER UTILITY COMMITTEE: Chairperson Siegler reporting. **Chairperson's Update on the following – Water Superintendent's Update** – The heater at the water tower was fixed at a cost of \$250.00. **Motion** Muleski to accept the Water Utility Committee report, seconded Lambert. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Jan Gaber reporting. **Committee Minutes & Chairperson's Update on the following – Recap Cranberry Breakfast** – There were 353 adults and 32 children served at the Cranberry Breakfast. Next year's breakfast will be held on October 17, 2009 and the Chili Dinner will be held on February 28, 2009. **Motion** Muleski to accept the Public Property, Safety & Recreation Committee report, seconded Siegler. M.C.

WASTEWATER COMMISSION: Commission Member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - The October 30, 2008 meeting was a pre-construction conference meeting to establish a working understanding among all parties and to discuss the drawings, schedules and project requirements. **Motion** Gaber to accept the Wastewater Treatment Commission report, seconded Lambert. M.C.

PERSONNEL COMMITTEE: Chairperson Wayne Lambert reporting. **Approve Labor Contract with Union Employees** – Committee negotiated a three year labor contract which had only moderate increases in the health care costs and a wage increase proposal of 2.75%, 2.5% and 2.5%. **Motion** Lambert to accept the labor contract with the union employees as presented, seconded Muleski. M.C. with Gaber abstaining. **Motion** Lambert to accept the Personnel Committee report, seconded Steward. M.C.

PLAN COMMISSION: Chairperson Jon Evenson reporting. **Discuss Amendment Process for Biron's Tax Incremental District 1 & 2** – Plan Commission members met with representatives from MSA Professional Services to discuss the amendment process for tax incremental districts. TID #1 needs to be amended to include an area to be annexed that will be included in the business park. Infrastructure outside the TID boundaries can be included as an eligible expense if listed as a project in the plan. TID #2 would need to be updated to include a request from Greg McDonald for assistance with a rail spur for an expansion on his property for a freezer building. The amendment process is similar to the process of starting a TID whereby you need to hold public hearings and have a joint review board. **Motion** Muleski to hire MSA Professional Services at a cost of \$12,000.00 for boundary and project amendments to TID #1 and TID #2, seconded Steward. M.C. by roll call vote with Lambert against and Billman absent. This is a TID eligible expense. The state requires a \$1,000 for each TID amendment. This expense will be additional. When the annexation is done Wisconsin requires revenue sharing for five years with the Town that the property was annexed from. This expense is a TID eligible expense and should be put in as a project plan for TID #1. **Discuss Tax Incremental Projects for Tax Incremental District 1 & 2** – MSA presented a list of possible projects and would rely on the Village of Biron to specify the projects for both of the districts. **Review Updated Site Plan and Project Costs for Commercial Development at 2820 Plover Road** – Commission members reviewed a site plan that depicted the rail spur and freezer building. The original building was 60,000 square feet with potential to expand to 120,000 square feet. A developer agreement would be needed if any assistance was given. MSA has a library of developer agreements for rail spur assistance. Rail spur assistance **Discuss Potential Grants Available for Commercial Development at 2820 Plover Road** – Commission members discussed various grants and how they could be utilized for the development at 2820 Plover Road. Many of the grants are tied to job creation and Greg McDonald is close to being able to determine that number. **Motion** Muleski to accept the Plan Commission report, seconded Evenson. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Set Time for December Board Meeting** – The December board meeting will be held at 5:30 p.m. on December 8, 2008 immediately following the Public Hearing on the Budget and Special Board Meeting to adopt the tax levy. **Resolution for Village of Biron Financing of Wood County Business Park in Biron** – The resolution was reviewed and discussed. The resolution was drafted with the intention that the business park would not increase the tax levy anymore than it is today at the current level of debt. **Motion** Evenson to approve the resolution #11-08 titled Village of Biron Financing of Wood County Business Park in Biron, seconded Muleski. M.C. by Roll Call Vote with Lambert against and Billman absent. **Motion** Muleski to accept the President's report, seconded Lambert. M.C.

ADJOURNMENT: **Motion** Lambert to adjourn the November 10, 2008 board meeting, seconded Gaber. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk