

REGULAR VILLAGE OF BIRON BOARD MEETING JULY 14, 2008

The July 14, 2008 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, Margaret Billman and Wayne Lambert. Also in attendance were Treasurer Joyce Komppa, Public Works Supervisor Rick O'Keefe, and eight residents and two interested parties.

MINUTES: Minutes were reviewed from the regular board meeting held on June 9, 2008, the Special Board meeting held on June 18, 2008, the Joint Grand Rapids and Village Board meeting held on June 30, 2008 and the Board of Review held on May 28, 2008. **Motion** Muleski to accept the minutes of the Regular Board Meeting held on June 9, 2008, the Special Board Meeting held on June 18, 2008 and the Joint Grand Rapids and Village Board meeting held on June 30, 2008, seconded Siegler. M.C. **Motion** Steward to accept the minutes from Board of Review held on May 28, 2008, seconded Gaber. M.C.

PUBLIC COMMENTS: Everett Anderson questioned the appropriateness of names being used in the Tribune under the Biron Community section. Cynthia Henke questioned compensation for, and approval of, Biron Community columns and the content of a recent column. John Siegler questioned if the Board was going to act on the \$3,000.00 purchase made by the President for the business park rendering. John Siegler also asked if the Village could contact NewPage about the excessive noise.

FINANCE & BUDGET COMMITTEE: Chairperson Billman reporting. **Committee Chairperson Minutes & Update:** Committee met, reviewed, and approved all the bills for the Village, Wastewater Department and Water Utility. **Motion** Muleski to pay all Water Utility, Wastewater and Village Bills, seconded Lambert. M.C. **Review Non-Lapsing Funds** – Committee reviewed non-lapsing funds and there were no changes to the amounts but committee is working with the clerk on revising the format of the form. **Review Renewal Rates for CD's** – Committee discussed options for CD renewals and rates and will be staying with Wood Trust at 3.25% interest. Water has some funds that can be taken out of money market and put into a CD. **Motion** Lambert to accept the Finance and Budget Committee report, seconded Muleski. M.C.

TREASURER'S REPORT: Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand June 30, 2008 is \$155,948.87 which includes total receipts of \$3,563.04 and expenditures of \$85,193.86. Investment accounts through June: Village Non-Lapsing Fund CD's \$279,442.29. **Water Utility:** Checking \$100,400.63, Money Market \$78,166.69, Non-Lapsing Fund \$231,480.14. **Wastewater Department:** Checking \$28,261.96, Non-Lapsing Fund \$10,764.79. **Motion** Muleski to accept the Treasurer's report, seconded Billman. M.C.

PUBLIC WORKS COMMITTEE: Chairperson Steward reporting. **Committee Minutes & Chairperson's Update on the following – Possible Utility Services Extensions on Van Slate** – Various options for installing the utilities on Van Slate were discussed. One of the options allows a lateral under our road right-of-way. It would be sized for usage for one dwelling only. **Motion** Lambert to allow Liebers to extend utilities at their expense from Cardinal in the Village of Biron right of way with the understanding that the Village of Biron would own that extension, seconded Steward. After much discussion on the motion Lambert called the question. M.C. with five in favor and Muleski and Evenson opposed. **Replacement of Culvert on Buffalo & Eagle Road** – This culvert is the Village's responsibility to maintain and we will be replacing it soon. Residents will be notified before the project begins as the road will be closed for a day. **Street Sweeping** – **Motion** Siegler to have the streets swept at a cost not to exceed \$1,000.00, seconded Gaber. M.C. with Muleski opposed. **Drainage by Wellington Homes** – The ditch area would need a new grade to help with the drainage of the standing water. **Public Works Supervisor's Update** – The new 2009 International is here and the logo has been put on. **Motion** Gaber to accept the Public Works Committee report, seconded Lambert. M.C.

WATER UTILITY COMMITTEE: Chairperson Siegler reporting. **Committee Minutes & Chairperson's Update on the following** – At the Water Utility Committee meeting members reviewed the utility extensions on Van Slate as discussed and voted on under the Public Works Committee report. **Hydrant Flushing** – The crew will be flushing the hydrants soon. **Water Superintendent's Update** – A conference call will be set up with Public Service Commission, Water Utility Committee and a utility customer that is concerned about a bill for water usage from a damaged pipe. **Motion** Billman to accept the Water Utility Committee report, seconded Lambert. M.C.

PUBLIC PROPERTY, SAFETY, WELFARE & RECREATION COMMITTEE: Chairperson Gaber reporting. **Committee Minutes and Chairperson's Update on the following: Municipal Center Rentals** – Committee reviewed rental fees and has agreed to the resident rate charge of \$75.00 per day for profit use for the craft show organized by Rita Villeneuve. **Proposed Shelter House Plans** – Bryan Call updated the board on the park shelter house project. Most of the work will be done using volunteers and possibly money from grants. **Motion** Billman to accept the Public Safety, Welfare & Recreation Committee report, seconded Lambert. M.C.

LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT: Chairperson Muleski reporting. **Committee Minutes and Chairperson's Update on the following: Wireless Ordinance** – Mark Gerlack representative from the Center for Municipal Solutions presented a proposal to committee for an ordinance for cell towers. This would allow the Village to control items such as height, visibility and location of the towers. Committee will be reviewing this proposal and company references. **Ordinance Complaints & Violations** – Committee reviewed complaints and a certified warning letter about the barking dog was sent to trailer 14. A letter was sent to the owner of the exotic animal. Committee will be looking at the wild animal ordinance and expanding it. The issue on the car parking in the alley way seems to be taken care of. A warning letter was also sent to the resident on North Biron Drive that is feeding the geese and to the resident who is accumulating too many bikes. **Update on Condemnation of Trailer 13 at 3151 Plover Road** – The condemnation paperwork has now been filed in circuit court. The owner of the park has also issued an eviction notice to this party. **Motion** Gaber to accept the Legislative, Ordinance and Zoning Committee Report, seconded Billman. M.C.

WASTEWATER COMMISSION: : Commission Representative Steward reporting. *Note: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - Minutes from the June 11, 2008 and July 9, 2008 Commission meetings were reviewed. Commission members reviewed and discussed the wastewater treatment plant expansion project. They are waiting for approval from the EDA before they can start advertising for bids. This expansion project will position the treatment plant for a lot more growth in the area. **Motion** Muleski to accept the Wastewater Commission report, seconded Gaber. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Appointment of Members to Serve on Committees to Further Study the Sharing of Services with the Town of Grand Rapids** – Board members discussed working as committees comprised of two Biron Trustees and two members from the Town of Grand Rapids Board on various aspects of sharing services. It was suggested that Tammy Steward and Jan Gaber would work on the public works services, Margaret Billman and June Siegler would work on the police protection area and Dan Muleski and Wayne Lambert would work on fire protection. **Motion** Muleski to accept the subcommittee appointments to work with the Town of Grand Rapids on sharing services, seconded Gaber. M.C. **Update on Transportation Impact Analysis** – The request for a traffic impact analysis was submitted to the DOT office 5 months ago. The DOT is reviewing it and considering safety concerns. The segment we are looking at is currently an area where traffic can travel 65 mph. It was suggested to start the reduced speed limit of 55 mph at this section. The DOT does not like to reduce speed in areas already designated for the 65 mph. The traffic control mechanisms that the DOT would likely request to be installed would probably not be signals. The local DOT has received direction from Madison so we are waiting to hear their recommendation. **Request for Clerk to Attend the Clerk's Conference in Stevens Point, August 20th – 22nd** – Clerk Deb Eichsteadt requested to attend the clerk's conference to be held in Stevens Point. The seminar is nearby this year and would allow easy travel time. **Motion** Muleski to allow the clerk to attend the Clerk's Conference as presented, seconded Gaber. M.C. **Request for President to Attend the Wisconsin League of Municipalities Chief Executives Workshop** – This workshop is being held in Sturgeon Bay from August 20th – 22nd and Jon Evenson is requesting to attend on the 21st & 22nd. **Motion** Steward to allow the Village President to attend this conference in Sturgeon Bay, seconded Lambert. M.C. **Consider Proposal for Copy Machine** – This request was made to verify that the Board felt proposals should be obtained prior to contacting companies. The Board supported the decision to obtain proposals to replace the current copy machine. This will be reviewed at a future board meeting. **Report on Meeting Activity** - The President's meeting report was reviewed. **Motion** Gaber to accept the President's report, seconded Steward. M.C.

ADJOURNMENT: **Motion** Billman to adjourn the July 14, 2008 board meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk