

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – NOVEMBER 14, 2016**

The November 14, 2016 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Mark Honkomp, Bob Walker, Tammy Steward, June Siegler, Dan Muleski and Sue Carlson. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, Ellis Freeberg, and Alan Thompson.

MINUTES: Minutes were reviewed from the Regular Board Meeting held October 10. **Motion** Carlson, second Siegler to approve the minutes as printed. M.C.

PUBLIC COMMENT: Alan Thompson would like to attend the next Public Works Committee meeting and will be notified when one is scheduled. Ellis Freeberg introduced himself and stated he purchased property on 32nd Street North and Wolosek Avenue to relocate his Service & Repair business. He is considering constructing a new building on the site.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. All bills, non-lapsing accounts and journal entries were in order. **Motion** Muleski, second Honkomp to approve the meeting minutes of November 9. M.C. The committee met October 24 and November 2 to create the 2017 budget. **Motion** Walker, second Evenson to approve meeting minutes of October 24 and November 2. M.C. Schenck, S.C. submitted an audit fee for the year ending December 31, 2016, not to exceed \$16,000. **Motion** Evenson, second Walker to approve the audit fee. M.C. President Evenson informed the Board he met with the auditors via telephone today regarding TID revenue and how to report monthly to the Board. The auditors recommended the Clerk take over the responsibility of recording TID tax revenue upon receiving January and August tax settlements from the County. Auditors will provide additional training to the Clerk. Evenson also reported he has been speaking with Robb Sigler of Nekoosa Port Edwards State Bank to convert a \$1.5 million short-term loan to a GO Bond; commencing in 2017 and ending in 2024. Evenson will have a proposal to present to the Board at their December meeting. **Motion** Muleski, second Evenson to approve the Finance and Budget Committee report.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: Receipts for October 2016 were \$135,826.26. Expenses were \$93,756.10. General checking account bills were paid on check # 19298-19376 with 4 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of all October bills was included for the Board to review. Village Non-Lapsing Fund \$756,264.18. **Water Utility:** Checking \$188,036.03. Money Market \$457,084.39. Water bills were paid on check # 3832-3840. **Wastewater Department:** Checking \$62,048.03. Non-Lapsing Fund \$14,367.53. Wastewater bills were paid on check # 2846-2848. A list of all checks paid for water & wastewater was included for the Board to review. **Motion** Honkomp, second Siegler to accept the Treasurer's report. M.C.

LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. The Committee has been reviewing a ground lease for a new communications tower. Recommendations were made by the Board to include in the lease. Muleski will communicate with U.S. Cellular representative and negotiations will continue on a lease. Provisional licenses were granted to Crystal Weight, Colton Wolosek, and Kathleen Tufte. **Motion** Muleski, second Carlson to grant them an operator's license. M.C. **Motion** Honkomp, second Evenson to approve the Legislative, Ordinance and Zoning Committee's report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Director Vruwink reported electrical groundwork is complete on South Biron Drive for new street lighting. The crew will be replanting grass in areas that were damaged. Light fixtures have arrived but the poles haven't. Installation will begin as soon as everything arrives. Concrete pedestals are in the ground on Shore Acres Drive. **Motion** Honkomp, second Carlson to approve the Public Works Committee report. M.C.

CRANBERRY BREAKFAST: Chairperson Steward reported attendance was down from last year. The bounce house was very popular and will be reserved for the 2017 breakfast. She thanked all who volunteered their time to make the event a success.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Sue Carlson reported the committee meets November 16. **Motion** Walker, second Steward to approve the Public Property, Safety and Recreation Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Mark Honkomp reporting. Vruwink reported another test was done for Xylon in Well #2 and the results are zero. Monthly utility billing will begin in early 2017. **Motion** Evenson, second Steward to accept the Water Utility Committee report. M.C.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the November 2 Commission meeting was accepted as printed. **Motion** Walker, second Siegler to approve the Wastewater Commission report. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dan Muleski reporting. The department annual meeting was November 7 and some revisions were made to the Constitution. The Department will assist with parking for the Polar Plunge at Anchor Bay on February 4, 2017. The Department will sponsor a street dance August 19, 2017. **Motion** Honkomp, second Steward to approve the Volunteer Fire Department report. M.C.

CLERK'S REPORT: Arndt reported Election Day went smoothly. Voter turnout was approximately 80% in the Village. Wausau Tile will continue to sell tiles (commemorative tiles at the park Shelter House) but will no longer offer engraving services. Arndt will check into other options.

PRESIDENT'S UPDATE: South Wood County Humane Society submitted their 2017 Service Agreement with the Village at an annual cost of \$1,541.22. **Motion** Evenson, second Honkomp to approve the Agreement and annual fee. M.C. **Motion** Muleski, second Honkomp to accept the President's report. M.C.

ADJOURN: Motion **Honkomp**, second Walker to adjourn at 7:50 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President