

**REGULAR VILLAGE OF BIRON BOARD MEETING JUNE 10, 2013**

The June 10, 2013 Regular Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Dan Muleski, Susan Carlson, June Siegler, Mark Honkomp and Bob Walker. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Rick O'Keefe, Dan Borchard - representative from MSA Professional Services and 1 resident.

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held on May 13, 2013 and Board of Review held on May 16, 2013. A correction was made to the May 13, 2013 minutes as follows: *Under the Public Work's Committee Report: Phase II South Biron Drive Funding – North of Bauer St - .....After meeting with the Highway Dept. it was determined that there is still too much debt in Biron's account from the reconstruction of 32<sup>nd</sup> St to be considered at this time for the South Biron Drive reconstruction project.* **Motion** Muleski to accept the minutes from the May 13, 2013 board meeting, with the clarification, seconded Walker. M.C. **Motion** Walker to accept the minutes from the May 16, 2013 Board of Review, seconded Honkomp. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Bob Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. **Review Policy on Compensation for Public Hearings that are Contiguous with a Regular Board Meeting or Special Board Meeting** – At this time the policy adopted in January of 2013 at the regular board meeting will stay as is but may be revisited at any time for changes. **Motion** Muleski to accept the Finance Committee report including approval of all bills, journal entries and non lapsing accounts for the Village, Water and Wastewater Department as recommended by the Finance Committee, seconded Steward. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for May is \$8,681.80 and expenses were \$60,424.78. The checking account balance on hand May 31, 2013 is \$265,474.78. General checking account bills were paid on check #'s 16215-16278 with 10 auto pays two of which were voided, to pay the State, IRS and Deferred Comp for payroll deductions. A list of all May bills was included for the board to review. Investment accounts through May: Village Non-Lapsing Fund \$353,615.18. **Water Utility:** Checking \$88,501.23, Money Market \$101,929.97, Water bills were paid on check #'s 3441 - 3448. **Wastewater Department:** Checking \$53,810.94, Non-Lapsing Fund \$14,332.85. Wastewater bills were paid on check #'s 2631 - 2637. A list of all checks paid for the water & wastewater were included for the board to review. **Motion** Honkomp to accept the Treasurer's report, seconded Muleski. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Dan Muleski reporting. **Public Work's Supervisors update** – Grass & leaves pickup was extended until the end of May due to the rainy weather. Yard waste will continue on the last week of the month through October. The street sweeper needs to go out again. Street lights on Shore Acres still needs to be discussed and recommendations made to the board. **Motion** Carlson to accept the Public Works Committee report, seconded Honkomp. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Susan Carlson reporting. **Water Superintendent's Update** - Lead and copper tests are being done. Checking into pulling the test wells that were installed on property in the Town of Grand Rapids. **Motion** Muleski to accept the Water Utility Committee report, seconded Walker. M.C.

**LEGISLATIVE, ORDINANCE & ZONING COMMITTEE:** Chairperson Mark Honkomp reporting. **Ordinance for Shoreland-Wetland** – Committee discussed the NR 115 & the NR 117. The NR 117 is for villages and cities and is less restrictive than NR 115. Committee reviewed changes that the County made to the NR 115. The changes will be discussed at the next meeting to determine if the Village would like to incorporate them into the NR 117. **Discuss Options for a Building Inspector** – Committee is meeting with inspectors to determine who would be the best fit for the Village. **Motion** Siegler to accept the Legislative, Ordinance & Zoning Committee, seconded Steward. M.C.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE:** Chairperson June Siegler reporting. **Public Works Supervisor Update** – The park equipment has been put back together and the playground equipment was open for Memorial Day weekend. The chain link fence is attached. The sidewalk from the entrance to the bathroom still needs to be done. **Motion** Muleski to accept the Public Property, Safety & Recreation Committee, seconded Steward. M.C.

**PERSONNEL COMMITTEE REPORT:** Committee Chairperson Tammy Steward reporting – **Update on job posting** – The Village has received 24 applications so far. The deadline to have an application considered is Friday, June 14, 2013 at 4:00 p.m. **Motion** Muleski to accept the Personnel Committee report, seconded Steward. M.C,

**WASTEWATER COMMISSION REPORT:** Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the June 5, 2013 Wastewater Commission meeting.** The minutes were not available for the board to review. Commission Steward updated that nothing new had been done. The board will review these minutes at the next regular board meeting. **Motion** Siegler to accept the Wastewater Treatment Commission report, seconded Muleski. M.C.

**PRESIDENT’S REPORT:** President Evenson reporting. **Approve liquor license applications, cigarette licenses and operators** – The applications were reviewed for the alcohol beverage, cigarette and operators/bartenders. **Motion** Muleski to accept the application requests for combination Class B (Class “B” beer and “Class B” liquor) licenses for: Somewhere Else of Wisconsin Rapids, Inc, Robert Larsen Agent; Dennis Moon, Anchor Bay Bar & Grill LLC, Dennis Moon agent, CD Place Inc, Dave Slucas Agent; and a Class “A” beer license for Kwik Trip, Katie Sedall Agent, and the operator’s/bartenders applications as submitted and the cigarette license applications for Kwik Trip and Anchor Bay, seconded Honkomp. M.C. with Walker abstaining to prevent a conflict of interest. **State Highway 54 & 72<sup>nd</sup> Street award and MSA construction administration, consider business park bid task orders from MSA & Lampert Lee** – Highway 72<sup>nd</sup> Street and State Highway 54 construction work was discussed. The board will have the entire construction project for 72<sup>nd</sup> Street and Phase I of the business park bid out together to get a possible discount on a larger project. It was agreed that MSA & Lampert Lee should work together and seek bids for the entire project. **South Biron Drive electric utility** – The board reviewed cost estimates for burying the electrical utilities on South Biron Drive. After discussion the board agreed to keep the electrical utilities overhead. **South Biron Drive Right-of-Way plat revisions with JJW Cranberries** - The board reviewed this information and **Motion** made by Muleski, seconded Evenson to accept the plat revisions with JJW Cranberries. M.C. **CLOSED SESSION/STAYED IN OPEN SESSION** – The board voted – all in favor to not enter into closed session. The board reviewed the parcel payment report for parcel 24. **Motion** Muleski to accept the parcel payment report for parcel 24 as presented in the parcel report dated 6/10/13, seconded Walker. M.C.

**ADJOURNMENT:** **Motion** Muleski to adjourn the June 10, 2013 board meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk