

## **REGULAR VILLAGE OF BIRON BOARD MEETING NOVEMBER 12, 2007**

The November 12, 2007 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, Margaret Billman and Wayne Lambert. Also in attendance were Treasurer Joyce Komppa, two residents, Dave Grutzik from Central Wisconsin Engineers, Keith Helmrick from Classic Development and one interested party.

**MINUTES:** Minutes from the October 8, 2007 Regular Board Meeting were reviewed. **Motion** Lambert to accept the minutes from the regular board meeting held on October 8, 2007, seconded Muleski. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Siegler reporting for Finance and Chairperson Evenson reporting for Budget. **Finance Committee Chairperson Update:** Committee met at 5:15 p.m. on Monday, November 12, 2007 to review all bills for the Village, Wastewater Department and Water Utility. **Motion** Muleski to pay all approved Village, Water Utility and Wastewater bills as recommended by the Finance Committee, seconded Billman. M.C. **Budget Committee Chairperson Update: Recommendation for Water Utility Reimbursement to Non-Lapsing Account** – Committee discussed and recommended that Water Utility repay the \$73,000.00 that was used to retire debt back to the public works non-lapsing account over a 4 year re-payment schedule. **Motion** Gaber to have the Water Utility reimburse the public works non-lapsing accounts \$18,250.00 over the next four years and that this schedule would be reviewed annually during the budget process, seconded Steward. M.C. **Recommendation on the Budget Levy** – Committee reviewed budget worksheets and made modifications to accomplish expense reductions and maintain participation in the State's expenditure restraint program. Committee discussed the tax levy needed and the impacts of adopting a levy less than the State's limit of 3.86 percent. Committee agreed and is recommending to the board an adoption of 3.3 percent levy increase. **Motion** Gaber to use the 3.3 percent levy increase and present this at the public hearing on the proposed budget, seconded Steward. M.C. The public hearing will be held on Monday, December 3, 2007 at 5:00 p.m. at the municipal center. **Motion** Muleski to accept the Finance & Budget Committee report, seconded Lambert. M.C.

**TREASURER'S REPORT:** Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand October 31, 2007 was \$196,000.41 with October receipts of \$31,595.82. Expenditures were \$86,613.09. Investment accounts through October: Village Non-Lapsing Fund CD's \$271,088.10. **Water Utility:** Money Market \$71,786.94, Non-Lapsing Fund \$222,727.66, Checking \$148,933.98. **Wastewater Department:** Non-Lapsing Fund \$10,604.14, Checking \$10,835.37. **Motion** Muleski to accept the Treasurer's report, seconded Siegler. M.C.

**PUBLIC WORKS COMMITTEE:** Chairperson Steward reporting. **Committee Chairperson Update on the following – Fresh Air Blower for Manholes** – Currently the crew uses a gas fresh air blower which is no longer recommended for use with manholes as there is a possibility it could re-circulate the exhaust from the gas. Since the portable generator is available for use at the job site an electric fresh air blower was purchased at a cost of \$387.52. **Supervisor's Update** - One of the doors has been installed at the garage and the village logo may be placed above the door. Brush and grass & leaf pickup is officially done. The streets with curbs have been cleaned and the crew is getting ready for the snow plowing season. Also, contact has been made with the State DOT about visual markers for the island on Highway 54 and 32<sup>nd</sup>. **Motion** Lambert to accept the Public Works Committee report, seconded Evenson. M.C.

**WATER UTILITY COMMITTEE:** Chairperson Muleski reporting. **Water Superintendent's Update** – Vibration tests have been completed and look fine. **Motion** Lambert to accept the Water Utility Committee report, seconded Steward. M.C.

**PUBLIC PROPERTY, SAFETY, WELFARE & RECREATION COMMITTEE:** Chairperson Gaber reporting. **Committee Minutes and Chairperson Update on the Following: Cranberry Breakfast** – Committee felt the Cranberry Breakfast was a huge success and are making plans for next years breakfast. The volunteers and donations were greatly appreciated. **Light Pole at Municipal Center Parking Lot** – The cost to replace the damaged light pole was submitted to the party's insurance

company and payment has been made. The light pole is in the process of being replaced and will be placed just off of the blacktop to allow for easier snow plowing and a site for the Flight for Life to land. **Bathroom Faucets** – The faucet in the women’s restroom was replaced with a manual handicapped accessible faucet. **Winter Event** – Committee is looking into ideas for a winter community event. **Purchase of Tables & Chairs** - Committee would like to replace some of the older heavier banquet tables and possibly add a few round tables. **Motion** Siegler to purchase tables at a cost not to exceed \$1,000.00, seconded Siegler. M.C. **Equipment for Kitchen** – Committee would like to purchase miscellaneous utensils and 32 carafes. **Motion** Siegler to purchase the utensils and carafes at a cost not to exceed \$700.00, seconded Steward. M.C. **Motion** Steward to accept the Public Safety, Welfare & Recreation Committee report, seconded Siegler. M.C.

**LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT:** Chairperson Billman reporting. **Committee Minutes and Chairperson Update on the following: Fee Based Ordinance Enforcement** – Committee continued discussion on fee based ordinance enforcement for complaints and ordinance violations. Committee would like this subject to be addressed by other committees also. **Building Inspection Services** – Committee is looking into a contractual building inspector and administrator to oversee building standards, codes and zoning administration. **Ordinance Violations & Complaints** – Work is still being done to reach an out of court resolution to the barking dog. Letters will be sent to anyone that may have had roof or siding replaced due to the storm and did not get a building permit. **Contract for Humane Society** – **Motion** Steward to contract with the South Wood County Humane Society for the 2008 year at a cost of \$1,230.00, seconded Muleski. M.C. **Assessor’s Contract** – **Motion** Lambert to renew the assessing contract with B.A.Pauls & Associates at a cost of \$7,100.00 and possibly review services in the future, seconded Muleski. M.C. **Motion** Lambert to accept the Legislative, Ordinance and Zoning Committee Report, seconded Muleski. M.C.

**WASTEWATER COMMISSION REPORT:** Commission Representative Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* The minutes from the September 27<sup>th</sup>, October 10<sup>th</sup>, October 29<sup>th</sup> and November 7, 2007 meetings were reviewed. The plant will be accepting sludge from Nekoosa but this will not impact the plant expansion. The expansion is set up in four phases. **Motion** Muleski to accept the Wastewater Commission Report, seconded Lambert. M.C.

**DEER MANAGEMENT REPORT:** Authorized Representative Muleski reporting. **Resolution Authorizing the Submittal of a State Grant Application and Subsequent Appropriation of Funds for Urban Wildlife Damage Abatement** – This project is shared jointly by the Village of Biron, Town of Grand Rapids, Village of Port Edwards and City of Wisconsin Rapids and the City of Wisconsin Rapids agrees to act as the authorized representative. This is a matching fund grant. **Motion** Muleski to accept the resolution authorizing the submittal of a state grant application, seconded Lambert. M.C. **Motion** Evenson to accept the Deer Management Report, seconded Lambert. M.C.

**ENERGY COMMITTEE REPORT:** Chairperson Billman reporting. **Update on the Public Service Commission hearing held on November 8, 2007** – The final decision approved all aspects of the application of the distribution sale and stated that CWP would remain a utility. The rates in the retained area can be raised to match the area that will be sold to Wisconsin Rapids Water Works & Lighting Commission. CWP will need to file for a full rate case within one year from the date that this order is issued. Wisconsin Rapids Water Works & Lighting Commission can charge its prevailing electric retail rates to the customers it acquires from CWP. There was one descending vote from the Public Service Commission and it was stated that she felt the sale was not in the public interest and that the proposed rate increase fails to meet statutory requirements as rates are being increased just for retail customers. The appeal period is 30 days after which the sale to Water & Light can proceed. **Motion** Lambert to accept the Energy Committee report, seconded Steward. M.C.

**PLAN COMMISSION REPORT:** Chairperson Evenson reporting. **Minutes** – Minutes from the September 5, 2007 and the October 15, 2007 meetings were reviewed. **Discussion on Biron and Wood County Business Park Collaboration** – Wood County has an interest in working together on the business park. Final projections on the business park infrastructure and development independent of Bridgewater will be done to enable Wood County to consider the extent of their financial involvement. Plan Commission members support continued efforts for Wood County’s involvement both in planning

and financial areas with Biron's business park. **TIA – Traffic Impact Analysis Update** – The category of businesses in the park needs to be determined as that will generate the traffic numbers. Traffic counts have been accomplished on Highway 54 at 64<sup>th</sup>, 72<sup>nd</sup> and 80<sup>th</sup> Streets. The anticipated completion time for the TIA is targeted for the 1<sup>st</sup> quarter of 2008. **Recommendation to the Board for Airgas Expansion Request** – Plan Commission members reviewed the plans for Airgas expansion and recommends approval conditioned on plan modifications for one additional parking stall, movement of temporary soil storage and setback adjustments. Dave Grutzik, Central Wisconsin Engineers stated to the Board that those modifications have been done. **Motion** Muleski to approve the plans for the Airgas Expansion, seconded Lambert. M.C. **Motion** Gaber to accept the Plan Commission report, seconded Siegler. M.C.

**PRESIDENT'S REPORT:** President Jon Evenson reporting. **Update on Meeting Activity** – Meetings attended by the President were reviewed. It was noted that it would be better for two board members to attend these meetings. **Authorization for Boundary Agreement Discussion with Town of Grand Rapids** – The Town of Grand Rapids has requested that we try to work out a boundary agreement. We may need to designate a representative from the board for participation in those discussions. **Motion** Lambert to accept the President's report, seconded Muleski. M.C.

**PERSONNEL COMMITTEE REPORT:** Chairperson Lambert reporting. **Snow Plowing Arrangements Outside of Regular Work Hours** – A question was asked if in an emergency situation one of our crew members could help out a surrounding municipality by plowing snow during their non-working hours for Biron. Committee agreed that the employees could do this as long as they are hired by that municipality, that Biron work comes first and that no Biron equipment is utilized.

**CLOSED SESSION** – The Board then voted to go into closed session pursuant to Wisconsin Statutes 19.85(1)(c), to discuss employment and compensation of public employees over which the Board of Trustees has jurisdiction and exercises responsibilities, and to conduct specified public business related to the annual review of non-union employees wage and benefits. **Motion** Lambert to go into closed session, seconded Steward. M.C. by roll call vote with all in favor.

**OPEN SESSION** – The board voted to return to open sessions. **Motion** Billman to give the non-union employees a 2.5% wage increase for 2008 and a one-time bonus of 1.5%, seconded Steward. M.C.

**ADJOURNMENT:** **Motion** Steward to adjourn the November 12, 2007 board meeting, seconded Gaber. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk