

PUBLIC HEARING &
REGULAR VILLAGE OF BIRON BOARD MEETING APRIL 9, 2012

The April 9, 2012 public hearing was called to order by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Susan Carlson, Dan Muleski, June Siegler, Doug Egre and Bob Walker. Also in attendance were Treasurer Pam Witt, Public Works Director / Water Superintendent Rick O'Keefe, two representatives from MSA Professional Service; Dan Borchardt and Clem Safranek, Brian Knutson from Design Tech, Ken Curry, newly elected Wood County Board Supervisor, three residents and one interested party.

PUBLIC HEARING: At 6:15 p.m. a public hearing was held regarding the proposed application for the Community Development Block Grant Public Facilities grant application and projects. The CDBG grant is being applied for the water looping project and South Biron Drive project. At the public hearing for citizen participation a basic overview of the CDBG program was presented. This included what the funds were available for and the activities the funds could be used for. The housing needs and community development needs were identified by staff / consultant prior to this public hearing. The public was asked if there were any community needs or housing needs that they wanted to address. After general discussion and questions were answered a motion was made by Siegler, seconded by Muleski to adjourn the public hearing. M.C.

REGULAR VILLAGE OF BIRON BOARD MEETING

Immediately following the public hearing the April 9, 2012 Regular Board meeting was called to order by President Jon Evenson. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: All attendees from the public hearing were present for the board meeting.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on March 12, 2012. **Motion** Muleski to approve the minutes from the March 12, 2012 Regular Board Meeting, seconded Steward. M.C.

PUBLIC COMMENT: Ken Curry, Wood County Board Supervisor introduced himself and stated he was available for input from residents and that he was looking forward to being our representative on the Cnty Board.

FINANCE & BUDGET COMMITTEE: Chairperson Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order. **Motion** Muleski to approve all bills and journal entries for the Village, Water and Wastewater Departments, seconded Steward. M.C. All bills and journal entries that were approved are on file in the office. The hall loan was paid off in March. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Steward. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for March is \$6,988.23 and expenses were \$133,610.61. The checking account balance on hand March 30, 2012 is \$253,635.06. General checking account bills were paid on check #'s 15243-15323 and 8 auto pays to pay the State, IRS and Deferred Comp for payroll deductions. A list of all March bills was included for the board to review. Investment accounts through March: Village Non-Lapsing Fund \$315,739.66. **Water Utility:** Checking \$65,971.08, Money Market \$20,670.24, Non-Lapsing Fund \$70,946.76. Water bills were paid on check #'s 3304-3309. **Wastewater Department:** Checking \$45,093.23, Non-Lapsing Fund \$14,319.66. Wastewater bills were paid on check #'s 2566-2568. A list of all checks paid for the water & wastewater were included for the board to review. **Motion** Walker to accept the Treasurer's report, seconded Carlson. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. **Review of Action Taken by Committee on the Sale of the Trucks** – The 2000 Ford F350 with snowplow, and a 1980 Vactor Sewer truck was awarded to Dempze Cranberry Co. and the 1992 GMC 3500 Dump Truck went to Jim Glienski. The sale of the trucks netted \$12,134.00 and the money from the sale of the trucks will go back into the non lapsing account.

Selling of Truck Sander – Committee has decided to keep the sander as an extra for the crew. **Possible Purchase of a Generator** – Committee just discussed the generator option but no new information was presented to the board. **Review Sewer Extension Plan & Discuss South Biron Drive Project Area and Possible Funding** – MSA discussed the projects with the committee. Nothing definite as of yet. **Motion** Muleski to accept the Public Works Committee report, seconded Egre. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Doug Egre reporting. **Approve Proceeding with MSA Safe Drinking Water Preliminary Design Phase Application and Engineering** – It was agreed to go with the application and engineering providing MSA would adjust their proposal and have the work done and submitted to the DNR by the deadline at the end of June. **Discuss Easement with Wellington** The Village has received verbal approval from Wellington to run the looping along their property. Committee will be working on getting written permission from Wellington. **Motion** Siegler to accept the Water Utility Committee report, seconded Evenson. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Sue Carlson reporting. **Proposal for Arc Central for Shelter House** – Committee is requesting that ideas for the shelter house be submitted in writing. **Discuss Landscaping for the Front of the M.C.** – Committee reviewed some ideas and will discuss further at the next committee meeting. **Discussion on a Village Wide Rummage Sale** – Committee will discuss further at the next meeting. **Security Window for Front Desk and Treasurer’s area** – **Motion** Evenson to have Quality Door and Hardware complete both projects at a cost of \$1,250.00, seconded Steward. M.C. Funds will come from the municipal center non lapsing account. **Public Works Supervisor’s Update** – New bases have been purchased for the park and new ceiling tiles were put in the hallway at the municipal center. The latches on the front door needs occasional adjusting with temperature changes. A canopy type awning may be looked into. **Motion** Muleski to accept the Public Safety & Recreation committee report, seconded Steward. M.C.

WATER COMMISSION: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the April 4, 2012 meeting** - The minutes were included in the board packet for review and the plant is running good. **Motion** Siegler to accept the Wastewater Treatment Commission report, seconded Egre. M.C.

PRESIDENT’S REPORT: President Jon Evenson reporting. **Request from the South Wood County Airport Commission for Future Support** – Nekoosa, Port Edwards, Grand Rapids and the City of WR currently support the airport based on equalization value. If Biron decided to join the commission our support would be approximately \$6,000.00, based on our 2011 equalized value of \$83,695,200. The commission would like to attend a future board meeting to update the board on the airport. **Consideration of the Approval of the Wis. Rapids Area Water Quality Management Plan** – Wood County Planning & Zoning met with the waste water service territory representatives to discuss the sewer extension plan for the Wis. Rapids Urban area. There was no change to the Biron area. **Motion** Walker to approve the revised Wisconsin Rapids Area Water Quality Management Plan, seconded Steward. M.C. **Update on Meetings** – The Environmental Protection Agency has approved the go ahead on the business park. A meeting was held with WDOT on the Highway 54 access and improvements. Biron had a memorandum of understanding for cost sharing of the improvements. Through the traffic impact analysis the DOT had looked at J turns and that option was ruled out. The HSIP funding was applied for and was approved using the J-turns. The J-turn would impact the 72nd Street. If the J-turn does evolve and impact 72nd Street the entry to the business park would then be moved to 80th Street. The DOT will try to resolve this issue in a timely manner. A meeting will be held to update the board on the plans for the business park and the financing aspect of the park. **Motion** Muleski to accept the President’s report, seconded Walker. M.C.

CLERK’S REPORT: **Update on the Elections** – The April 3, 2012 elections went well. The three board members on the ballot were Susan Carlson, June Siegler and Dan Muleski. They were all re-elected with no opposition. There may be additional costs to the election budget due to the extra elections and the training needed. Many of the election laws are changing daily and some vary by election. **Board of Review & Open Book** - Board of Review will be held May 16, 2012 from 5:00 p.m. to 7:00 p.m. Open Book will be held just prior to Board of Review from 3:00 p.m. to 5:00 p.m.

ADJOURNMENT: **Motion** Walker to adjourn the April 9, 2012 board meeting, seconded Muleski. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk