

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – MARCH 13, 2017**

The March 13, 2017 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Mark Honkomp, Bob Walker, Tammy Steward, Dan Muleski, June Siegler and Sue Carlson. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, Joe Terry, Joe Eichsteadt, Jon Trautman, John Martin, Bill and Shirley Carpenter, Mike Schoenholz

MINUTES: Minutes were reviewed from the February 13, 2017 Regular Board Meeting. **Motion** Walker, second Steward to approve the minutes as printed. M.C.

PUBLIC COMMENT: Joe Terry and Joe Eichsteadt from the city of Wisconsin Rapids Engineering Department presented a revised proposal to connect the city's bike trail to Biron's at the Gateway Park area. If there is no tie-in the street will be too narrow for pedestrian use and the city's trail would end at Strawberry Lane. The estimated cost to the Village is \$35,000 for 90 feet of trail. This item will be added to the April 10 Board meeting agenda.

John Martin, director of Wood County Head Start, spoke about a proposed addition to their facility. Part of the land the addition will be built on is owned by the Village. This small parcel needs to be rezoned from agricultural to R2 residential. **Motion** Walker, second Steward to transfer property ownership to Head Start and to try to minimize the cost of doing so. M.C. A public hearing for rezoning this parcel will be held April 10 at 6:15 p.m. at the Biron Municipal Center.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. All bills, non-lapsing accounts and journal entries were in order for the Wastewater Department, Water Utility and Village. **Motion** Muleski, second Evenson to approve the February bills and journal entries. M.C.

TID #2 has reached 33% expenditures in 2016 and the audit required by the Department of Revenue will be performed by Schenck, S.C.

Jon Trautman of Schenck, SC, gave an overview of the Department of Revenue's new reporting requirements for TIDs. Reports must be filed electronically by July 1 and a copy provided to each overlying district by July 1. The Joint Review Board must meet in July to review each district's annual report, performance and status. The Finance Committee will conduct the Joint Review Board meeting and Chair Walker and the clerk will be attending a meeting in Plover to acquire more information.

The board discussed creating a sanitary sewer non-lapsing account or combining with the storm sewer replacement non-lapsing account. President Evenson will check the statutory requirements on combining accounts prior to any board action.

Motion Muleski, second Carlson to approve the Finance and Budget Committee report.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: Receipts for February 2017 were \$444,378.20. Expenses were \$474,984.32. General checking account bills were paid on check # 19639-19730 with 6 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of all February bills was included for the Board to review. Village Non-Lapsing Fund \$722,835.83. **Water Utility:** Checking \$137,439.55. Money Market \$459,768.49. Water bills were paid on check # 3871-3874. **Wastewater Department:** Checking \$65,678.22. Non-Lapsing Fund \$14,378.22. Wastewater bills were paid on check # 2863-2866. A list of all checks paid for water & wastewater was included for the Board to review. **Motion** Honkomp, second Walker to accept the Treasurer's report. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. Conditions of certain properties in the Village was discussed. Several complaints were made to the Village about the same residence and the owner was notified to clean up the property and yard area. The ordinance committee chair and public works director will continue to monitor the area. **Motion** Walker, second Honkomp to approve the Legislative, Ordinance & Zoning Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Vruwink reported on sewer problems in the old part of the Village. Sanitary sewer infrastructure is from the 1950s and the three lift stations are thirty years old. Vruwink stated the Village needs to budget for modernizing the aging underground infrastructure. This item was referred to the Public Works Committee. There is 22,000 feet of older pipes that need to be televised. Vruwink will research companies that provide pipe televising services and will report his findings to the committee.

Potential buyers of a parcel off Van Slate Street have requested utilities be extended to the property and met with Superintendent Vruwink, who provided them with estimated costs.

Motion Walker, second Muleski to approve the Public Works Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Sue Carlson reporting. Superintendent Vruwink reported the ceiling fan was installed at the municipal center front entrance. Vruwink provided a quote for a trash container with a liner and top for \$409 which includes shipping. Two would be purchased for use at Gateway Park. President Evenson suggested going through the Department of Administration to see what is available at state pricing. Carlson reported a former resident is willing to donate \$450 for a memorial bench and \$300 for use at the Village park. **Motion** Muleski, second Walker to approve the Public Property, Safety and Recreation Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Mark Honkomp reporting. Vruwink reported the crew will be performing the DNR required tests for lead and copper. **Motion** Walker, second Evenson to accept the Water Utility Committee report. M.C.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the March 1st meeting were available for review. **Motion** Honkomp, second Walker to approve the Wastewater Commission report. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dan Muleski reporting. Search and Rescue training has been completed. Repairs have been made to Brush Truck 4 and Engine 1. A state audit will be conducted April 27. **Motion** Honkomp, second Evenson to approve the Volunteer Fire Department report. M.C.

CLERK'S REPORT: The Clerk reported on the February 21 Primary Election. Three chief election inspectors have completed their mandatory three hours of training for this term. **Motion** Muleski, second Siegler to approve the Clerk's Report. M.C.

PRESIDENT'S UPDATE: The annual Organizational Meeting will be Monday, April 17 at 5:00 p.m. at the Municipal Center. Committee appointments and Committee programs of work will be discussed and approved at this meeting. **Motion** Honkomp, second Walker to accept the President's report.

PERSONNEL COMMITTEE: Chairperson June Siegler reporting. In open session the committee will vote to go into closed session, pursuant to Wisconsin State Statute 19.85(1)c, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically possible handbook policy violations that may lead to disciplinary action. The committee may return to open session to make any necessary recommendations.

Motion Siegler, second Walker to go into closed session, as noted above. A roll call vote was taken, with all voting in the affirmative, at 8:37 p.m. M.C.

Motion Honkomp, second Muleski to return to open session. M.C.

Discussion on fireproof status of vault area was referred to a future meeting. **Motion** Honkomp, second Siegler to accept the Personnel Committee's report. M.C.

ADJOURN: **Motion** Honkomp, second Walker to adjourn at 9:00 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President