

REGULAR VILLAGE OF BIRON BOARD MEETING JUNE 9, 2008

The June 9, 2008 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, Margaret Billman and Wayne Lambert. Also in attendance were Treasurer Joyce Komppa, Public Works Supervisor Rick O'Keefe, one resident and three interested parties.

MINUTES: Minutes from the regular board meeting held on May 12, 2008 were reviewed. **Motion** Muleski to accept the minutes of the Regular Board Meeting held on May 12, 2008 seconded Steward. M.C. **Motion** Steward to accept the minutes from the Special Board Meeting held on May 29, 2008, seconded Siegler. M.C.

PUBLIC COMMENTS: John Siegler questioned the minutes from the last board meeting not stating the typo correction from the previous meeting. The typo was changed prior to the board even approving the minutes so they never saw the misprint and therefore no correction needed to be made. John Siegler also questioned why the \$3,000.00 payment for the rendering was not put in the minutes. It was explained that this was in the minutes and that he had just missed it.

FINANCE & BUDGET COMMITTEE: Chairperson Billman reporting. **Committee Chairperson Minutes & Update:** Committee met, reviewed, and approved all the bills for the Village, Wastewater Department and Water Utility. **Motion** Muleski to pay all Water Utility, Wastewater and Village Bills, seconded Steward. M.C. **Review Non-Lapsing Funds** – Committee will be reviewing the non-lapsing funds at each meeting. They suggested some changes to the form which will be incorporated for next month. **Reading of Bills at Board Meeting** - Committee asked that in place of reading the bills at the board meeting a list of the current month bills be put in the board members packets. They also requested that the bills show more detail as to what is being purchased. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Gaber. M.C.

TREASURER'S REPORT: Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand May 31, 2008 is \$237,579.69 which includes total receipts of \$13,695.32 and expenditures of \$68,128.71. Investment accounts through May: Village Non-Lapsing Fund CD's \$279,442.29. **Water Utility:** Checking \$101,876.93, Money Market \$77,227.79, Non-Lapsing Fund \$231,480.14. **Wastewater Department:** Checking \$35,531.12, Non-Lapsing Fund \$10,757.30. **Motion** Siegler to accept the Treasurer's report, seconded Steward. M.C.

JOINT PUBLIC WORKS COMMITTEE AND WATER UTILITY COMMITTEE: Chairpersons Steward & Siegler reporting. **Committee Minutes & Chairperson's Update on the following – Possible Utility Services Extensions on Van Slate** – Both committees met jointly and reviewed the utility extensions project on Van Slate. The Board reviewed a proposal for boring the utilities just as far as the project extends. **Motion** Steward to authorize \$29,051.90 for utility extensions on Van Slate to the Lieber property, seconded Gaber. Discussion was called and the project was discussed as to how it relates to our ordinance, what the best option would be for the Village and how to assess the costs. After this discussion both Steward and Gaber agreed to withdraw their motions. This will be returned to committees for further review. **Recycling Program** – Express Recycling is opening up at 2330 36th Street North. They will be accepting paper along with other items. Committee is considering placing a paper drop off spot at the Village Garage to allow residents an easy drop off point. Express Recycling would then pick up the paper from the garage or residents could take their paper to the site at 36th Street North. This would not be in place of the current recycling program but would be an additional service for those that desire to use it. **Public Works Supervisor's & Water Superintendent's Update** - Proposals for engineering services for the design of Shore Acres have been sent out. The LRIP program will be utilized for the engineering services if we decide to complete the project. The bicycle trail on South Biron Drive needs to be swept. Two bike trail signs need to be replaced: one on North Biron Drive by the lift station and one by the trailer park. Committee will check the pavement ratings on all the roads and try to plan for future improvements. **Motion** Gaber to accept the Public Works Committee & Water Utility Committee report, seconded Siegler. M.C.

PUBLIC PROPERTY, SAFETY, WELFARE & RECREATION COMMITTEE: Chairperson Gaber reporting. **Committee Minutes and Chairperson's Update on the following: Proposed Shelter House Plans** – Tanner Call is working on the shelter house as his Eagle Scout project. Committee is waiting for the bids to review. **Replacement of Cigarette Snuffer at Park** – The cement cigarette snuffer that looked like a tree stump was stolen from the park. Committee can not find one like it to replace it so one to match & attach to the trash receptacle will be ordered. **Projector** – NewPage donated a wireless microphone and a projector screen to the Village. Committee is looking at various projectors to purchase for use with the screen. **Motion** Muleski to accept the Public Safety, Welfare & Recreation Committee report, seconded Siegler. M.C.

LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT: Chairperson Muleski reporting. **Committee Minutes and Chairperson's Update on the following: Ordinance Complaints & Violations** – Committee reviewed complaints and two letters were sent to the resident who is parking in the alleyway. The next notice if needed will be a citation. **Update on Condemnation of Trailer 13 at 3151 Plover Road** – This is in the hands of our attorney to file the necessary paperwork with circuit court. **Census of Animals** – Committee is having an update on the ordinance concerning cats and dogs put in the newsletter so residents will be aware of the change to the number of cats and dogs allowed. **Request for Event with Outside Band** – Somewhere Else Tavern will be celebrating 20 years of business in August. They would like to have an outside band. **Motion** Muleski to allow the event with an outside band as long as the ordinance is followed and the band is done by 10 p.m., seconded Gaber. M.C. **Wireless Communications / Cell Tower Ordinance** – Committee is working on updating this ordinance and will be meeting with a representative from the Center for Municipal Solutions. They assist municipalities with this ordinance at no charge to the municipality. **Update of Chapter 17 Zoning Code** – Plan Commission has done some work on this chapter and the LOZ committee will review what has been done to date and offer suggestions for completing the updating process. **Chapter 17 Radio or Television Antenna Towers** – A resident requested installing an antenna for a CB radio. Dan Muleski as chairperson of LOZ reviewed the location and determined that there were two areas that an antenna could be placed. The ordinance does state that this needs board approval. **Motion** Muleski to allow Gary Stout to place an antenna in either of the two locations discussed with the Legislative, Ordinance, and Zoning Committee Chairperson, seconded Lambert. M.C. **Motion** Billman to accept the Legislative, Ordinance and Zoning Committee Report, seconded Lambert. M.C.

WASTEWATER COMMISSION: : Commission Representative Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - Minutes from the May 14, 2008 and the May 19, 2008 Commission meetings were reviewed. At the May 14, 2008 meeting, commission members discussed the plant expansion project. The project cost has increased by about \$7 million due to the larger sludge building, material and equipment cost increase and design modifications and additions. Members also discussed an increase to the sewer use fee and adjustment to surcharge rates. At the May 19, 2008 meeting, members reviewed and amended their motion made at the May 14th meeting and re-adjusted the rates to the sewer use fee and surcharge rates. **Motion** Gaber to accept the Wastewater Commission report, seconded Lambert. M.C.

PLAN COMMISSION: Chairperson Evenson reporting. **Discuss Commercial Development at 2820 Plover Road** – Plan Commission members met with a local businessman to discuss a project slated for the back section of his property. Commission members reviewed access points to this business. **Discuss Wood County – Biron Intergovernmental Agreement for Wood County Business Park in Biron and Discuss Future Planning for Wood County Business Park in Biron** - Plan Commission members were updated on the progress / status of the Wood County Business Park in Biron and discussed steps for proceeding. This was just informational and no action was taken. **Motion** Muleski to accept the Plan Commission report, seconded Siegler. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Consider Proposal from Jeff Cohen, Schenck Business Solutions Regarding 2007 Financial Audit** – Wood County is requiring an audit of the 2007 books to be done as part of the bonding process for the Wood County Business Park in Biron. Jeff Cohen from Schenck Business Solutions has done part of the audit already as he annually reviews the books for the annual State Financial Report (Form C) and the annual PSC Water Report. To complete the remaining audit a cost proposal was presented of \$3,600.00 to \$4,000.00. This cost would be split ½ for the general budget and ¼ from the utility budgets. The timing for the audit is not clear. **Motion** Evenson to give preliminary approval for an audit of the 2007 books at a cost not to exceed \$4,000.00 and when timing of the audit has been determined the board will be asked to give a final approval, seconded Lambert. M.C. **Approve Alcohol Beverage Licenses, Operators Licenses & Cigarette Licenses** – The alcohol beverage licenses applications, operators applications & cigarette license applications were reviewed. **Motion** Steward to accept the application request for a combination Class B (beer and liquor) licenses for: Somewhere Else of Wisconsin Rapids, Robert Larsen Agent; Anchor Bay Bar & Grill LLC, Dennis Moon Agent; CD Place Inc., David Slucas Agent; and an application for a Class A beer license for Kwik Trip, Linda Liebe Agent, seconded Siegler. M.C. **Motion** Muleski to accept the applications for Cigarette and Tobacco Products License for Anchor Bay Bar & Grill, CD Place Inc., Somewhere Else Tavern, and Kwik Trip, Inc., seconded Gaber. M.C. **Motion** Steward to accept the requests for operator's licenses as presented, seconded Lambert. M.C. **Report on Meeting Activity** - The President's meeting report was reviewed. **Motion** Muleski to accept the President's report, seconded Steward. M.C.

ADJOURNMENT: **Motion** Muleski to adjourn the June 9, 2008 board meeting, seconded Gaber. M.C.

Respectfully Submitted,
Debra Eichsteadt, Clerk