

**REGULAR VILLAGE OF BIRON BOARD MEETING**

The May 14, 2012 the Regular Board meeting was called to order by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT: PRESENT:** Trustees: Tammy Steward, Dan Muleski, June Siegler, Doug Egge and Bob Walker. Susan Carlson was pre-approved absent. Also in attendance were Treasurer Pam Witt and Kirk Skoog a representative from MSA Professional Services.

**MINUTES:** Minutes were reviewed from the Public Hearing and Regular Board Meeting held on April 9, 2012. **Motion** Egge to approve the minutes from the April 9, 2012 Public Hearing and the Regular Board Meeting and the Re-Organizational/ Board Meeting on April 16, 2012, seconded Walker M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Doug Egge reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order. **Motion** Muleski to approve all bills and journal entries for the Village, Water and Wastewater Departments, seconded Steward. M.C. All bills and journal entries that were approved are on file in the office. **Review Approval Process for Paid Bills, Receipts and Journal Entries** – This is still an on-going project but it is close to having the desired approvals in place to satisfy the auditors. **Motion** Walker to accept the Finance and Budget Committee report, seconded Egge. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for April is \$31,018.79 and expenses were \$88,969.48. The checking account balance on hand April 30, 2012 is \$195,684.37. General checking account bills were paid on check #'s 15324-15384 and 9 auto pays to pay the State, IRS and Deferred Comp for payroll deductions. A list of all April bills was included for the board to review. Investment accounts through April: Village Non-Lapsing Fund \$315,752.22. **Water Utility:** Checking \$133,356.83, Money Market \$21,299.72, Non-Lapsing Fund \$70,946.76. Water bills were paid on check #'s 3310-3315. **Wastewater Department:** Checking \$47,334.26, Non-Lapsing Fund \$14,320.88. Wastewater bills were paid on check #'s 2569-2572. A list of all checks paid for the water & wastewater were included for the board to review. **Motion** Muleski to accept the Treasurer's report, seconded Egge. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Tammy Steward reporting. **Public Work's Supervisor's Report** – In the absence of the PW Supervisor it was reported by the chairperson that the grass and leaf pickup is completed and the brush pickup is held the last week of the month through October. An area in the road right-of-way by Wellington was repaired. **Motion** Muleski to accept the Public Works Committee report, seconded Egge. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Bob Walker reporting. **Water Superintendent's Update** – In the absence of the Water Superintendent it was reported by the chairperson Walker that committee had not met and was unaware of anything that needed a board update at this time. **Motion** Siegler to accept the Water Utility Committee report, seconded Egge. M.C.

**LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT:** Chairperson Dan Muleski reporting. Committee reviewed ordinance violations and sent letters to the residents in violation of the ordinances. If the violations continue a registered letter will be sent listing the fine amounts. Committee will meet in June.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE:** Chairperson Sue Carlson reporting. **Update on Phone System** – The phone will be installed shortly and training will be done on the 22<sup>nd</sup> of May. **Donations to River Cities Band, Sponsorship Date and Fireworks Fund** – **Motion** Steward to donate \$500.00 for the River Cities bank and \$500.00 for the fireworks fund, seconded Walker. M.C. The band sponsorship includes an ad to be placed in their brochure and the village will also sponsor the last concert of the season being August 14<sup>th</sup>. **Concern on Stopping Violations at Stop Signs** – This was referred to Public Works Committee. **Playground Equipment** – The back slide has been removed to prevent injuries and will need to be replaced. **Discuss Landscaping for the Front of the M.C.** – Two benches were ordered from Wausau Tile at a clearance cost of \$395.00 each. **Motion** Muleski to purchases a total of three benches not to exceed \$1200.00, seconded Steward. M.C. Committee reviewed some other ideas and will discuss further at the next committee meeting.

**Shelter House Proposals, Design and Fund Raising – Motion** Steward to hire Lampert Lee for the design phase, putting out bids, monitoring of the building process and the memory blocks at a cost of \$6,000.00 which will be taken out of the non lapsing fund, seconded Evenson. M.C. Committee will get this project to a point with estimated costs and a plan and before going out for bids the board will approve. **Motion** Muleski to accept the Public Safety & Recreation committee report, seconded Steward. M.C.

**WATER COMMISSION:** Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the May 2, 2012 meeting** - The minutes were included in the board packet for review and the plant is running good. **Motion** Siegler to accept the Wastewater Treatment Commission report, seconded Egre. M.C.

**PRESIDENT’S REPORT:** President Jon Evenson reporting. **Authorizing Resolution for Participation in the Wisconsin Small Cities Community Development Block Grant-Public Facilities Program** – This resolution authorizes the village to submit the application and for the president to sign the application. **Motion** Walker to approve the authorizing resolution #5-1 for participation in the Wisconsin Small Cities Community Development Block Grant – Public Facilities program (CDBGF program), seconded Muleski. M.C. **Resolutions for Safe Drinking Water Loan Funding - Motion** Walker to approve resolution 5-2 to allow the authorized representative, President Jon Evenson, to file applications for financial assistance from the State of Wisconsin Environmental Improvement Fund, seconded Steward. M.C. This resolution covers requests for financial assistance for the sewer and water utilities and infrastructure including, but not limited to, looping the water main between State Highway 54 and South Biron Drive, new water main installation along South Biron Dr., emergency water main connections to the City of Wis. Rapids, related metering, SCADA, structures, emergency equipment, sewerage and storm water facilities work, street work, trail work and other related areas to the project. **Motion** Muleski to accept resolution #5-3 declaring official intent to reimburse expenditures, seconded Egre. M.C. This resolution states the Village shall make expenditures as needed from its funds to pay the costs of the project until loan proceeds become available and officially declares its intent under 26 CFR Section 1.150-2 to reimburse said expenditures with proceeds of the debt. **MSA Amendment #2 to the Biron EPA Grant Administration – Motion** Muleski to approve MSA’s amendment #2for \$8,000 for continued support for the EPA Grant administration, seconded Steward. M.C. with Egre opposed. **Report on the Regional Elected Officials Meeting** – Documents concerning the South Wood County Community Vision Survey were available for discussion at the regional elected officials meeting and were distributed to each board member for review. The Inourage Community Foundation engaged Edge Research to conduct focus groups and in-depth interviews in the Rapids area. Discussion focused on challenges facing the community, community strengths, vision for the future, and interest in engaging with the Foundation’s work. The findings were shared at the regional meeting. **Motion** Muleski to accept the President’s report, seconded Walker. M.C.

**ADJOURNMENT:** **Motion** Walker to adjourn the May 14, 2012 board meeting, seconded Egre. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk