

REGULAR VILLAGE OF BIRON BOARD MEETING MAY 11, 2009

The May 11, 2009 Regular Board meeting was called to order by President Jon Evenson at 6:00 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Jan Gaber, Dan Muleski, Tim Krause and June Siegler. Margaret Billman was approved absent. Also in attendance were Public Works Supervisor Rick O'Keefe, Treasurer Pam Witt, seven residents, MSA Professional Services representative Kirk Skoog, Classic Development representative Keith Helmrick, Midwest Cold Storage representative Greg McDonald and 2 interested parties.

MINUTES: Minutes were reviewed from the Joint Board & Plan Commission meeting held on March 16, 2009, the Regular Board Meeting held on April 13, 2009 and the Re-Organizational Meeting held on April 21, 2009. **Motion** Muleski, to accept the minutes of the Joint Board & Plan Commission meeting held on March 16, 2009, seconded Steward. M.C. **Motion** Muleski to accept the minutes from the Regular Board Meeting held on April 13, 2009 and the Re-Organizational Meeting held on April 21, 2009, seconded Siegler. M.C.

FINANCE & BUDGET COMMITTEE: Committee member Jon Evenson reporting. **Committee Minutes & Update:** Committee met, reviewed, and approved all the bills for the Village, Wastewater Department and Water Utility. **Motion** Evenson to pay all bills as recommended by the Finance Committee, seconded Siegler. M.C. **Reviewed Non-Lapsing Accounts** – Committee reviewed water non-lapsing accounts, there will be some CD's coming due in July at which time they will need to be reviewed. **Motion** Siegler to accept the Finance and Budget Committee report, seconded Gaber. M.C.

TREASURER'S REPORT: Treasurer Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand April 30, 2009 is \$166,560.82 of which \$160,000.00 is invested in a CD. The balance includes total receipts of \$44,476.69 and expenditures of \$113,229.60. Investment accounts through April: Village Non-Lapsing Fund CD's \$309,719.60. **Water Utility:** Checking \$78,922.56, Money Market \$18,081.43, Non-Lapsing Fund \$309,719.60. **Wastewater Department:** Checking \$37,282.80, Non-Lapsing Fund \$4,292.97. **Motion** Muleski to accept the Treasurer's report, seconded Steward. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. **Shore Acres Road Project Update** – Committee discussed the Shore Acres road project with CWE and recommends fixing the 350 foot problem area, adding a parking lot for the park area, fixing the storm inlets and chip sealing the entire road. After discussion it was agreed that prior to completing the plans a letter would be sent to the residents on Shore Acres asking them if they had any objections, concerns or suggestions to a parking lot area for the park. **Motion** Muleski to approve \$80,000.00 with \$29,949.00 coming from the Wood County 50/50 program for the reconstruction of the 350 foot section of failed road surface of Shore Acres Drive, storm inlets, chip sealing and the park parking lot area contingent on notification of Shore Acres residents, seconded Siegler. M.C. **Street Sweeping** – **Motion** Muleski to hire Fahrner Asphalt to sweep the streets up to a cost of \$1,500.00, seconded Gaber. M.C. **Purchase of Brush Chipper** – **Motion** Steward to purchase a Vermeer wood chipper at a cost of \$27,964.00 with a strong recommendation to try to have the warranty increased from one year to a three to five year warranty, seconded Gaber. M.C. Warranty of the extra years is being recommended due to the estimated hour usage per year. **Increase in Wastewater Fees** – **Motion** Siegler to increase the minimum charge on wastewater fees from \$31.45 to \$36.00 and increase usage rates by 10 percent effective June 15, 2009, seconded Steward. M.C. **Fahrner Asphalt Crack Filling Services** – **Motion** Steward to have Fahrner Asphalt complete the additional crackfilling services needed at a cost up to \$1,500.00, seconded Gaber. M.C. **Motion** Steward to accept the Public Work's Committee report, seconded Muleski. M.C.

WATER UTILITY COMMITTEE: Chairperson Krause reporting. **Water Superintendent's Update** - 1/3 of the flushing of hydrants and turning of valves has been completed. It appears the problem with the communication between the tower and well is a converter box. The possible bad converter box is now located in the office communication system and there has not been any recent problems between the well and tower. For now just monitoring to make certain the problem is fixed before the converter box is replaced. **Motion** Muleski to accept the Water Utility Committee report, seconded Siegler. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Gaber reporting. **Recap Chili Dinner** – Committee reviewed the expenses and receipts for the Chili Dinner and the net profit was \$20.00. **Plans for Shelter House at Park** – Committee is finalizing plans for the shelter house for board approval and reviewing options for grants. **Plans for Recognition Night** – A recognition evening was held to recognize the work and accomplishments of Biron trustee Wayne Lambert and Biron Treasurer Joyce Komppa who recently retired from government service in Biron. **Motion** Muleski to accept the Public Property, Safety & Recreation Committee report, seconded Steward. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE: Chairperson Muleski reporting. **Update on Ordinance Complaints & Violations** – Letters are being sent out to those in violations of the ordinances. **Review RV Park Requirements** – Committee reviewed the ordinances and past records for the RV Park. The owner will be notified that mobile homes are only allowed in a mobile home park and therefore can not be moved into the RV Park. **Review Condition of Railroad Tracks by Mill Wood Yard** – A letter will be sent to NewPage concerning the mud and wood chips on South Biron Drive by the railroad tracks. **Motion** Gaber to accept the Legislative, Ordinance & Zoning Committee report, seconded Siegler. M.C.

WASTEWATER COMMISSION: Commission Member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from April 15, 2009 Wastewater Commission meeting** - At the April 15, 2009 commission meeting members discussed the expansion project. The City is now allowing campers to dump only on weekends due to the construction project. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Siegler. M.C.

PLAN COMMISSION: Chairperson Evenson reporting. **Minutes from the April 14, 2009 and April 23, 2009 meetings** – Minutes from the Plan Commission meeting were distributed for review. The primary purposes of those meetings were to discuss the development agreement for Midwest Cold Storage. **Update on Development Agreement for Midwest Cold Storage & Logistics LLC and Village of Biron** – Plan Commission members have made changes and some items still need to be worked out before Plan Commission will recommend approval to the board. **Update on Development Agreement for the Business Park-** This agreement will be a re-stated agreement and will be forwarded to the board for review prior to a special board meeting. Plan Commission will not be reviewing this agreement again as it is a re-stated agreement that they have previously acted on. When the Business Park Development Agreement is ready the board will have a meeting with the Village Attorney to review the agreement. **Motion** Gaber to accept the Plan Commission report, seconded Muleski. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Update on CWE Comments Dated 4/13/09 on Midwest Cold Storage** – A memo was distributed and reviewed showing the status of the comments. Actions on the comments are in the process of being completed. **MSA Professional Services Agreement for Village of Biron EPA Grant Application** – Kirk Skoog presented a brief overview of the EPA Grant. Even though the grant has been awarded to the Village of Biron an application needs to be filed. Congress tracks the use of the grant and requires an environmental review. Training for this will be held in Chicago. MSA will also be submitting the EPA grant application for the City of Nekoosa so the cost of the training would be split between the two municipalities. There are new federal requirements that now allow a municipality to use federal grants to match the Village's grant requirements as this is a 55/45 matching grant. **Motion** Muleski to accept the contract with MSA Professional Services for \$8,000.00 to apply for the EPA grant, seconded Krause. M.C. **Update from MSA Professional Services on CDBG Planning Grant** – A draft was submitted two weeks ago to the Department of Commerce and MSA received a very positive response. A few suggested changes will be made and the final application will be submitted this week. This is for planning for the business park and is a \$25,000 grant. **League of Wisconsin Regional Dinner Meeting and Officers Institute** – The League of Wisconsin Municipalities regional dinner will be held this week. The Officers Institute will be held in June and some sessions would be informative. **Motion** Muleski to allow the Village President and Village Clerk to attend this training session, seconded Steward. M.C. **Resolution in Support of Highway 54 Proposed Re-Alignment** – Regional communities have been asked by the Village of Port Edwards to support the proposed re-alignment of Highway 54. The desire is to submit support to try and move up the start date of this project. **Motion** Steward to accept resolution 5-09 in support of the extension of Highway 54 and construction of the new bridge across the Wisconsin River to Port Edwards, seconded Siegler. M.C. **Report on Meeting Activity** – The primary meetings have been with Plan Commission. **Motion** Muleski to accept the President's report, seconded Krause. M.C.

ADJOURNMENT: **Motion** Gaber to adjourn the May 11, 2009 board meeting, seconded Siegler. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk