

REGULAR VILLAGE OF BIRON BOARD MEETING JULY 8, 2013

The July 8, 2013 Regular Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Dan Muleski, Susan Carlson, June Siegler, Mark Honkomp and Bob Walker. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Rick O'Keefe, Barb Skibinski - representative from MSA Professional Services and 1 resident.

MINUTES: Minutes were reviewed from the Special Board Meeting held on June 3, 2013 and the Regular Board meeting held on June 10, 2013. **Motion** Siegler to approve the minutes from the June 3, 2013 Special Board meeting, seconded Carlson. M.C. **Motion** Walker to accept the minutes of the regular board meeting dated June 10, 2013, seconded Steward. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. **Motion** Muleski to accept the Finance Committee report including approval of all bills, journal entries and non lapsing accounts for the Village, Water and Wastewater Department as recommended by the Finance Committee, seconded Carlson. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for June is \$2,175.00 and expenses were \$69,998.27. The checking account balance on hand June 30, 2013 is \$197,651.51. General checking account bills were paid on check #'s 16279-16334 with 6 auto pay, to pay the State, IRS and Deferred Comp for payroll deductions. A list of all June bills was included for the board to review. Investment accounts through June: Village Non-Lapsing Fund \$355,553.67. **Water Utility:** Checking \$75,556.45, Money Market \$102,977.75, Water bills were paid on check #'s 3449-3459. **Wastewater Department:** Checking \$67,865.96, Non-Lapsing Fund \$14,334.24. Wastewater bills were paid on check #'s 2638-2642. A list of all checks paid for the water & wastewater were included for the board to review. **Motion** Honkomp to accept the Treasurer's report, seconded Evenson. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Dan Muleski reporting. **Approve Compliance Maintenance Report** – The board reviewed the annual maintenance compliance report prepared by the Public Work's Supervisor. **Motion** Muleski to accept resolution 13-8 accepting the annual maintenance compliance report, seconded Walker. M.C. **Public Work's Supervisors update** – The crew has been trying to keep up with the summer projects , 25 trees have been planted. Street lights for Shore Acres will be on the next committee agenda. Yard waste will continue on the last week of every month through October. **Motion** Walker to accept the Public Works Committee report, seconded Carlson. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Susan Carlson reporting. **Water Superintendent's Update** - The crew is keeping up with the water tests and the lead and copper tests are being done. The existing private wells need inspections every 10 years and 5 years a safe bacteria sample is required. Every 10 years an inspection by a licensed pump installer or well driller is required. Cross connection inspections are done on residential property every ten years and on commercial property every two years. The Water Superintendent is checking into pulling the test wells that were installed on property in the Town of Grand Rapids. **Motion** Muleski to accept the Water Utility Committee report, seconded Siegler. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson June Siegler reporting. **Update on Bulletin Board for Postings at the Shelter House** – The bulletin board is here and some rentals have been scheduled. The **Update on Grand Opening of the Shelter House** – The village president will open the dedication ceremony for the shelter house and introduce Dan Meyers who will give a short summary of the park. There will be light food & refreshments served – hot dogs, chips, cake, bottled water and pop. The caps and t-shirts will be sold at the grand opening. **Commemorative Bricks** – will be delivered on Thursday July 18th and installed shortly thereafter. The sidewalk will also be put in. **Update on the Carpet Installation** – There was a problem with a seam in the carpet but that was fixed. **Motion** Muleski to accept the Public Property, Safety & Recreation Committee, seconded Honkomp. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE: Chairperson Mark Honkomp reporting. **Ordinance for Shoreland-Wetland** – Committee discussed the NR 115 & the NR 117. The NR 117 is for villages and cities and is less restrictive than NR 115. Committee reviewed changes that the County made to the NR 115. The changes will be discussed at the next meeting to determine if the Village would like to incorporate them into the NR 117. **Discuss Options for a Building Inspector** – Committee is attempting to find a building inspector for the Village. In the meantime Lorelei Fuehrer has agreed to help us out with inspections. **Motion** Honkomp to accept the Legislative, Ordinance & Zoning Committee, seconded Carlson. M.C.

PERSONNEL COMMITTEE REPORT: Committee Chairperson Tammy Steward reporting – **Update on job posting** – The Village received 63 applications. Committee met in closed session and reviewed applications and interviewed 11 applicants. Of those 11 applicants, 5 were chosen for a second interview. The second interview will be done in closed session by the village board.

WASTEWATER COMMISSION REPORT: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the June 5, 2013 Wastewater Commission meeting.** The minutes were available for the board to review. Commission Steward updated that nothing new had been acted on. The minutes from the July 3, 2013 commission meeting were not available to review. **Motion** Honkomp to accept the Wastewater Treatment Commission report, seconded Siegler. M.C.

PRESIDENT'S REPORT: President Evenson reporting **Updates from MSA** – Barb Skibinski updated the board on the Safe Drinking Water Loan – the reapplication was successfully submitted on June 28, 2013. The nominal-payment parcel reports have been approved by the Village. Parcel files are being completed with all acquisition documents. The appraiser as met with parcel owners for inspections and is in the process of preparing the appraisals. MSA has started meeting with the property owners. The bid documents are being worked on for the State Highway 54 and 72nd Street intersection improvements. **Updates from Village President** – A meeting was held with CWPCO and the final FERC application was well received.

ADJOURNMENT: **Motion** Muleski to adjourn the July 8, 2013 board meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk