

Board of Review, May 23, 2016
Minutes

Board of Review was called to order at 5:00 p.m. at the Biron Municipal Center by Board of Review member Anne Arndt.

Election of Chairperson: Motion by Anne Arndt to appoint Tammy Steward as chairperson, seconded by Susan Carlson. Motion carried. Motion by Tammy Steward to appoint June Siegler as the vice chairperson, seconded by Susan Carlson. Motion carried.

Present by Roll Call: Trustees June Siegler, Tammy Steward, Susan Carlson, Assessor Todd Pauls, and Clerk Anne Arndt.

Certified Board of Review members: June Siegler, Susan Carlson, Tammy Steward (all certified in 2015) and Anne Arndt (certified in 2016).

Clerk Anne Arndt stated that the required postings for Board of Review were properly posted at least 15 days prior to Board of Review. Assessor Todd Pauls stated that the assessment notices were sent out 15 days prior to Open Book and Board of Review. The affidavit attached to the roll book has been verified and signed.

Open Book was held prior to Board of Review from 3:00 p.m. to 5:00 p.m.

Adjourn: At the hour of 7:00 p.m., after holding Board of Review for the required statutory time of 2 hours, and having no one appear before Board of Review a motion was made by Anne Arndt to adjourn until June 13 at 6:00 p.m. in to allow 15 days for additional assessment notices, seconded by June Siegler. Motion carried.

Respectively submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President