

REGULAR VILLAGE OF BIRON BOARD MEETING JUNE 13, 2011

The June 13, 2011 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Susan Carlson, Doug Egge, Dan Muleski, June Siegler and Bob Walker. Also in attendance were Treasurer Pam Witt, Public Works Supervisor Rick O'Keefe and two residents.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on May 9, 2011. **Motion** Muleski to approve the minutes from the May 9, 2011 Regular Board Meeting, seconded Steward. M.C. **Motion** Walker to approve the minutes from the Special Board Meeting held on June 9, 2011, seconded Siegler. M.C. **Motion** Siegler to approve the minutes from Board of Review held on May 23, 2011, seconded Muleski. M.C.

FINANCE & FINANCE & BUDGET COMMITTEE: Chairperson Walker reporting. **Review All Bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, non lapsing accounts and journal entries and found them to be in order. **Motion** Muleski to pay all bills for the Village, Water Utility and Wastewater Departments as recommended by the Finance & Budget Committee and approve all journal entries, seconded Carlson. M.C. **Discuss Procedures for Reviewing Invoices** - Committee reviewed a few reports that were generated from the accounting program to determine what reports might help the committee in their review of the invoices. A few ideas were discussed and modifications to the review process will be made at the next finance committee meeting. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Evenson. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand May 30, 2011 is \$96,574.37. The balance includes total receipts of \$3,262.08 and expenditures of \$76,743.22. Investment accounts through May: Village Non-Lapsing Fund CD's \$364,683.45. **Water Utility:** Checking \$157,468.71, Money Market \$34,252.54, Non-Lapsing Fund \$70,087.70. **Wastewater Department:** Checking \$42,227.38, Non-Lapsing Fund \$14,303.80. **Motion** Muleski to accept the Treasurer's report, seconded Steward. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. **Resolution for Approval of CMAR Annual Report** – The board reviewed the Compliance Maintenance Annual Report for sewer utilities. **Motion** Walker to accept resolution 4-11 approving the submittal of the Wisconsin Department of Natural Resources NR 208 Compliance Maintenance Annual Report, seconded Siegler. M.C. **Recycling Grant Report** – The 2010 Annual Report for the Recycling Program Accomplishments and Actual Costs was reviewed by the board. This report was submitted by the due date. **Public Works Supervisor's Update** – The Public Works Supervisor is attending meetings with area municipalities to discuss the sewer service area. This service area should be updated every 20 years but currently is on year 25. There are new guidelines set up that the group will be discussing. Biron will be hosting a meeting with the representatives of this group on July 6th at 8:30 a.m. **Motion** Muleski to accept the Public Works Committee report, seconded Siegler. M.C.

WATER UTILITY COMMITTEE: Chairperson Egge reporting. **Water Superintendent's Update** – Well number 2 is now operating. The tower repair will be done mid July. **Motion** Steward to accept the Water Utility Committee report, seconded Siegler. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Carlson reporting. **Sponsorship of WR City Band** – The Village sponsored the City Band by placing a ½ page ad in their program and will again sponsor a Biron night on August 9th. **Fire Department Annual Report** – The annual report was reviewed. The fire department has thirteen first responders. The "Street Dance" will be held on August 20th and the band will be "Rumours". **Motion** Siegler to accept the Public Property, Safety & Recreation Committee report, seconded Egge. M.C.

WASTEWATER COMMISSION: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the June 1, 2011 meeting** - Minutes were distributed for review. Commission members took action on the billing for Biron. The Clean Water Debt Service has been paid so the bill will be less in 2011. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Steward. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Approve Liquor License Applications, Cigarette License Applications and Operator's Licenses** – The alcohol beverage licenses applications, operators' applications & cigarette license applications were reviewed. **Motion** Steward to accept the application requests

for combination Class B (Class “B” beer and “Class B” liquor) licenses for: Somewhere Else of Wisconsin Rapids, Inc, Robert Larsen Agent; Dennis Moon, Anchor Bay Bar & Grill LLC, David Slucas, CD Place Inc, Dave Slucas Agent; and a Class “A” beer license for Kwik Trip, Katie Sedall Agent, seconded Egge. M.C. with Walker abstaining. **Motion** Siegler to approve the Tobacco Products Licenses for Anchor Bay Bar & Grill, LLC, Somewhere Else Tavern, and Kwik Trip, Inc, seconded Steward. M.C. with Walker abstaining. **Motion** Muleski to approve the operator’s license requests as presented, seconded Carlson. M.C. **Resolution for Ward Division and Designating Polling Places** – Once the census was complete the County adjusted the Supervisory districts and municipalities needed to adjust their wards. The entire Village of Biron remains in Wood County Supervisory District #11 along with part of the Town of Grand Rapids and part of the City of Wis. Rapids. **Motion** Walker to approve resolution 5-11 for Ward Division and Designating Polling Place, seconded Steward. M.C. This resolution states that the Village of Biron is in one ward being part of Wood County Supervisory District 11, part of the Wisconsin Rapids School District and part of Mid-State Technical College and that for all voting purposes the polling place will be at the Village of Biron Municipal Center. **Amendment to the Development Agreement with Midwest Cold Storage** – Greg McDonald, Midwest Cold Storage has approached the Village for an amendment to the Developer’s Agreement in TID 2. He would like to start on Phase 2 construction this summer. This was just for an update as it will need to go before Plan Commission first and then to the board for approval. **Addendum to the Memorandum of Understanding** – **Motion** Muleski to approve resolution 6-11 approving, ratifying, and authorizing a memorandum of understanding with WIS DOT, Wood County, Portage County, The Village of Biron and the Towns of Grant, Grand Rapids and Plover to authorize and endorse intersection enlargement and improvements for State Highway 54 and County U/80th Street and a supplemental MOU with Wood County and the Village of Biron specifying monetary percentage obligations, seconded Steward. M.C. **Update on Meetings** – One additional meeting was attended with the Wood County Finance Committee concerning whether we would be looking at bonding with the County. They were given an explanation of where we are at. **Motion to accept the President’s Report** – **Motion** Muleski to accept the President’s Report, seconded Egge. M.C.

ADJOURNMENT: **Motion** Walker to adjourn the June 13, 2011 board meeting, seconded Siegler. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk