

REGULAR VILLAGE OF BIRON BOARD MEETING DECEMBER 10, 2012

The Regular Board meeting was called to order by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Dan Muleski, Susan Carlson, June Siegler, Doug Egge and Bob Walker. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Rick O'Keefe, Representative from MSA Professional Services - Dan Borchardt, Karen Madden from the Tribune, County Supervisor Ken Curry, 12 residents and one interested party.

PUBLIC COMMENT: Public comments were heard on the South Biron Drive recreational trail. Some of the residents expressed concern on losing their frontage property, cost of the trail, and some were for a trail in back of their homes and some were against. This issue is still being worked on and further options are being looked into by the board and Plan Commission.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on November 12, 2012, the November 29, 2012 Public Hearing on the 2013 budget and the November 29, 2012 Special Board meeting. **Motion** Carlson to approve the minutes from the November 12, 2012 Regular Board meeting, seconded Walker. M.C. **Motion** Muleski to approve the November 29, 2012 Public Hearing on the 2013 Budget, seconded Steward. M.C. **Motion** Muleski to approve the minutes from the Special Board Meeting held on November 29, 2012, seconded Egge. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Doug Egge reporting. Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. **Motion** Carlson to approve all bills and journal entries for the Village, Water and Wastewater Departments as recommended by the Finance Committee, seconded Walker. M.C. All bills and journal entries that were approved are on file in the office. Committee will discuss at their next meeting when trustee reimbursement can be requested for public hearings held prior to board meetings. **Motion** Steward to accept the Finance Committee report, seconded Walker. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for November is \$87,686.35 and expenses were \$98,821.90. The checking account balance on hand November 30, 2012 is \$319,560.59. General checking account bills were paid on check #'s 15767-15848 with 7 auto pays to pay the State, IRS and Deferred Comp for payroll deductions. A list of all November bills was included for the board to review. Investment accounts through November: Village Non-Lapsing Fund \$318,872.85. **Water Utility:** Checking \$37,538.39, Money Market \$25,852.83, Non-Lapsing Fund \$71,233.76. Water bills were paid on check #'s 3382-3390. **Wastewater Department:** Checking \$25,877.63, Non-Lapsing Fund \$14,328.64. Wastewater bills were paid on check #'s 2602-2606. A list of all checks paid for the water & wastewater were included for the board to review. **Motion** Walker to accept the Treasurer's report, seconded Siegler. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Tammy Steward reporting. **Fahrner Asphalt Proposal for 2013 Crack Sealing and Road Condition Report** – Committee budgeted \$6,000.00 for crack sealing. The budget was approved and paperwork signed with Fahrner for \$6,000 of crack sealing work. A copy of the road conditions that was submitted to the state was included for trustee review. **Utilities and paving on South Biron Drive** – Committee will be reviewing costs for repaving to Eagle Road. **Urban Forestry Grant & Resolution** – **Motion** Steward to accept resolution 12-1 to request financial assistance for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects as specified in §20.370(5)(bw) and (1)(mv), Wis. Stats., seconded Carlson. M.C. **Motion** Muleski to accept the Public Works Committee report, seconded Egge. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Bob Walker reporting. Water Superintendent's Update: The communications system between the tower and well is in the process of being updated. **Motion** Steward to accept the Water Utility Committee report, seconded Egge. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Sue Carlson reporting. **Shelter House Entrance and Sidewalk** – Committee will look into the cost of the entrance and sidewalk. **Motion** Carlson to accept the Public Safety & Recreation committee report, seconded Walker. M.C.

PERSONNEL COMMITTEE: Chairperson Siegler reporting. **Updates to the Employee Handbook Policy** - The changes to the handbook policy were reviewed. **Motion** Egge to accept the revisions to IV-B Work Hours and Overtime and to add the clause to this section for Employee Use of Vehicle When on Call, seconded Steward. M.C. **Motion** Walker to accept the Personnel Committee report, seconded Carlson. M.C.

WASTEWATER COMMISSION REPORT: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the December 5, 2012 Wastewater Commission meeting.** The minutes from the meeting were included in the packet for board members to review. Commission members adjusted the budget to include the revenue from Rudolph. The 5% proposed increase in sewer user fees would cost households about \$1.50 per month. Basically the plant is running fine. The DNR is working on two permit requirement modifications for the sludge to get to a class A rating and also change from BOD to CBOD to produce more accurate testing. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Egge. M.C.

PLAN COMMISSION REPORT: Plan Commission Chairperson Evenson reporting. **Recommendation on South Biron Drive Right of Way Acquisitions and Trail Alignment** – The minutes from the last Plan Commission meeting were included in the packet but have not been approved by the Plan Commission yet. Commission members discussed the project need, scope, funding, history and public comments on this project. Commission members discussed alternative road way alignments, specific project costs for utilities, roadway, and trail options. **South Biron Drive Recreation Trail** – Commission members considered various options regarding the South Biron Drive Recreational Trail in the vicinity of the South Biron Drive reconstruction project. Alternative locations were discussed along with cost estimates and funding sources. Commission members recommended that the village should acquire 16’ of additional right-of-way in the project area between the City/Village line and Cranberry Creek/Ditch where only 50’ of right-of-way currently exists. This would allow an 8’ wide paved trail on the river side and to avoid as much as possible board walk segments. Plan Commission will hold a meeting on December 18th to discuss the comprehensive plan and proposed recreation segments up river. **Motion** Steward to accept the Plan Commission report but not accept the Plan Commission recommendation at this time, seconded Walker. M.C.

PRESIDENT’S REPORT: President Evenson reporting. **MSA Updates-** were covered under the Plan Commission report. **Safe Drinking Water Loan Program Intent to Apply – Motion** Egge to execute the SDWLP Intent to Apply, seconded Muleski. M.C. **Motion** Muleski to accept the President’s report, seconded Steward. M.C.

ADJOURNMENT: **Motion** Walker to adjourn the December 10, 2012 board meeting., seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk