

REGULAR VILLAGE OF BIRON BOARD MEETING DECEMBER 10, 2007

The December 10, 2007 Regular Board meeting was called to order by President Jon Evenson at 5:15 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, Margaret Billman and Wayne Lambert by phone. Also in attendance were Treasurer Joyce Kompka, Public Works Supervisor Rick O'Keefe, two residents, Dave Grutzik from Central Wisconsin Engineers, Keith Helmrick from Classic Development, Larry Koopman from Lampert Lee and one interested party.

MINUTES: Minutes from the November 12, 2007 Regular Board Meeting and the Public Hearing and Special Board Meeting held on December 3, 2007 were reviewed. **Motion** Billman to accept the minutes from the regular board meeting held on November 12, 2007, seconded Muleski. M.C. **Motion** Muleski to accept the minutes from the Public Hearing and Special Board meeting held on December 3, 2007, seconded Gaber. M.C.

PUBLIC INPUT: Questions were raised about the cat ordinance and how it would be enforced if the number of allowable cats exceeded the ordinance. Dogs are enforced through the licensing process but since cats are not licensed committee will review this process.

FINANCE & BUDGET COMMITTEE: Chairperson Siegler reporting for Finance and Budget Committee. Committee met at 5:00 p.m. on Friday, December 7, 2007 to review all bills for the Village, Wastewater Department and Water Utility. **Motion** Siegler to pay all approved Village, Water Utility and Wastewater bills as recommended by the Finance & Budget Committee, seconded Gaber. M.C. **Water & Wastewater Budgets** - Committee reviewed the water and wastewater budgets and recommended approval. **Motion** Billman to accept the Water and Wastewater Utility budgets, seconded Siegler. M.C. **Motion** Muleski to accept the Finance & Budget Committee report, seconded Evenson. M.C.

TREASURER'S REPORT: Treasurer Kompka reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand November 30, 2007 was \$164,722.89 with November receipts of \$38,549.16. Expenditures were \$69,826.68. Investment accounts through November: Village Non-Lapsing Fund CD's \$271,088.10. **Water Utility:** Money Market \$72,562.45 Non-Lapsing Fund \$227,034.47, Checking \$150,957.69. **Wastewater Department:** Non-Lapsing Fund \$10,639.49, Checking \$15,484.71. **Motion** Muleski to accept the Treasurer's report, seconded Billman. M.C.

PUBLIC WORKS COMMITTEE: Chairperson Steward reporting. **Committee Minutes & Chairperson Update on the following – Road Maintenance & 2008 Road Projects** – Committee will be reviewing estimates for road work on Shore Acres Drive. **Programming Options for Infrastructure Tracking** – Committee reviewed a proposal for a web based asset management program through MSA Professional Services. The program would allow us to efficiently track sewer, water, and storm systems with data as maintenance is done and could be a great organizational tool and easy access informational tool. There is potential for future growth of the system with information on different areas such as street signs or zoning information that would benefit having a data base. Training is included in the cost. **Motion** Steward to purchase the software tool with a limit of \$3,000.00 for initial cost of features, seconded Gaber. M.C. **Recycling Bids** – Committee reviewed options and will be staying with Veolia for the next year. **Supervisor's Update** – The high snow banks at the intersections have been taken care of. A letter is going out to the property owners on Highway 54 reminding them of their responsibility to keep the sidewalks clean. **Motion** Gaber to accept the Public Works Committee report, seconded Siegler. M.C.

WATER UTILITY COMMITTEE: Chairperson Muleski reporting. **Committee Minutes & Chairperson Update on the following - 2008 Budget** – The budget is done and was approved during the Finance & Budget report. **Follow Up on Cross Connections** – Community Christian Academy has responded and is in compliance. There has been no response from Stora Enso as of yet so a follow up call will be made. **Review Annual Maintenance Inspection Report Summary from Layne Northwest** - The initial inspection was done in order to get a baseline for future inspections and no problems were found and packing was done on both pumps. **Fire Hydrant Markings** – The fire hydrants were marked with a color coded ring to signify to the fire department low flow hydrants. **Review Utility Rates** –

Committee is reviewing the possibility of small rate increases so that a future impact would not have to be large. **Water Superintendent's Update** – The hydrant at the ice pond keeps freezing up. Both engineers in attendance offered advice for resolving the issue. **Motion** Siegler to accept the Water Utility Committee report, seconded Steward. M.C.

PUBLIC PROPERTY, SAFETY, WELFARE & RECREATION COMMITTEE: Chairperson Gaber reporting. **Committee Minutes and Chairperson Update on the Following - Winter Event** – Committee is exploring the possibility of a chili cook-off and movie event sometime late winter or early spring as a social event. **Holiday Decorations** – The flags were placed at the park and a wreath above the entrance door to the municipal center. **Conference Room Chairs** – Committee is reviewing costs to re-upholster the board room chairs. **Motion** Muleski to accept the Public Safety, Welfare & Recreation Committee report, seconded Steward. M.C.

LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT: Chairperson Billman reporting. **Chairperson Update on the following** – The issue with the barking dog was taken to court and has been resolved. Committee is continuing work on the rental and minimum housing standards and will be reviewing the ordinance relating to the enforcement of the number of allowable cats. **Motion** Gaber to accept the Legislative, Ordinance and Zoning Committee Report, seconded Steward. M.C.

PRESIDENT'S REPORT: President Jon Evenson reporting. **Development Agreement Amendment and Authorizing Resolution** – The Development Agreement needs to be amended due to the regulatory delays. Another amendment may need to be made after the regulatory approvals are received. This amendment extends the deadline for the regulatory approvals to January 1, 2010. **Motion** Muleski to accept resolution #13-2007 authorizing amendment to development agreement between Village of Biron and Classic Development, seconded Gaber. M.C. **Wood County and Biron Business Park Collaboration** – Biron has been exploring the possibility of working with Wood County on its Highway 54 business park in an attempt to create a successful business park for the area. The methods of collaboration include pursuing grants, and financing options. Further meetings will be held with Wood County subcommittees to determine the extent of Wood County's participation. **Update on DNR Access Appeal** – At Judge Mason's oral ruling held on November 28th, he asked that three of the twenty six conditions of the DNR's Bridgewater public access order be revised to assure that the "Kubisiak" islands, proposed as replacement access, are managed as public lands. This will require just an update to the language and a ninety day response time has been allowed. **Appoint Election Workers for a Two Year Term** – **Motion** Lambert to appoint the list of election workers as presented by the Clerk, seconded Steward. M.C. **Motion** Muleski to accept the President's report, seconded Siegler. M.C.

PERSONNEL COMMITTEE REPORT: Chairperson Lambert reporting. **Motion** Lambert to give the security and cleaning part-time employees a 2.5 percent increase starting January 1, 2008, seconded Steward. M.C. all in favor with Steward abstaining.

ADJOURNMENT: **Motion** Muleski to adjourn the December 10, 2007 board meeting, seconded Gaber. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk