

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – MAY 9, 2016**

The May 9, 2016 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Mark Honkomp, Tammy Steward, Bob Walker, Dan Muleski, Susan Carlson and June Siegler were present. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt

MINUTES: Minutes were reviewed from the Regular Board Meeting held April 11, 2016. **Motion** Muleski, second Honkomp to approve the minutes as presented. M.C. Minutes were reviewed for the Reorganizational Meeting held April 19. **Motion** Honkomp, second Walker to approve the minutes as presented. M.C.

PUBLIC COMMENT: Heather Gehrt, Wood County Treasurer, informed the Board of updates in the treasurer's office and offered assistance when needed. She was unanimously appointed Treasurer by the Wood County Board to complete the term of the previous Treasurer, who retired in December 2015. She is now running for election (to be held August 9).

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. The committee met May 4. All bills were in order. President Evenson reported he recently met with Classic Development to discuss business park shortfalls. Additional information will be gathered for Ehlers to complete short-term financing. **Motion** by Carlson, second Muleski to accept the Finance and Budget Committee report. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: receipts for April 2016 were \$61,166.45. Expenses were \$114,317.54. General checking account bills were paid on check # 18882-18949 with 6 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of all April bills was included for the board to review. Village Non-Lapsing Fund \$842,239.06. **Water Utility:** Checking \$161,824.94. Money Market \$451,173.53. Water bills were paid on check # 3782-3791. **Wastewater Department:** Checking \$53,808.36. Non-Lapsing Fund \$14,356.68. Wastewater bills were paid on check # 2815-2819. A list of all checks paid for water & wastewater was included for the board to review. **Motion** by Muleski, second Walker to accept the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: Chairperson June Siegler reporting. Amber France, MS, MPH, IBCLC from the Wood County Health Department attended the May 4 meeting to present a Mandatory Policy Implementation: Section 7 Fair Labor Standards Act of 1938 which requires employers to provide nursing mothers reasonable break time to express breast milk after the birth of her child. A policy was reviewed and recommended for Board approval and will be included in the Village Policy Handbook.

Motion by Muleski, second Honkomp to approve the policy as recommended. M.C. Walker proposed a concept of a cost-saving incentive program for employee participation. A one-time annual payment may be paid, pending Committee approval. The Committee will continue exploring this concept and report to the Board in the future. **Motion** Muleski, second Walker to accept the Personnel Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Vruwink reported Fahrner has completed crack filling on several Village streets. A resident inquired about a speed limit reduction on 32nd Street North, citing safety concerns of small children in the area. The Village had requested a lighted speed limit sign through a Sheriff's Department grant and was informed the request will be held over to 2017. Water and Light will not put up any lights on South Biron Drive. **Motion** by Muleski, second Walker to accept the Public Works Committee report. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. Muleski reported meeting with the Clerk to revise permits and operator's licenses forms and fees. A Committee meeting will be scheduled in the near future to review. **Motion** by Muleski, second Walker to accept the Legislative, Ordinance & Zoning Committee report. M.C.

WATER UTILITY UPDATE: Chairperson Mark Honkomp reporting. **Water Superintendent's Update -** Vruwink reported the transfer switch is installed and working very well. **Motion** Honkomp, second Siegler to accept the Water Utility Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION REPORT: Committee Chairperson Susan Carlson reporting. One furnace and air conditioner unit has been replaced at the Municipal Center. Sand has been brought in for fill under the swings at the park. A security system for the park shelter house was recommended. **Motion** by Steward, second Muleski to spend up to \$1,500 for a security system. M.C. Two pay requests from Janke General Contractors were presented. **Motion** by Muleski, second Siegler to pay Application for Payment #3 Final Retainage Release in the amount of \$2,903.00. M.C. **Motion** by

Muleski, second Evenson to approve application for Payment #3 Final in the amount of \$5,779.79. M.C. Vruwink reported pet waste stations are installed at both entrances of the new recreational trail and are being used. **Motion** Muleski, second Evenson to approve the Public Property, Safety & Recreation Report. M.C.

WASTEWATER COMMISSION REPORT: Commission member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the April 6 and May 4 wastewater commission meetings were provided for review. **Motion** Honkomp, second Walker to approve the Wastewater Commission Report. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dan Muleski reporting. Muleski reported there were eleven members when he took over as Chief a year ago. There are now eighteen members with interest from two others. Five Alarm Fire and Safety Equipment has inspected all gear and everything is in order. Engine #1 has a water leak near the muffler and will be repaired. Every Monday a truck inspection is completed. Holding another street dance this summer is being considered. **Motion** by Honkomp, second Walker to accept the Volunteer Fire Department report. M.C.

PRESIDENT'S UPDATE: Assessor's Open Book and Board of Review will be held May 23 from 3-5 p.m. and 5-7 p.m. respectively. Both are open to the public. The Clerk reported on a survey received asking for interest in participating in a one day statewide voter registration drive to be held between June 25 and July 13. Hours will be determined by each municipality and may include evening or Saturday hours. **Motion** by Evenson, second Muleski to approve up to eight hours compensatory time for the Clerk to work at the registration drive. M.C. Evenson reported he requested a one year extension of a boat landing storm water permit; a 2 year extension of DNR grants for South Biron Drive and recreational boating facility. **Motion** by Muleski, second Walker to accept the President's report. M.C.

ADJOURN – Motion Honkomp, second Walker to adjourn at 7:50 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President