

## REGULAR VILLAGE OF BIRON BOARD MEETING MARCH 9, 2009

The March 9, 2009 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, June Siegler, Jan Gaber, Margaret Billman, Dan Muleski and Wayne Lambert attended by phone. Also in attendance were Public Works Supervisor Rick O'Keefe, Treasurer Joyce Komppa, three residents, Classic Development representatives Keith Helmrick and Dave Moody, Lampert Lee representative Larry Koopman and MSA Professional Services representatives Lee Emmer and Kirk Skoog.

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held on February 9, 2009. **Motion** Muleski to accept the minutes of the Regular Board Meeting held on February 9, 2009, seconded Gaber. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Billman reporting. **Committee Minutes & Update:** Committee met, reviewed, and approved all the bills for the Village, Wastewater Department and Water Utility. **Motion** Siegler to pay all bills as recommended by the Finance Committee, seconded Muleski. M.C. **Reviewed Non-Lapsing Accounts** – A question was resolved concerning the water utility balances shown on the loan report. The scheduled principal and interest payment and additional payment have been deducted from the current balance. **Presentation of Bills** – All bills are to be submitted to committee for approval and in the case of privacy issues the committee will accept summations of itemized bills for public reading and inspection. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Siegler. M.C.

**TREASURER'S REPORT:** Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand February 28, 2009 is \$335,139.15 of which \$160,000.00 is invested in a CD. The balance includes total receipts of \$31,813.54 of which \$30,334.93 was tax collections and expenditures of \$911,947.35 of which \$626,746.29 was January tax collection payments to taxing jurisdictions. Investment accounts through February: Village Non-Lapsing Fund CD's \$388,707.58. **Water Utility:** Checking \$34,417.41, Money Market \$16,791.49, Non-Lapsing Fund \$308,269.19. **Wastewater Department:** Checking \$6,783.49, Non-Lapsing Fund \$4,292.62. **Motion** Muleski to accept the Treasurer's report, seconded Siegler. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Steward reporting. **Update on Removal of Trailer 13 at 3151 Plover Road** – The crew removed trailer 13 at 3151 Plover Road and disposed of it at Veolia ES Cranberry Creek Landfill. **Storm Sewer Manhole Rebuilding** – The decisions on which manholes will be rebuilt this year will be decided in the spring. **Discuss Roadway Extension Between Van Slate and Chapman Road** - Committee recommends purchasing the 380' x 60' strip from the landowner. **Motion** Muleski to purchase this parcel at a cost of \$4,000.00 with the seller paying the survey and closing costs, seconded Steward. M.C. The money for this land purchase will come out of the non-lapsing streets and roads account. **Motion** Muleski to accept the Public Work's Committee report, seconded Gaber. M.C.

**WATER UTILITY COMMITTEE:** Chairperson Siegler reporting. **Frozen Water Line on South Biron Drive** – This is the last line on South Biron Drive before the City limits – the first house on First Street is supplied water by the Village and the main is frozen by our last fire hydrant. Water is currently being supplied to them by the City of Wis. Rapids. We will need to wait until the line thaws as the phone company fiber optics line is on top of our water line which prevents us from digging. **Purchase of Pulse Jet De-Icer Line Thawer** - This line thawer will assist in thawing lateral lines to utility customers but is not made to thaw main lines such as the line on South Biron Drive by the City limits. **Motion** Siegler to purchase a Pulse Jet De-Icer Line Thawer at a cost of \$2,560.00, seconded Gaber. M.C. **Motion** Billman to accept the Water Utility Committee report, seconded Steward. M.C.

**LEGISLATIVE, ORDINANCE & ZONING COMMITTEE:** Chairperson Muleski reporting. **Update on Ordinance Complaints & Violations** – Several complaints were received concerning dogs. A letter was sent to the resident on Forest Lane concerning the dog feces problem and our attorney will be sending a letter to the resident on Cranberry Road concerning the barking dog. Complaints were also received about the mobile home park and a letter is being sent to the owner. The owner of the trailers parked along Forest Lane is considering putting up a fence. **Minimum Housing Standards** – Committee is working on this and will be getting outside help to complete the writing of this ordinance which will address such issues as basic equipment, light, ventilation, use of space and sanitary maintenance of dwellings. **Cell Tower / Wireless Communications Ordinance** – Various municipality ordinances were reviewed and a draft ordinance using various ordinances will be brought before committee for review. **Motion** Gaber to accept the Legislative, Ordinance & Zoning Committee report, seconded Siegler. M.C.

**WASTEWATER COMMISSION:** Commission Member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - The treatment plant expansion is progressing. Ocean Spray violated their loading and the treatment plants suspended solids. The DNR will not issue a fine since the City is working with Ocean Spray to correct the situation. Minutes from the Commission meeting were available for review. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Steward. M.C.

**PRESIDENT'S REPORT:** President Evenson reporting. **TID #1 & #2 Amendment Review** – MSA Professional Services discussed the amendment process and the options that would be available for TID #1 and TID #2. A third option of an overlay district for TID #1 was discussed and will be brought before the board and Plan Commission at a joint meeting. **MSA Professional Services to Discuss Community Development Authority (CDA)** – Lee Emmer, MSA explained the structure, authority, and duties of a CDA. The board will review this further at the joint board and Plan Commission meeting. **Agreement for CDBG Planning Grant and EDA Grant** – **Motion** Evenson to authorize MSA Professional Services to begin work on the CDBG planning grant application and the EDA grant pre-application at a cost of \$4,000.00 (\$3,500.00 for CDBG and \$500.00 for the EDA), seconded Steward. M.C. **Agreement for Preliminary Plan for Wood County Business Park in Biron** – this is being referred to the joint board and Plan Commission meeting. **Biron Dam Information** – NewPage held two informational meetings at the municipal center to provide public awareness on the Wisconsin River reservoir operations, potential river flooding, river flooding impacts, understanding the Village and County evacuation procedures, and expanding Consolidated Water Power Co.'s high water contact list. The spillway will handle 98,000 cfs with limited flooding in the cranberry bogs from the County Highway U culverts. The record flood of September 1938 was 70,400 cfs. In the case of a possible 4,000 year flood which would flood various areas of the Village the board decided that Wood County would co-ordinate evacuation procedures. The current high water operating procedures and notification list was reviewed and accepted. **Report on Meeting Activity** – A re-cap of the meetings attended by the Village President was reviewed. There were no questions or concerns. **Motion** Steward to accept the President's report, seconded Siegler. M.C.

**ADJOURNMENT:** **Motion** Gaber to adjourn the March 9, 2009 board meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk