

## **REGULAR VILLAGE OF BIRON BOARD MEETING MAY 10, 2010**

The May 10, 2010 Regular Board meeting was called to order by President Jon Evenson at 5:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Susan Carlson, Margaret Billman, Dan Muleski, Tim Krause and June Siegler. Also in attendance were Public Works Supervisor Rick O'Keefe, Treasurer Pam Witt, Wood County Supervisor Tom Haferman, two residents and one interested party.

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held on April 12, 2010 and the Re-Organizational Meeting held on April 20, 2010. **Motion** Muleski, to accept the minutes from the Regular Board Meeting held on April 12, 2010, seconded Krause. M.C. **Motion** Billman to accept the minutes from the Re-Organizational Meeting held on April 20, 2010, seconded Siegler. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Billman reporting. **Committee Minutes & Update:** Committee met, reviewed, and approved all the bills for the Village, Wastewater Department and Water Utility. Committee noted that any Fire Department purchases over \$500.00 should be approved by the Safety, Welfare & Recreation Committee prior to being submitted to Finance Committee. Committee has requested that only the bills for the prior month business be submitted for review. **Motion** Siegler to pay all bills as recommended by the Finance Committee, seconded Steward. M.C. **Reviewed Non-Lapsing Accounts** – Committee reviewed non-lapsing accounts and requested an additional line on the form to show that the account balances prior to transfers being made. **Reconciliation of Board Approved Amounts Spent on TIF Projects** – The 2010 TIF expenditure amounts were reviewed. These expenditures are listed by projects within the TID's to reconcile expenditures vs. project amounts approved by the board. Reconciliation including expenditures prior to 2010 will be reviewed at the next finance committee meeting. Committee also discussed meeting compensation for Trustees. It was suggested that Finance Committee and / or Personnel Committee should review the policy and the Village ordinances and update if necessary. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Krause. M.C.

**TREASURER'S REPORT:** Treasurer Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand April 30, 2010 is \$156,597.47. The balance includes total receipts of \$37,299.83 and expenditures of \$132,624.35. Investment accounts through April: Village Non-Lapsing Fund CD's \$392,178.67. **Water Utility:** Checking \$56,818.90, Money Market \$25,823.75, Non-Lapsing Fund \$69,443.12. **Wastewater Department:** Checking \$56,324.40, Non-Lapsing Fund \$14,296.71. **Motion** Krause to accept the Treasurer's report, seconded Steward. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Steward reporting. **Discuss the Possibility of Hosting an Open House at the Garage** – Committee discussed an open house and would like to hold it on June 17<sup>th</sup> from 11:00 a.m. – 1:00 p.m. Free hot dogs and drinks will be provided. **Garage Maintenance** – The shingles on the fascia were replaced, the ceiling in the hallways was dropped, an epoxy was put on the floor, the hoist was installed and trees will be planted in front of the garage. **Motion** Muleski to accept the Public Work's Committee report, seconded Krause. M.C.

**WATER UTILITY COMMITTEE & LEGISLATIVE, ORDINANCE & ZONING COMMITTEE (JOINT MEETING):** Chairperson of Water Utility Committee – Krause and Chairperson of Legislative, Ordinance & Zoning Committee - Muleski reporting. **Review Request from Mobile Home Park Owner, Luke Higers, Concerning Suburban Heights Mobile Home Park** – A joint meeting was held to discuss a payment plan for the late utility bills and the request for a building permit to allow trailers to be removed and replaced. Committees reviewed a 3 year and a 5 year payment option for late utility bills. Two trailers were brought in earlier this year, two trailers were just brought in and there may be one more trailer brought in to replace trailer C. **Motion** Evenson that effective June 1, 2010 an additional \$750.00 per month payment would be made by Suburban Heights Mobile Home Park in addition to the regular quarterly payments with the understanding that if any payments are default the total amount past due will go on the tax roll, seconded Krause. Upon further discussion the motion was withdrawn with Evenson & Krause in agreement to withdraw the motion and the motion was restated as follows: **Motion** Evenson to require a \$750.00 additional monthly payment to the regular quarterly payments for water and wastewater effective June 1, 2010, seconded Krause. M.C. A legal agreement will be drafted and will be presented to the board for approval. Public Works Chairperson Steward requested that the additional payments go to wastewater first as the payments to the City of Wis. Rapids for wastewater services has increased. **Motion** Siegler to accept the Water Utility Committee report, seconded Evenson. M.C.

**WASTEWATER COMMISSION:** Commission Member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from April 14, 2010 Wastewater Commission meeting** - At the April 14, 2010 commission meeting members discussed the expansion project. The wastewater charges for Biron will be on the next commission meeting agenda. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Krause. M.C.

**PRESIDENT'S REPORT:** President Evenson reporting. **Appoint Weed Commissioner – Motion** Steward to appoint the chairperson of the Legislative, Ordinance & Zoning Committee to a one year term as the Weed Commissioner, seconded Siegler. M.C. **Appoint Alternate Member for Board of Appeals – Motion** Muleski to appoint Jan Gaber to a two year term as an alternate member of Board of Appeals, seconded Billman. M.C. This appointment completes the appointments for Board of Appeals. **President's Update** – Material from the Ruder Ware conference was made available for review. **Motion** Evenson to allow any board member to attend the League of Wisconsin Municipalities annual dinner in Rothschild on May 20<sup>th</sup> and to allow meeting pay for attendees under the other category, seconded Krause. M.C. **Motion** Muleski to accept the President's report, seconded Steward. M.C.

**ADJOURNMENT:** **Motion** Krause to adjourn the May 10, 2010 board meeting, seconded Muleski. M.C.

Respectfully Submitted,

Debra Eichstadt, Clerk