

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – APRIL 9, 2018**

The April 9, 2018 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Mark Honkomp, Bob Walker, Tammy Steward, Dan Muleski, June Siegler. Sue Carlson excused. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, three citizens

MINUTES: Minutes were reviewed from the March 12, 2018 Public Hearing. **Motion** Muleski, second Steward to approve the minutes as printed. M.C. Minutes were reviewed from the March 12, 2018 Regular Board meeting. **Motion** Muleski, second Steward to approve the minutes as printed. M.C.

PUBLIC COMMENT: A citizen requested consideration of installing a privacy fence along two hundred feet of his property on CTH U when construction begins.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. Bills, non-lapsing accounts and journal entries were in order for the Wastewater Department, Water Utility and Village. **Motion** Muleski, second Walker to approve the Finance and Budget Committee report.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: Receipts for March 2018 were \$8,600.85. Expenses were \$90,114.50. General checking account bills were paid on check #~~ç~~ 20494-20549 with 7 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of all March/April bills paid from the general fund was included for the Board to review. Village Non-Lapsing Fund \$837,420.23. **Utilities Checking:** \$252,199.58. Money Market \$471,951.59. Utility bills were paid on check #~~ç~~ 4018-4025. Non-Lapsing Fund \$14,401.64. A list of all checks paid for utilities was included for the Board to review. **Motion** Honkomp, second Walker to accept the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: Chairperson June Siegler reporting. The committee did not meet in March.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. The board reviewed an Ordinance Update Agreement between the Village and Attorney Abts whereas the complete Code of Ordinances will be updated, revised, and codified at a cost not to exceed \$8,000. The Board requested the Clerk inquire if the Village would receive printed and electronic formats of the completed Code, who would initially update and maintain the Village website, and if the Village would enjoy ownership of the Code when completed. **Motion** Muleski, second Siegler to approve the Ordinance Update Agreement at a cost not to exceed \$8,000. M.C

The Clerk reported on an issue where an Early Start building permit was not obtained and work was completed. According to state building codes the permit cost is to be doubled. Muleski will work with the Clerk to correspond with the business in an effort to resolve this and collect the appropriate permit fees. **Motion** Evenson, second Walker to approve the Legislative, Ordinance & Zoning Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Vruwink reported the railroad is going to repair the tracks on South Biron Drive this year. **Motion** Muleski, second Walker to approve the Public Works Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Sue Carlson reporting. The committee did not meet in March.

WATER UTILITY COMMITTEE REPORT: Chairperson Mark Honkomp reporting. Cleaning exterior of water tower: a quote from KLM Engineering of Lake Elmo, MN for \$6,578.00 was reviewed. They will clean the entire outside surface and perform a tank inspection. **Motion** Muleski, second Steward to accept the quote; to be paid out of the maintenance fund. M.C.

Engineering quotes associated with water main upgrade to upper part of Village; water main reconstruction at Deer and Buffalo Streets as well as insulating water main from water tower to Highway 54 during Eagle Road reconstruction in 2020: a quote from Omni Engineering of \$17,800.00 plus \$3,990.00 to incorporate water main plans and specifications into the WisDOT PS&E project to commence in 2020 was reviewed. **Motion** Honkomp, second Siegler to accept the quote from Omni. M.C.

Engineering and projected costs associated with extending utilities west of Huffman Road during Bridgewater project: engineering quote and projected costs provided by Lampert & Lee Engineering of Wisconsin Rapids. Estimated cost to extend utilities west from Huffman Road to include ten properties would be \$160,000.00 plus engineering costs of \$20,000.00. Resolution #13-06 addresses special assessments for these properties. The Resolution needs to be revised to update associated costs and will be reviewed at a future Board meeting.

A conventional three percent rate case for a water utility rate increase has been applied for with the Public Service Commission. If approved the increase would be effective in May 2018.

Motion Honkomp, second Muleski to accept the Water Utility Committee report. M.C.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the March 7 and April 5 meetings were not available from the City for review.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dan Muleski reporting. A state audit was performed today and the department passed. Training is being conducted weekly. There were thirteen fire calls in 2017 and two so far in 2018. The department is planning to hold a street dance in August. **Motion** Evenson, second Honkomp to approve the Volunteer Fire Department report. M.C.

CLERK'S REPORT: The Clerk provided results of the April 3rd election. Trustee Siegler has resigned as a member of the Board of Review. President Evenson appointed Trustee Walker to the Board of Review. Board of Review training is April 24 at the Village of Plover municipal center. Arndt, Steward, Carlson, and Walker will be attending. Board of Review will be May 9 from 2:00 to 4:00 p.m. at the Biron Municipal Center. Open Book will be May 24 from 1:00 to 3:00 p.m. at the Biron Municipal Center. **Motion** Evenson, second Walker to approve the Clerk's Report. M.C.

PRESIDENT'S UPDATE: **Motion** Walker, second Steward to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically to discuss tenancy in the business park. M.C.

Motion Muleski, second Honkomp to return to open session. M.C.

No formal action was taken.

President Evenson reported revised developer agreements are complete for Classic Development and Midwest Cold Storage. This will be an agenda item for the April 17 Board meeting. The annual Organizational Meeting will be Tuesday, April 17 at 6:00 p.m. at the Municipal Center. Committee appointments and Committee programs of work will be discussed and approved at this meeting. **Motion** Honkomp, second Walker to accept the President's report.

ADJOURN: **Motion** Honkomp, second Siegler to adjourn at 7:52 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President