

REGULAR VILLAGE OF BIRON BOARD MEETING JULY 9, 2012

The July 9, 2012 Regular Board meeting was called to order by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Dan Muleski, June Siegler, Doug Egge, Bob Walker and Susan Carlson. Also in attendance were Treasurer Pam Witt, Dan Borchardt from MSA Professional Services, Karen Madden from the Tribune and two residents.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on June 11, 2012. **Motion** Muleski to approve the minutes from the June 11, 2012 Regular Board Meeting, seconded Steward. M.C.

PUBLIC COMMENT: The two residents in attendance and the tribune were looking for updates on the Bridgewater project and Industrial /Business Park project. This will be included on the next agenda.

FINANCE & BUDGET COMMITTEE: Chairperson Doug Egge reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order. **Motion** Siegler to approve all bills and journal entries for the Village, Water and Wastewater Departments as recommended by the Finance Committee, seconded Muleski. M.C. All bills and journal entries that were approved are on file in the office. **Budget Discussion** – The budget was reviewed and committee feels we are in a good position at this time. We should be able to have an update next month on the EPA funds. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Carlson. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for June is \$1,084.40 and expenses were \$86,031.70. The checking account balance on hand June 30, 2012 is \$88,843.41. General checking account bills were paid on check #'s 15449-15514 and 7 auto pays to pay the State, IRS and Deferred Comp for payroll deductions. A list of all June bills was included for the board to review. Investment accounts through June: Village Non-Lapsing Fund \$317,679.45. **Water Utility:** Checking \$77,684.60, Money Market \$22,558.81, Non-Lapsing Fund \$71,233.76. Water bills were paid on check #'s 3323-3332. **Wastewater Department:** Checking \$46,427.88, Non-Lapsing Fund \$14,323.23. Wastewater bills were paid on check #'s 2577-2580. A list of all checks paid for the water & wastewater were included for the board to review. **Motion** Walker to accept the Treasurer's report, seconded Muleski. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Tammy Steward reporting. **Public Work's Supervisor's Update** – The supervisor was not in attendance so no report was given. **Motion** Muleski to accept the Public Works Committee report, seconded Evenson. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Bob Walker reporting. **FCC – Tower and Well Communications** – The FCC is requiring a narrow-band communication system. The Water Superintendent will seek proposals or options to either upgrade or replace our current system. **Security at the Water Tower** – A proposal was presented by the Water Superintendent for enhanced security system at the water tower. The cost would be \$2,500.00 plus a monthly service fee. The Water Superintendent will check with other area small communities to see what their practices are. **Review Report on the Aeration System from Lane Tank** – Committee discussed the aeration system and the maintenance needed. Committee recommends accepting a proposal from Lane Tank to work on the aeration system. **Motion** Muleski to accept the proposal from Lane Tank for maintenance on the aeration tank at a cost of \$9,625.00 seconded Steward. M.C. **Discuss Painting of the Fire Hydrants** – The board discussed the painting of the fire hydrants and questioned the need to paint at this time and also the 20 year warranty from the company that painted the hydrants in the past. Committee will review this but has put a hold on the crew doing further painting of the fire hydrants at this time. **Update on Midwest Cold Storage Water Usage** – Midwest Cold Storage has no plans at this time for their cleaning pond area but plans are in the works for building next year. **Water Superintendent's Update** - The Water Superintendent was not in attendance but at the committee meeting it was mentioned that an administrative process change has taken place for reporting the water quality. **Motion** Muleski to accept the Water Utility Committee report, seconded Egge. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. **Update on Variance Requests** - The chairperson of the Board of Appeals is Noreen Bartosh but trustee Dan Muleski attended and presented an update. The Board of Appeals decision is not voted on by the board but was presented just as information. The Board of Appeals held a public hearing to hear requests for variances to the ordinances. The first request was to put a second story addition and an extension to the current garage within the

