

REGULAR VILLAGE OF BIRON BOARD MEETING NOVEMBER 11, 2013

The November 11, 2013 Regular Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Susan Carlson, June Siegler, Mark Honkomp and Bob Walker. Dan Muleski was pre-approved absent. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Rick O'Keefe and one resident.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on October 14, 2013, the Special Board Meeting held on November 4, 2013 and the Informational Meeting held on November 4, 2013. **Motion** Honkomp to approve the minutes from the Regular Board meeting held on October 14, 2013, seconded Steward. M.C. **Motion** Siegler to approve the November 4, 2013 Special Board meeting and Informational meeting, seconded Carlson. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. **Motion** Walker to approve all bills, non lapsing accounts and journal entries for the Village, Water and Wastewater departments, seconded Honkomp. M.C. **Review Budget for 2014** – Finance Committee met and approved the modified budget. **Motion** Walker to approve the draft 2014 proposed budget, seconded Honkomp. M.C. We are still waiting for some paperwork from the State to be able to set the levy. The public hearing on the 2014 proposed budget will be held on December 2, 2013 at 6:30 pm. **Motion** Honkomp to accept the Finance Committee report, seconded Walker. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for October was \$36,807.54 and expenses were \$94,990.93. The checking account balance on hand October 31, 2013 is \$333,180.22. General checking account bills were paid on check #'s 16547-16614 with 7 auto pays, to pay the State, IRS and Deferred Comp and State retirement for payroll deductions. A list of all October bills was included for the board to review. Investment accounts through October: Village Non-Lapsing Fund \$428,765.99. **Water Utility:** Checking \$106,981.32, Money Market \$106,563.71. Water bills were paid on check #'s 3490-3500. **Wastewater Department:** Checking \$35,803.88, Non-Lapsing Fund \$14,337.18. Wastewater bills were paid on check #'s 2657-2661. A list of all checks paid for the water & wastewater was included for the board to review. **Motion** Honkomp to accept the Treasurer's report, seconded Walker. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Public Works Supervisor reporting: Update – The brush pickup is done. This is the last week for leaves. The trucks are broken down and ready for snow. It needs to be re-patched by the railroad tracks but that is the responsibility of the gas company. There are weeds on the dike wall and it will need to be determined if that is Wood County's responsibility or Consolidated Water Power Company's responsibility. **Motion** Honkomp to accept the Public Works Committee report, seconded Evenson. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Susan Carlson reporting. **Water Superintendent's Update** - The monitor wells on E. Gukenberger's land have been pulled. Turning of the valves and flushing of the hydrants is complete. Maps have been received from MSA and a copy will be sent to the DNR. **Motion** Honkomp to accept the Water Utility Committee report, seconded Steward. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson June Siegler reporting. **Discuss Pull Down Screening for Shelter House** – We have an estimate from Mid-State Upholstery & Canvas for \$2,046.44. Committee will other options may be available. **Update on Signs at the Park for No Bikes, No Skateboards and No Rollerblading** – The signs were put up but they did not sit right on the fence so other options for placing the signs at the park will be looked into. **Update on the Paint Issue on the Gate at the Park** – The gate is gone and being sand blasted and repainted. **Discuss Furnace Issues at M.C.** – There is still condensation and ceiling tiles are still being ruined. Several HVAC companies have been called to review the problem. **Fire Department Budget for 2014** – Committee reviewed the fire department budget and accepted it. **Christmas Decorations** – Committee would like the Christmas decorations put up by December 1st. **Planter in the Main Lobby Entrance at the M.C.** – Committee is looking at replacing the tree with a lamp post or something that will be easy to maintain. Committee is still looking into this. **Deed Options for the Park** – This agenda item is still pending and committee is waiting to hear from the attorney. **Review Hall Rental Fees for Organizations** – Committee is reviewing the rental fees. This was referred back to committee for further consideration. **Public Works Supervisor's Update** – The park & shelter house are closed for the season and the vending machine is shut down. The water in the restrooms has been shut down for the winter. **Motion** Walker to accept the Public Property, Safety & Recreation Committee report, seconded Honkomp. M.C.

PERSONNEL COMMITTEE: Chairperson Tammy Steward reporting. **Consider Personnel Wages & Options –** Committee is recommending a 1.66% raise with no contribution to the health insurance for the full time employees. **Motion** Siegler for full time employees to receive a 1.66% raise for 2014, seconded Evenson. M.C. The board would like clarification on the health insurance rates. **Motion** Siegler to give the part-time employees a 15 cent per hour increase, seconded Evenson. M.C. with Steward abstaining. A schedule of all wages is on file in the clerk's office. **Motion** Walker to accept the Personnel Committee report, seconded Evenson. M.C.

WASTEWATER COMMISSION REPORT: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the November 6, 2013 Wastewater Commission meeting.** The minutes were available for the board to review. Due to the increased WWLC sewer utility billing costs and loss of revenue a 5% increase in sewer use fees was recommended. The increase will only affect the city of Wis. Rapids residents. For an average family of 4 in Wis. Rapids the cost would be \$1.55 more per month or \$18.60 per year. Motion was made and seconded to accept the 5% increase in sewer use fees. **Motion** Honkomp to accept the Wastewater Treatment Commission report, seconded Walker. M.C.

PRESIDENT'S REPORT: President Evenson reporting **Review the Appraisals for JJW Cranberry and Wellington Homes** - The board reviewed the appraisals for JJW Cranberry and Wellington Homes. **Motion** Walker to accept the appraisals, seconded Carlson. M.C. **Appoint Members to the Community Development Authority –** The board members discussed the suggested membership and agreed to appoint Mark Honkomp, Tammy Steward, Al O'Leary, Noreen Bartosh, Justin Becker, Bryan Call and Pete Wolter. **Motion** Evenson to appoint the board recommended members to the CDA, seconded Steward. M.C. **Review the request from the South Wood County Humane Society for the 2014 Service Agreement –** Walker recommended that a detail report or presentation be given to the board before the board approves the request. The City of Wisconsin Rapids would like the force main connection for the business park to connect to the 44th Street 21" interceptor. **Motion** Honkomp to accept the President's Report, seconded Siegler. M.C.

ADJOURNMENT: **Motion** Honkomp to adjourn the November 11, 2013 regular board meeting, seconded Siegler. M.C.

Respectfully Submitted,

Debra Eichstadt, Clerk