

**PUBLIC HEARING & REGULAR VILLAGE OF BIRON BOARD MEETING APRIL 8, 2013**

The Public Hearing was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Dan Muleski, Susan Carlson, and Doug Egre. Bob Walker was pre-approved to be a little late and June Siegler was preapproved absent. Also in attendance were: Public Work's Supervisor Rick O'Keefe, representative from MSA Professional Services - Dan Borchardt, Kirk Skoog, and 4 residents and 2 interested parties

The Public Hearing was held to hear comments on the 2010-2030 Village of Biron Comprehensive Plan. After about 20 minutes and no comments were made - **Motion** Muleski to close the public hearing, seconded by Egre. M.C. by roll call vote with all in favor.

Immediately following the public hearing the regular board meeting was called to order by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Dan Muleski, Susan Carlson, Bob Walker, and Doug Egre. June Siegler was preapproved absent. Also in attendance were: Public Work's Supervisor Rick O'Keefe, representative from MSA Professional Services - Dan Borchardt, Kirk Skoog, and 4 residents and 2 interested parties.

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held on March 11, 2013. **Motion** Muleski to accept the minutes from the March 11, 2013 regular board meeting, seconded Steward. M.C.

**Consider Ordinance to Adopt the 2010-2030 Village of Biron Comprehensive Plan:** **Motion** Steward to adopt the Comprehensive Plan as recommended by Plan Commission, seconded Carlson. M.C. by roll call vote with all in favor.

**MSA Updates:** The CORP committee named the park that will be in the area located off of S. Biron Drive as Gateway Park. It was also recommended that the trail be called Gateway Trail. The CORP steering committee was also given an update on the Bridgewater Development accelerated schedule and how the Village will be applying for a second Stewardship application and Recreational Boating Facility application to help finance the recreation improvements. At the May 13<sup>th</sup> regular board meeting the CORP plan will be presented to the village board for adoption.

The DOT has approved MSA's plans and specifications for the State Highway 54 & 72<sup>nd</sup> Street intersection. A schedule prepared by MSA was reviewed for the STH 54 & 72<sup>nd</sup> Street Intersection. **Motion** Evenson to authorize the distribution of bids for STH 54 & 72<sup>nd</sup> Street intersections, seconded Steward. M.C. with Egre opposed. There would be a 5 week window for the work to be done. It could start May 28, 2013 until July 3, 2013 or start right after the 4<sup>th</sup> of July and take 5 weeks to finish.

**Consider Resolution to Authorize the Submission of an Application to the Wisconsin DNR for Knowles-Nelson Stewardship Funds:** This resolution is for the application for the area from South Biron Drive trail and the Gateway Park. **Motion** Carlson to accept resolution 13-4 authorizing submission of an application relating to the Village of Biron's participation in the Wisconsin Dept. of Natural Resources Knowles-Nelson stewardship program, seconded Steward. M.C.

**Consider Resolution to Authorize the Submission of an Application to the Wisconsin DNR for Knowles-Nelson Stewardship Funds:** This resolution is for the application for the Bridgewater public access area from County U to Huffman Rd. This includes the trail, small village park, and handicap accessible fishing pier. This area is to be constructed by the Biron Licensees and Classic Development. Village of Biron would be submitting on their behalf. **Motion** Muleski to accept resolution 13-5 authorizing the submission of an application relating to the Village of Biron's participation in the Wisconsin Department of Natural Resources Knowles-Nelson stewardship program, seconded Carlson. M.C. with Egre opposed.

**Consider Resolution to Authorize the Submission to the Wisconsin DNR for funds from the Recreational Boating Facilities Program:** This area is to be constructed by the Biron Licensees and Classic Development. Village of Biron would be submitting on their behalf. **Motion** Steward to accept resolution 13-6 to authorize the submission to the Wisconsin DNR for funds from the Recreational Boating Facilities program, seconded Walker. M.C. with Egre opposed.

**Consider Approval of MSA Task Order #1:** Task Order #1 is for TID related services – Bridgewater Development – Stewardship grant application and Recreational Boating Facilities grant. Task 1 of Task Order 1 is for the Stewardship Grant submittal to be completed by May 1<sup>st</sup>, 2013 at a cost of \$5,000.00. Task 2 of Task Order 1 is for the application submittal for the Recreational Boating Facilities grant at a cost of \$6,000.00. This financial cost is to be paid by the Biron Licensees and Classic Development. **Motion** Muleski to accept MSA’s Task Order #1 in the amount of \$11,000.00, seconded Steward. M.C. with Egre opposed. It was mentioned too that the water sharing agreement with the City of WR needs to get started again.

**Schenck Business Solutions, Jon Trautman:** Jon Trautman reviewed the audit report and explained any questions. As the standards for auditing keep changing there were some changes that Jon Trautman made the board aware of. The Village’s 2012 basic financial statements were prepared in accordance with accounting principles generally accepted in the United States. The few areas of concern that the auditors had noted consisted of maintaining numerical check order and date sequences. Twice in 2012 the date sequence was out of order. It was recommended that we are careful in processing disbursements to ensure that the checks are neither forward dated nor back dated. The village felt that all checks were listed in sequential # order but that notes would be made on the check report when a check happened to be dated prior to the previous check date. They also recommended that the village follows a procedure to record the activity from grants in the Village’s general ledger on a monthly basis.

**South Wood County Foundation Presentation on the Regional Economic Growth Initiative (REGI) and Request for Letter of Support:** Gus Mancuso, Rick Merdan & Tom Janke, presented the South Wood County Regional Economic Growth Initiative. There were over 4,100 people that participated in the survey representing 1 out of 6 households and 92% of those surveyed want a strong economy and are concerned about employment opportunities. 55% of those surveyed have a view that business leaders are not meeting community challenges and 68% of the people surveyed have a view that elected leaders are not meeting community challenges. The family income has dropped over \$7,000 in the South Wood County area and equalized values have dropped in many of the South Wood County area municipalities. REGI is a collaboration of municipal, manufacturing, and educational leaders working on a regional economic development strategy and are in the process of developing a regional economic development model that is specific to the South Wood County area. They will be back in the future to discuss funding.

At this point the board agreed to complete the rest of the agenda and the re-organizational meeting which will be held on April 15, 2013 at 6:30 p.m.

**ADJOURNMENT:** **Motion** Steward to adjourn the April 8, 2013 board meeting, seconded Muleski. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk