

REGULAR VILLAGE OF BIRON BOARD MEETING JULY 13, 2009

The July 13, 2009 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Jan Gaber, Dan Muleski, Tim Krause, Margaret Billman and June Siegler. Also in attendance were Public Works Supervisor Rick O'Keefe, Treasurer Pam Witt, 23 residents and/or interested parties.

MINUTES: Minutes were reviewed from the public hearing on the re-zoning request and regular board meeting held on June 8, 2009. **Motion** Muleski to accept the minutes of the Public Hearing and Regular Board meeting held on June 8, 2009, seconded Siegler. M.C.

PUBLIC COMMENT: Public comment was open for any issues outside of the development agreement as that would be addressed in a separate public comment period prior to that agenda item. No comments were made at this time.

FINANCE & BUDGET COMMITTEE: Committee chairperson Margaret Billman reporting. **Committee Minutes & Update:** Committee met, reviewed, and approved all the bills for the Village, Wastewater Department and Water Utility. **Motion** Gaber to pay all bills as recommended by the Finance Committee, seconded Siegler. M.C. **Reviewed Non-Lapsing Funds, Bank Accounts & CD Renewal Dates** – Committee reviewed non lapsing funds, bank accounts and CD renewal rates. Three CD's are up for renewal in July. **Semi-Annual Budget Review** – Committee reviewed the budget and discussed labor rate splits. This will be re-looked at when committee works on the budget for 2010. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Krause. M.C.

TREASURER'S REPORT: Treasurer Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand June 30, 2009 is \$107,559.79. The balance includes total receipts of \$1,925.61 and expenditures of \$98,834.56. Investment accounts through June: Village Non-Lapsing Fund CD's \$388,734.94. **Water Utility:** Checking \$9,897.42, Money Market \$19,413.82, Non-Lapsing Fund \$309,719.60. **Wastewater Department:** Checking \$22,456.06, Non-Lapsing Fund \$4,293.32. **Motion** Muleski to accept the Treasurer's report, seconded Siegler. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. – **Repair of Garage Roof** – The shingles on the overhang of the garage roof need to be replaced. Cost of materials to repair the roof is \$1,514.49. **Motion** Steward to repair the façade on the garage using non lapsing funds, seconded Muleski. M.C. **Update on Shore Acres Road Project & Review Non-Compliance Letter for Discharge of Storm Water in Wastewater System** – Committee is working on these two agenda items and will not need action at this time. **Public Works Supervisor's Update** – The wood chipper is in. **Motion** Krause to accept the Public Work's Committee report, seconded Siegler. M.C.

WATER UTILITY COMMITTEE: Chairperson Krause reporting. The annual water inspection will be held on July 22, 2009 with DNR Environmental Engineer Glenn Falkowski. Both Rick O'Keefe, Water Superintendent and Tim Krause, Chairman of Water Utility Committee will be present for this inspection. The parts for the control panel are on order. **Motion** Muleski to accept the Water Utility Committee report, seconded Siegler. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE: Chairperson Muleski reporting. **Update on Ordinance Complaints & Violations** – A letter was sent to a resident concerning the height of the grass. The letter mentioned the ordinance and the cost if the village would need to mow the grass. A sufficient time was allowed for compliance with the ordinance as well as an opportunity to call and request an extension. After no reply was received the village crew cut the grass and the homeowner will be billed for the expense of cutting the grass as set forth in village policy. **Motion** Krause to accept the Legislative, Ordinance & Zoning Committee report, seconded Evenson. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Gaber reporting. **Options for Handling Invasive Weeds (Buckthorn) on Municipal Owned Property by Municipal Center** – Committee discussed the invasive weed problem with a resident that is licensed to handle invasive weeds. The best time to take care of the Buckthorn is late summer or early fall. Committee will also talk with a DNR representative. Garlic Mustard is also present on property along a roadway and the crew will need to watch this as it was recommended that the garlic mustard not be mowed to prevent spreading. **Plans for Shelter House at Park** – Committee is looking at grants to help defray the cost of a shelter house. **Replacement of Folding Chairs at Municipal Center**

– Committee is checking on prices of folding chairs. **Motion** Muleski to accept Public Property, Safety, and Recreation Committee report, seconded Siegler. M.C.

WASTEWATER COMMISSION: Commission Member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from June 10, 2009 and July 8, 2009**

Wastewater Commission meeting – Commission members have been monitoring the expansion project which is 2 months ahead of schedule. Urbans’s Cranberry should have been hooked up by July 1st but has not been yet.

Motion Gaber to accept the Wastewater Treatment Commission report, seconded Muleski. M.C.

PRESIDENT’S REPORT: President Evenson reporting. **Village of Biron and Classic Development Corp. of Plover Amended & Restated Development Agreement** – Questions concerning the agreement were discussed. Requested to be put into the record by a resident were the names of who wrote the agreement. The parties involved in drafting the agreement were the Village of Biron Plan Commission members, Village of Biron Board of Trustees, Jon Evenson as Village of Biron President, Village of Biron Counsel – Attorney Steve Lipowski, Ruder Ware, Attorney Tim Fenner – Axley Brenelson, Phil Cossins – Ehlers and Associates, and Keith Helmrick- Classic Development Corp. Other questions were asked concerning the purchasing of land in the business park - some grants require ownership by the Village. If those grants were received we would need to purchase the property. A question concerning expenses to date and if the TID would be reimbursing those costs - Costs are being accounted for against any income in the TID’s. Income in the TID’s has been generated by the new restaurant and increased values in property. A question concerning the use of the EPA dollars – The EPA funds are to be applied for utility infrastructure, design and engineering. The village as well as the developer will have costs associated with these projects and will need to be reimbursed for them. Question concerning the cost of other uncovered expenses such as the street lights, snow plowing etc – There will be no increase in labor or equipment but there would be in fuel costs and wear and tear on the vehicles. **Motion** Muleski to accept the Village of Biron and Classic Development Corp. of Plover Amended & Restated Development Agreement with the latest amendments / corrections, seconded Steward. M.C. by roll call vote with Krause and Billman against. **Update from MSA Professional Services** – Kirk Skoog, MSA Professional Services, reported on the TIF #2 amendment and TIF #3 creation, the EPA grant and CDBG planning grant. The initial EPA application materials were submitted to the EPA Chicago office for review. MSA was notified by the Wisconsin Historical Society that an archaeological survey would be required as part of the environmental review due to the size of the site and its proximity to the Wisconsin River. After the survey is complete, the EPA will complete the environmental review. When the review is finished, the EPA will proceed with the technical and administrative reviews of the project. Congress still needs to issue the 2009 review requirements yet. **Proposal for the Archaeological Study on Business Park Project Area** – Archaeological Research, Inc. submitted a proposal per MSA Professional Services request to perform the archaeological study per requirements for the EPA grant. Two proposals were reviewed by the board; one for 90.644 acres (Phase 1 development) and the one for 225.263 acres (entire development). **Motion** Evenson to have Archaeological Research, Inc. perform the survey on the entire business park area at a cost of \$5,741.08, seconded Muleski. M.C. **Consider Biron’s Contribution to Highway 54 East Arterial Grant Application** – A Tiger Grant is being applied for and due to the regional benefits each municipality is being asked to share in the cost of the grant application. Cost distribution was done based on population, equalized value and a weighting factor. Biron’s share would be \$951.00. A Tiger Grant is a 100 percent federally funded grant for major projects. This will be reviewed at a future meeting. **Consider Request from Wisconsin Rapids City Band for Biron’s Sponsorship** – Peg Garber and Dave Page, representatives for the Wisconsin Rapids City Band explained the community-wide fundraising effort to keep the City Band playing. They are looking for both financial support and increased listeners. The City Band has existed for 145 years, but two years ago the City of Wisconsin Rapids was forced, due to budget constraints, to cut funding for the program. The band is playing every Tuesday at 7:15 p.m. through August 19th this year and special events are held such as at the PAC center on Sunday, July 18, 2009. Sponsorship could allow us to have a “Biron Night” and recognition for the sponsorship. Public Property, Safety & Welfare Committee will consider this request. **Motion** Muleski to accept the President’s report, seconded Krause. M.C.

ADJOURNMENT: **Motion** Gaber to adjourn the July 13, 2009 board meeting, seconded Muleski . M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk