

REGULAR VILLAGE OF BIRON BOARD MEETING JUNE 9, 2014
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The June 9, 2014 Regular Village Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Susan Carlson, Mark Honkomp, Bob Walker, June Siegler and Dan Muleski. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Rick O'Keefe and Phil Cossons from Ehlers, Keith Helmrick and 2 residents.

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held on May 12, 2014 and the May 15, 2014 Board of Review. **Motion** Siegler to approve the May 12, 2014 Regular Board meeting minutes, seconded Steward. M.C. **Motion** Walker to approve the minutes from Board of Review held on May 15, 2014, seconded Siegler. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Bob Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. **Motion** Muleski to approve all bills, non lapsing accounts and journal entries for the Village, Water and Wastewater departments, for the month of May, seconded Honkomp. M.C. **Review the Proposal from Schenck SC for Accounting Services** – The quote was for assistance with TID reporting at a cost of \$150.00 per hour and expected to be about 4 hours of service. **Motion** Honkomp to accept the quote from Schenck SC, up to a maximum amount of 900.00, to assist in TID reporting to allow for easy/understandable access to what is being receipted and the expenditures, seconded Muleski. M.C. **Motion** Steward to accept the Finance Committee report, seconded Evenson. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for May was \$304,887.89. Expenses were \$718,376.24. The checking account balance on hand May 30, 2014 is \$263,806.33. General checking account bills were paid on check #'s 17074-17150 with 6 auto pays, to pay the State, IRS, Deferred Comp and State retirement for payroll deductions. A list of all May bills was included for the board to review. Village Non-Lapsing Fund \$428,956.95. **Water Utility:** Checking \$167,167.81. Money Market \$112,119.84. Water bills were paid on check #'s 3561-3567. **Wastewater Department:** Checking \$32,305.00, Non-Lapsing Fund \$14,342.03. Wastewater bills were paid on check #'s 2696-2699. A list of all checks paid for the water & wastewater was included for the board to review. **Motion** Muleski to accept the Treasurer's report, seconded Honkomp. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Dan Muleski reporting. **Public Works Superintendent's Update - Street Lights for Shore Acres** – The cost of 3 solar lights is about \$15,000.00. The solar lights would only need to be recharged every 5 days and it takes about 1 hour to charge. **Motion** Siegler to accept the Public Works Committee report, seconded Walker. M.C.

**WATER UTILITY COMMITTEE REPORT:** Chairperson Susan Carlson reporting. **Discuss Replacement of valves** – Two valves need to be repaired or replaced. One is on Bluebird and Kahoun and the other is in Wolosek's field. The water superintendent is waiting for estimates. **Review repairs made by B & M on Control System** – B & M upgraded the power supply for the transducer. It seems to be working well now. **Update on Well #3** - Well #3 has been repaired. The cost of the repairs came within the budgeted amount. **Water Superintendent's Update** - The water and sewer for the business park are progressing. **Motion** Muleski to accept the Water Utility Committee report, seconded Honkomp. M.C.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE:** Chairperson June Siegler reporting - **Discussion on Lobby Area at M.C.** – Committee is looking at options for chairs. This will be brought back to the board. Village President Evenson requested a plan should be shown to the board prior to any purchases. The board is in agreement that we should do the basket ball court. **Municipal Center Parking Area.** - **Motion** Siegler to have the parking lot at the municipal center seal coated and stripped by A & A at a cost of \$5,315.00, seconded Steward. M.C. This is a two coat process. **Motion** Muleski to accept the Public Property, Safety & Recreation Committee report, seconded Walker. M.C.

**PERSONNEL COMMITTEE:** Chairperson Steward reporting – **Discuss Personnel Changes** – Committee discussed the new applicants and some from the last posting that had their water license. Committee would like to meet with one applicant on Monday, June 16<sup>th</sup> if possible. Will see what can be worked out. **Motion** Honkomp to accept the Personnel Committee report, seconded Evenson. M.C.

**WASTEWATER COMMISSION REPORT:** Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the May 7, 2014 Wastewater Commission meeting.** The minutes were available for the board to review. Commission members approved the WDNR Compliance & Maintenance annual report. The plant is running well. **Motion** Honkomp to accept the Wastewater Treatment report, seconded Evenson. M.C.

**PLAN COMMISSION:** President Evenson reporting. **Request from Greg McDonald for approval of the 3<sup>rd</sup> Amendment to the Developer Agreement for Midwest Cold Storage** – The board reviewed the 3<sup>rd</sup> amendment to the developer agreement for Midwest Cold Storage. This is for the final phases 4 & 5. The interest will be waived as Biron would do a pay as you go. This will allow Biron to make payments from the excess tax increment rather than borrowing from our general obligation capacity. **Motion** Evenson to approve the 3<sup>rd</sup> amendment to the developer agreement for Midwest Cold Storage per the recommendation of Plan Commission, seconded Muleski. M.C.

**Request to Approve Certified Survey Maps for Biron Business Park Rights of Way & Public Facilities** – The board reviewed the CSM's for the business park. **Motion** Evenson to approve CSM drawing #8982-CZ-1-A which includes the temporary cul-de-sac, exhibit B, drawing #8982-CY-1-A per the recommendation of the Plan Commission, seconded Honkomp. M.C. **Consider Dedication and Acquisition of Biron Business Park Rights of Ways & Public Facilities** – Commission members recommended that the board consider the purchase of 7.117 acres of land for a storm water and signage system. This includes outlots 1, 2 & 3 on drawing 8982-DA-1-A at a cost of \$137,000 as spelled out in the original agreement. **Motion** Evenson to accept the purchase of this land at a cost of 137,000 for storm water facilities and a signage system, seconded Muleski. Motion Carried. **Motion** Muleski, seconded Walker to accept the Plan Commission report. M.C.

**PRESIDENT'S REPORT:** President Evenson reporting **Update from MSA** – Received the appraisals for the 5 property owners that have not signed yet. Assessor Todd Pauls is reviewing them. **Right of Way Plat revisions for Wellington Homes** – The board reviewed a copy the Right of Way Plat revision. This needs to be filed with the County Clerk. We retain an easement access but Wellington retains ownership. **Motion** Evenson to approve the right of way plat plan # FP1-FP8 right of way plat dated 5/23/14 for the Wellington property, seconded Muleski. M.C. **Approve bid for the Lift Station Emergency Power Building** – **Motion** Honkomp to approve the bid from Eagle Construction for the lift station, emergency power building, seconded Honkomp. M.C. **Approve Contract Award Resolution for the Safe Drinking Water Loan Re-application** – The resolution was reviewed. **Motion** Muleski to approve resolution 14-3 authorizing representative to file applications for financial assistance from State of Wisconsin environmental improvement fund, seconded Steward. M.C. **Resolution Authorizing the Issuance and Sale of \$1,810,000 taxable GO Promissory Notes, series 2014A** – Phil Cossons from Ehlers presented information on the bonds. Legislation has approved the sharing of money from TID 2 to TID 3. This creates a revenue stream for the next 10 years. **Motion** Muleski to approve the resolution 14-2 authorizing the issuance and sale of the 1,810,000 taxable GO promissory notes, series 2014A, seconded Steward. M.C. **Approve Pay Requests from Earth Inc. and Change Order** - **Motion** Honkomp to approve pay requests #2 from Earth and Change Order, seconded Steward. M.C. **Motion** Honkomp to accept the pay request #3 from Earth Inc., seconded Steward. M.C. **Approve Alcohol Beverage License Applications – Approve Operator's Licenses, Approve Cigarette Licenses** – The applications were reviewed for the alcohol beverage, cigarette and operators/bartenders. **Motion** Muleski to accept the application requests for combination Class B (Class "B" beer and "Class B" liquor) licenses for: Somewhere Else of Wisconsin Rapids, Inc, Robert Larsen Agent; Dennis Moon, Anchor Bay Bar & Grill LLC, Dennis Moon agent, CD Place Inc, Dave Slucas Agent; and a Class "A" beer license for Kwik Trip, Katie Sedall Agent, and the operator's/bartenders applications as submitted and the cigarette license applications for Kwik Trip and Anchor Bay, seconded Honkomp. M.C. with Walker abstaining to prevent a conflict of interest. **Request from the Clerk & Treasurer to Purchase New Computers** – **Motion** Muleski to have the clerk and treasure look for a new computer and a new laptop for the Public Works Supervisor. **Motion** Muleski to accept the President's report, seconded Honkomp. M.C. **ADJOURN** – **Motion** Honkomp to adjourn the Regular Board Meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk