

## **REGULAR VILLAGE OF BIRON BOARD MEETING APRIL 14, 2008**

The April 14, 2008 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, Margaret Billman and Wayne Lambert. Also in attendance were Treasurer Joyce Komppa, Public Works Supervisor Rick O'Keefe, three residents and three interested parties.

**MINUTES:** Minutes from the regular board meeting held on March 10, 2008 and the special board meeting held on March 24, 2008 were reviewed. **Motion** Gaber to accept the minutes of the Regular Board Meeting held on March 10, 2008 seconded Steward. M.C. **Motion** Muleski to accept the minutes from the special board meeting held on March 24, 2008, seconded Steward. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Siegler reporting. **Committee Chairperson Minutes & Update:** Committee met and reviewed all bills for the Village, Wastewater Department and Water Utility. **Motion** Siegler to pay all approved Village, Water Utility and Wastewater bills as recommended by the Finance Committee, seconded Lambert. M.C. **Heart of Wisconsin Business & Economic Alliance Economic Development Service Fee** – The Heart of Wisconsin proposal for development services is 50 cents per capita and \$17.00 per industrial park acreage. The total requested is \$4,355.00 with \$455.00 based on population and \$3,910.00 based on 230 acres of industrial park. To date a payment of \$320.00 has been paid. **Motion** Siegler to authorize payment to the Heart of Wisconsin Business and Economic Alliance Economic Development of an additional \$116.00 based on a population of 872 and the payment for the business park will be reviewed by the committee at a later date, seconded Gaber. M.C. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Lambert. M.C.

**TREASURER'S REPORT:** Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand March 31, 2008 was \$315,087.98 which includes total receipts of \$26,893.65 and expenditures of \$144,746.55. Investment accounts through March: Village Non-Lapsing Fund CD's \$279,420.91. **Water Utility:** Checking \$49,091.63, Money Market \$75,741.71, Non-Lapsing Fund \$231,480.14. **Wastewater Department:** Checking \$35,506.52, Non-Lapsing Fund \$10,739.03. **Motion** Muleski to accept the Treasurer's report, seconded Steward. M.C.

**PUBLIC WORKS COMMITTEE:** Chairperson Steward reporting. **Committee Minutes & Chairperson's Update on the following – Road Work & Local Road Improvement Projects** – Committee is reviewing the possibility of using the LRIP money of \$4,200.00 for engineering costs to fix Shore Acres. \$4200.00 would need to be matched from the Village for a total of \$8,400.00. **Motion** Muleski to proceed with the request for proposal for engineering of Shore Acres Drive with costs not to exceed \$10,000.00, seconded Gaber. M.C. **Electrical Repairs to Bauer Farm Lift Station** – Two new breakers at a cost of \$1,000.00 each were ordered to fix the problem at the Bauer Farm lift station. **Replacement of Garage Floor Tile** – Committee reviewed garage floor replacement options. Committee gave approval to allow the crew to paint the floor. **Public Works Supervisor's Update** – The dead trees on South Biron Drive have been removed. **Motion** Muleski to accept the Public Works Committee report, seconded Gaber. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Muleski reporting. **Committee Minutes & Chairperson's Update – Purchase of Stenner Peristaltic Chemical Injection Pumps** – Committee reviewed the problems with the two chemical pumps at the well house and agreed to replace them with Stenner Peristaltic Chemical Injection pumps. **Request for Reimbursement (Reduction) of Charges for Water Leak from Frozen Pipe** - Committee reviewed the water leak at 1909 32<sup>nd</sup> Street North. The meter was reading properly but the bottom part was broke due to freezing. The Public Service Commission does not allow us to reduce the charges for water usage unless we have a written policy that needs to be administered consistently. **Review Well Site Electric Bill Charges** – The original billing for electrical usage at the well site was not being billed out at the correct usage. After changes were made the proper charges to us will be about four times higher. **Motion** Gaber to accept the Water Utility Committee report, seconded Siegler. M.C.

**PUBLIC PROPERTY, SAFETY, WELFARE & RECREATION COMMITTEE:** Chairperson Gaber reporting. **Committee Minutes and Chairperson's Update on the Following: Chili Cook-off** – Committee discussed the chili cook-off and reviewed changes for next year. **Motion** Siegler to accept the Public Safety, Welfare & Recreation Committee report, seconded Billman. M.C.

**LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT:** Chairperson Billman reporting. **Committee Minutes & Chairperson's Update on the following: Review Ordinance Violations & Complaints** – Committee has received complaints about a dog running a large. Letters have been written and a citation is ready to be issued. **Building Permit Fee Structure** – The fee structure for the commercial/industrial/agriculture building

permits was reviewed. **Motion** Gaber to accept the fee structure as presented, seconded Muleski. M.C. **Rental Code & Minimum Housing Standards** – A public hearing will need to be held on the rental code & minimum housing standards ordinance. **Update on Condemnation of Trailer in the Mobile Home Park** – The raze order was served on trailer 13 on April 7, 2008. **Census of Animals** – Committee is considering sending out a survey and/or licensing cats. **Cell Tower Ordinance** – Bruce McMiller and committee will be working on drafting a communications tower ordinance based on neighboring communities ordinances. **Fees for Conditional Use Permits & Variance Requests** – **Motion** Billman to raise the variance and conditional use permit fees to \$300.00, seconded Steward. M.C. **Motion** Lambert to accept the Legislative, Ordinance and Zoning Committee Report, seconded Evenson. M.C.

**WASTEWATER TREATMENT COMMISSION REPORT:** Commission Representative Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - Minutes from the March 12, 2008 and the April 9, 2008 Commission meetings were reviewed. The plant expansion plant was reviewed and commission members approved the annual billing to Biron. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Lambert. M.C.

**BIRON-GRAND RAPIDS FEASIBILITY COMMITTEE:** Presented by Committee Members Steward and Muleski – **Update on Feasibility Study of Shared Services** – The first phase of this process includes reviewing data and interviewing representatives from both municipalities. The interview process is starting on April 22<sup>nd</sup>.

**PRESIDENT'S REPORT:** President Evenson reporting. **Memorandum of Understanding for Development of the Wood County Business Park in Biron between Wood County, Village of Biron and Classic Development Corp.** – Wood County will be considering steps with their participation in the business park. The memorandum of understanding will be considered Tuesday April 15<sup>th</sup>. Following this step the Wood County Board in May will likely consider two resolutions; the first resolution being a simple bonding resolution for 2.825 million dollars, and the second resolution would direct county staff to develop an agreement with the Village of Biron based on the memorandum of understanding. This memorandum of understanding contains the content that has been agreed upon to date by Wood County, the Village of Biron and Classic Development. Wood County Finance & Budget Committee has requested the Village of Biron Board to approve this memorandum of understanding. This memorandum was reviewed by our legal counsel and Wood County's counsel. **Motion** Gaber to approve the memorandum of understanding with a time limit encouragement as discussed, seconded Muleski. M.C. **Committee Appointments** – Committee appointments were reviewed. **Motion** Lambert to accept the committee appointments as presented, seconded Muleski. M.C. **Zoning Board of Appeals** – **Motion** Muleski to accept the Board of Appeals members as presented, seconded Steward. M.C. **Weed Commissioner** – **Motion** Evenson to identify the current chairperson of Legislative, Ordinance, and Zoning Committee as the weed commissioner, seconded Lambert. M.C. **Review Election Results** – Election results from the April 1, 2008 local election were reviewed. There were 159 voters in the village and the votes for trustee positions are as follows: June Siegler 115, Janet Gaber 109, Daniel Muleski 108.

**ADJOURNMENT:** **Motion** Lambert to adjourn the April 14, 2008 board meeting, seconded Gaber. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk