

**REGULAR VILLAGE OF BIRON BOARD MEETING NOVEMBER 14, 2011**

The November 14, 2011 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Susan Carlson, Dan Muleski, June Siegler, Doug Egge and Bob Walker. Also in attendance were Treasurer Pam Witt and Public Works Director / Water Superintendent Rick O'Keefe.

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held on October 10, 2011. **Motion** Muleski to approve the minutes from the October 10, 2011 Regular Board Meeting, seconded Steward. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Walker reporting. **Review All Bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, non lapsing accounts and journal entries and found them to be in order. **Motion** Muleski to pay all bills for the Village, Water Utility and Wastewater Departments as recommended by the Finance & Budget Committee and approve all journal entries, seconded Walker. M.C. **Review Budget for 2012** – **Motion** Walker to approve the budget per the recommendation of the Budget Committee, seconded Muleski. M.C. **Discuss Payment Options for Jet Rodder Truck** – **Motion** Evenson to authorize payment of \$80,000.00 for the jet rodder truck using non lapsing funds, seconded Walker. M.C. \$20,000 will be paid by the non lapsing funds from the Water Utility, \$20,000 will be paid from the general non lapsing account for resurfacing village streets, \$40,000 will be paid by the general non lapsing account for storm sewer replacement with \$20,000 to be paid back to this account from the Wastewater Utility. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Evenson. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand October 31, 2011 is \$209,733.89. Investment accounts through October: Village Non-Lapsing Fund \$328,813.77. **Water Utility:** Checking \$61,494.69, Money Market \$37,472.39, Non-Lapsing Fund \$70,603.09. **Wastewater Department:** Checking \$24,854.42, Non-Lapsing Fund \$14,312.34. **Motion** Muleski to accept the Treasurer's report, seconded Egge. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Steward reporting. Discuss Jet Rodder – Truck has been purchased and will be paid for on the schedule approved under the Finance Committee report. **Options for Storm Water Discharge in Sanitary Sewer** - Committee is still working on this. **Discuss Wastewater System** – Part of this discussion is the high costs from the City of Wis. Rapids and what could be done to eliminate the excess discharge into the system. **Discuss Patch Work on 32<sup>nd</sup> Street** – Wood County Highway Committee will look at this area and assist with the patching. **Tree Removal on South Biron Drive** – A lift was rented and the tree was removed along with some branches hanging over Eagle Road. **Leaf Vacuum Options** – Committee is reviewing options. **Solar Street Lights** – Committee referred this item. **Motion** Muleski to accept the Public Works Committee report, seconded Walker. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Egge reporting. Committee will meet with representatives from MSA Professional Services on November 30, 2011. The new jet rodder was used to make a water repair on South Biron Drive and worked well. **Motion** Siegler to accept the Water Utility Report,

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE:** Chairperson Carlson reporting. **Review Budget for the Municipal Center, Park & Fire Department** - Committee reviewed the budgets for the municipal center, park and fire department and felt it was good to submit to the budget committee. **Discuss Visit to Solarus Phone Company to View Phone System** – Committee will visit Solarus on December 1<sup>st</sup> to meet with phone representatives to view the system before determining if it meets our needs. **Generator for Municipal Center** – Committee reviewed an estimate for a generator large enough to run the municipal center in case of power outages. The cost is \$43,962.00. Possible grants will be

looked into. **Update on Handicapped Accessible Entry Doors** - Committee reviewed an estimate from Quality Door and Hardware. It was suggested that committee get a second estimate. **Inventory Kitchen Utensils** – Committee reviewed the utensils in the kitchen and will decide what items will need to be replaced and at a future meeting. **Motion** Egre to accept the Public Property, Safety & Recreation Committee report, seconded Muleski. M.C.

**WASTEWATER COMMISSION:** Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the November 2, 2011 meeting** - Minutes were distributed for review. There was an open house at the plant held on November 8<sup>th</sup>. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Siegler. M.C.

**PRESIDENT'S REPORT:** President Evenson reporting. **Update on Meetings** – President Evenson met for budget meetings and attended a meeting with Kirk Skoog, MSA Professional Services, to discuss the timing of the EPA grant reimbursement for the business park. We have a finding of no significant impact (FONSI) draft from the EPA. The FONSI is currently being reviewed. After the review is completed, a public posting will then go in the newspaper for a 30 day public comment period. After that time the EPA will approve the grant. **Motion** Muleski to accept the President's report, seconded Siegler. M.C.

**PERSONNEL COMMITTEE:** Chairperson Siegler reporting.

**CLOSED SESSION:** **Motion** Evenson to go into closed session under Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to consider the handbook policy which includes retirement benefits, health insurance benefits and 2012 wage benefits for employees, seconded Walker. M.C. by roll call vote.

**OPEN SESSION:** **Motion** Steward to approve the separation of employment policy with the understanding that legal counsel will review the involuntary termination section, seconded Egre. M.C. **Motion** Muleski to approve the insurance change from the Central States C4 insurance plan to the Central States C6 insurance plan for all employees, union and non union, effective January 1, 2012, seconded Egre. M.C. **Motion** Steward to give a 2% wage increase for 2012 to all employees, seconded Carlson. M.C.

**ADJOURNMENT:** **Motion** Muleski to adjourn the November 14, 2011 board meeting, seconded Siegler. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk