

**REGULAR VILLAGE OF BIRON BOARD MEETING MAY 12, 2014**

The May 12, 2014 Regular Village Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Susan Carlson, Mark Honkomp, Bob Walker, June Siegler and Dan Muleski. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Rick O'Keefe and REGI representatives, Rick Merdan and John Bergin, and Bill Clendenning, Choose to Re-Use program.

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held on April 14, 2014 and the Special Board Meeting held on April 28, 2014. **Motion** Honkomp to approve the minutes from the Regular Board meeting held on April 14, 2014. seconded Carlson. M.C. **Motion** Walker to approve the minutes from the Special Board meeting held on April 28, 2014 seconded Muleski. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Bob Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. There was some discussion on a bill from our attorney Ruder Ware. The Village President will contact the attorney and check on the invoice. **Motion** Siegler to approve all bills, non lapsing accounts and journal entries for the Village, Water and Wastewater departments, and to accept the Finance Committee report seconded Honkomp. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for April was \$67,611.79. Expenses were \$113,965.17. The checking account balance on hand April 30, 2014 \$677,294.68 which includes TID tax money and grants. General checking account bills were paid on check #'s 16994-17076 with 7 auto pays, to pay the State, IRS, Deferred Comp and State retirement for payroll deductions. A list of all April bills was included for the board to review. Village Non-Lapsing Fund \$428,932.13. **Water Utility:** Checking \$170,562.23. Money Market \$110,330.31. Water bills were paid on check #'s 3543-3560. **Wastewater Department:** Checking \$28,973.90, Non-Lapsing Fund \$14,341.44. Wastewater bills were paid on check #'s 2692-2695. A list of all checks paid for the water & wastewater was included for the board to review. **Motion** Siegler to accept the Treasurer's report, seconded Honkomp. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Dan Muleski reporting. **Street Lights for Shore Acres** – The cost of 3 solar lights is about \$15,000.00. It was questioned where the lights were actually needed. The shelter house has the dusk to dawn lighting so maybe the lighting is just needed on the west end of Shore Acres by the tall pine trees. Solar panels by the tall trees may not receive as much light as needed.. Walker volunteered to approach the Renewable Energy department at Mid-State Technical College to see if they would be willing to assist the village on location of street lights. **Marsh Road** – The shoulder on Marsh Road needs to be widened to be in line with the rest of the road. The cranberry company will take care of widening the road and will shorten their bed which will make the road safer. **Motion** Muleski to allow the cranberry company to widen the shoulder on the road and shorten the cranberry bed to match the other bed, seconded Walker. M.C. **Huffman Road** – This road will be done after the Bridgewater project is done. **Choose to Re-Use Program** - **Motion** Muleski to set up Biron's choose to Reuse program on August 9<sup>th</sup>, seconded Walker. M.C. Committee will iron out the details. (This date may change due to a wedding at the hall that day). **Public Works' budget** – The overall budget looks good but certain line items are near budget for this year. **Public Works update** – The crew built a box for the black Ford truck which will allow that truck to be used for pick up of limbs. The grass and leaf pick up will end on May 16<sup>th</sup>. The last week of the month will be brush pickup. **Motion** Siegler to accept the Public Works Committee report, seconded Evenson. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Susan Carlson reporting. **Water Superintendent's Update** - Well #3 should be back in service this week. The crew is changing some valves. **Motion** Muleski to accept the Water Utility Committee report, seconded Honkomp. M.C.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE:** Chairperson June Siegler reporting - **Discussion on Lobby Area at M.C.** – Committee is reviewing options for seating arrangements in the front entry of the m.c. **Discussion on landscaping in the front of the M.C.** – This work has started. **Discuss Items/Options for the Park** - Committee would like the basketball area taken out of the parking lot. The court may encroach on the ice pond but will be a half court with asphalt. The wind screen and parking lot were referred to another committee meeting. **Motion** Muleski to accept the Public Property, Safety & Recreation Committee report, seconded Steward. M.C.

**PERSONNEL COMMITTEE:** Chairperson Steward reporting – **Discuss Personnel Changes** – Committee was informed about two retirements that will occur this year. Committee presented a job posting but it will need to be updated somewhat. **Motion** Honkomp to accept the Personnel Committee report, seconded Muleski. M.C.

**WASTEWATER COMMISSION REPORT:** Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the May 7, 2014 Wastewater Commission meeting.** The minutes were available for the board to review. The bids were opened for the clarifier. Two proposals were received. The low bid was \$131,271.00 which was submitted by Crane Engineering Sales from Kimberly, WI. It was motioned and seconded to accept the lowest bid contingent upon a review of submitted documents and the adherence to the City's required specifications. Commission members also reviewed the information on how to proceed with billing for running water due to the freezing conditions. **Motion** Muleski to accept the Wastewater Treatment report, seconded Honkomp. M.C.

**PRESIDENT'S REPORT:** President Evenson reporting **Regi Group Presentation** – Rick Merdan and John Bergin updated the board on the Regi progress. Each town/village can participate in the forum. They are working towards a 501 C or C3 or C6 status. **South Biron Drive Project Update** – JJW has agreed to the project and Chuck Nasson felt things were on their way with Wellington. **Review Change Order and Pay Request for the Business Park** – All the pipe work on Commerce Drive is complete and the force main is in. **Business Park Marking Update and VIP Event**– The park name is “Biron Business Park” and the village logo will be modified slightly and used as the park logo. The business park website is up but some upgrades and changes are pending including pursuing reciprocal links with the Village, Wood County, Heart of Wisconsin, WI Rapids Tourism, Incurage and Centergy. A special event to introduce the Biron Business Park has been scheduled. This will be an after work event for a selected group of area VIP's on Tuesday, June 3<sup>rd</sup> at Anchor Bay from 5:30 pm – 7:30 pm. **Consider Proposal for Building Inspection Services** – **Motion** Muleski to hire Lorelei Fuehrer, Lorelei's Inspection Service, on an interim basis, seconded Walker. M.C. We will continue to use the Village of Biron's fee schedule for permits and Lorelei will use her fees for billing the village. **Motion** Walker to accept the President's update, seconded Honkomp. M.C. **ADJOURN** – **Motion** Muleski to adjourn the Regular Board Meeting, seconded Honkomp. M.C.

BOARD OF REVIEW AND OPEN BOOK will be held on Thursday, May 15, 2014. Open Book will be held from 3:00 p.m. – 5:00 p.m. and Board of Review will be from 5:00 p.m. – 7:00 p.m.

Respectfully Submitted,

Debra Eichstadt, Clerk