required side lot lines. Board of Appeals members accepted the preliminary plans as presented and voted to allow the addition as long as the addition did not get any closer to the existing side lot lines. The second request was to have an accessory building put on a lot prior to the home being built and to have the accessory building in the front of the home. The home to be built has river frontage. Board of Appeals approved this variance no earlier than 2 years before obtaining a building permit and beginning construction of the residence. The motion allows them to proceed when ready and would not require them to request a variance again at that time. **Motion** Siegler to accept the Legislative, Ordinance & Zoning Committee report, seconded Steward. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Sue Carlson reporting. **Shelter House Design & Fundraising** – Currently committee has not seen any plans for the shelter house as of yet but in researching roof types the metal roof is less expensive. It has a 45 year life span for the paint whereas a 50 year asphalt shingle has a 50 year lifespan but probably would get 35+ years out of it. The donation wall blocks were discussed. It was suggested that the 6 x 12 blocks would cost \$100.00 and a 12 x 12 block would cost \$200.00 and a 12 x 12 block with a company logo would cost \$300.00. **Landscaping for the Front of the M.C.** – This area is a work in progress. There will be a raised planter and some shrubs. The benches will eventually be used on the next portion of the walls with shrubs. **Playground Equipment Repairs** – The cost to replace the slide is \$1,100.00 plus freight. **Motion** Steward to purchase the slide at a cost of \$1,100.00 plus freight charges using non lapsing funds, seconded Egge. M.C. The ground under the playground equipment will need to be worked on to lessen further shifting and damage. **Review Parking Spaces for the Fire Department** - Bumper pavers will be put in the area that will be designated for fire dept. parking. **Public Work's Supervisor's Report** – The PW Supervisor attended a session with the Urban Forestry group and has some information available from that session. The DNR has a \$5,000 start up grant available for these projects. Options for security at the hall will be budgeted for next year. **Motion** Muleski to accept the Public Safety & Recreation committee report, seconded Egge. M.C.

PLAN COMMISSION REPORT: President Jon Evenson reporting. Due to unanticipated circumstances Evenson was not able to attend the meeting so Dan Muleski as acting chairperson reported. **Update from Midwest Cold Storage on Project and Privacy Fence** – A chain link privacy fence will be placed on Midwest Cold Storage property line by residents. One resident prefers a wooden fence. Greg McDonald agreed to take the cost of the fence he proposed and apply that to the wood fence and the resident at this site would maintain the wood fence. Greg McDonald and the resident will work together on this issue. No further major projects will be happening at Midwest Cold Storage this year. Plans are to install a cleaning pond next year and possibly the third phase of the cold storage area. **Review South Biron Drive Street / Utilities Project and Recreational Trail** – Plan Commission members were brought up to date on the water looping plans and the possibility of creating a small park with parking lot and a possible canoe access point on the property just to the west of Wellington where we would like to install a water retaining area. Plan Commission recommended the plan, option two, with a smaller parking lot area to allow for more green space and the possibility of a canoe access point. The Village President will contact Wellington Place and discuss the concept with them. **Review Comprehensive Plan and Recreation Plan** – Gary Popelka, Wood County Planning & Zoning director, is updating the comprehensive plan with the new census data and will work with MSA on updating the recreation plan. Gary will also contact Portage County to see if our recreation plan for a bike/walk/run plan will tie into their plans. **Update on Business Park** – was referred to the next meeting. **Motion** Carlson to accept the Plan Commission report, seconded Steward. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **MSA Updates on all Biron Projects** – The DNR has approved the engineering report for the South Biron Drive, loop from South Biron Drive to Highway 54 interconnection with Wisconsin Rapids water system. The safe drinking water loan application was submitted to the DNR on June 29, 2012. The expected response from the DNR in regards to the loan and projects eligibility for principal forgiveness is August or September. **Stewardship Funding Update Letter** – The DNR community service specialist and liaison for the Stewardship Funding process has received the conceptual plans from MSA for the path and will plan to schedule a site visit in July to review the project area. Muleski to accept the President's report, seconded Steward. M.C.

ADJOURNMENT: **Motion** Steward to adjourn the July 9, 2012 board meeting, seconded Walker. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk