

REGULAR VILLAGE OF BIRON BOARD MEETING AUGUST 11, 2014

The August 11, 2014 Regular Village Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Susan Carlson, Mark Honkomp, June Siegler and Dan Muleski were present. Tammy Steward attended by phone and Bob Walker was pre-approved absent. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Bill Vruwink, Keith Helmrick, Larry Koopman from Lampert Lee, Tom Witt and Phil Hartley from CWP and 2 residents.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on July 14. **Motion** Honkomp to approve the July 14, 2014 Regular Board meeting minutes, seconded Siegler ~~Walker~~. M.C.

PUBLIC COMMENT: Sandy Knutson discussed her disapproval of the mobile home park that is never kept up. The CDA has been working on other items on their agenda but they will need to complete the mobile home purchase. Work has started with owner Luke Hilgers and the bank. The mobile home park will not be grandfathered for future owners. Jon will give Knutson's a weekly update on the progress with the mobile home park. A question was also asked about the Bridgewater Project. CWP filed paperwork with FERC. Keith Helmrick and Tom Witt are hoping to receive that decision so the land exchange can take place.

FINANCE & BUDGET COMMITTEE: Committee member June Siegler reporting. ~~Chairperson Bob Walker reporting.~~ **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. **Motion** Honkomp accept the Finance Committee report, seconded Muleski. M.C. By accepting the Finance Committee report the bills, non lapsing accounts and journal entries are approved.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for July was \$2,263,973.08. Expenses were \$2,386,477.40 which includes expenses for the business park. The checking account balance on hand July 31, 2014 is \$9,762.09. General checking account bills were paid on check #'s 17232-17301 with 9 auto pays, to pay the State, IRS, Deferred Comp and State retirement for payroll deductions. A list of all July bills was included for the board to review. Village Non-Lapsing Fund \$428,982.60. **Water Utility:** Checking \$158,098.68. Money Market \$112,984.72. Water bills were paid on check #'s 3579-3591. **Wastewater Department:** Checking \$55,521.30. Non-Lapsing Fund \$14,342.64. Wastewater bills were paid on check #'s 2705-2712. A list of all checks paid for the water & wastewater was included for the board to review. **Motion** Honkomp to accept the Treasurer's report, seconded Evenson. M.C. Authorized a water bond 875,000.00 which was used for a 55/45 match with the EPA 1.2 million grant. Ehlers laid out the possibility of two remaining bond issuances one was a CDA bond in the amount of 1.34 million this would have a 1.5 coverage ration with TID 2. Biron went to the State and was approved to use the excess from TID 2 to TID 3. Some financing still needs to be done for the business park. Lampert Lee is putting together what needs to be expended yet. Ehlers agreed that we should do an interim credit agreement of 1.5 million short term finance note. We have set up a loan with NPESB at 2% and it is good until February 2015. We pay interest on what is drawn. There is a 25,000 minimum draw and we will give them a 5 day notice on draw requirements. The CDA bond and general obligation bond will replace this interim financing when the other bonds are issued later this year. **Motion** Muleski to approve resolution 14-5 for bond anticipation borrowing for business park costs in the amount of \$1.5 million seconded Carlson. M.C. **Motion** Carlson, seconded Honkomp to accept the treasurer's report. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Dan Muleski reporting. **Public Works Superintendent's Update** –Video footage of the sanitary lines under South Biron Drive was submitted to MSA. There may be possible funding to replace them. This was met with some animosity by the Village President due to the fact that MSA was not present to present any information and the scope of the project is expanding. All of MSA's requests were put on hold until they could be present. **Motion** Honkomp to accept the Public Works Committee report, seconded Evenson. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Susan Carlson reporting. **Water Main & Sewer Lines for Vacant Property** – The cost estimate to extend utilities to the vacant property in question would be approximately \$40,000.00. The committee agreed not at this time. **Discuss if a New Well Site should be Pursued** – Connection with Wisconsin Rapids is still our best option. There is some potential on the north side of the business park but will not be pursued at this time. Dan Muleski has the information on the new well site that CWE had done and he will give to MSA, and/or our Water Superintendent. **Water Superintendent's Update** - DNR Glenn Falkowski will be here to inspect the water system. **Motion** Muleski to accept the Water Utility Committee report, seconded Siegler. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson June Siegler reporting - Posts for the basketball court. Cara & Greg McDonald seemed interested in donating towards the basketball court. **Christmas tree stand** – Committee decided we could use sand bags to stabilize the tree and cover that with a tree skirt. **Review the Possibility of a Children's Christmas party** – This may possibly be held on December 7, 2014 no decisions as of yet. **Update on Lobby Area at M.C.** – Committee has purchased 4 chairs for the entry way at a cost of \$800.00 for all four plus a 5 year warranty at a cost of \$129.00. **Cranberry Breakfast** – The Cranberry Breakfast will be held on October 18, 2014. **Public Work's Supervisor's Update** – The air conditioning unit for the small section of the hall needed to be replaced. Hardwood quoted \$2,000.00. Work has been done. The basketball poles were discussed and some different styles were reviewed. The costs could go up to 2,000. If we get a donor for the basketball court we should go with new. It was recommended that this go back to committee for final decisions. **Motion** Muleski to accept the Safety, Welfare & Recreation Committee report, seconded Honkomp. M.C.

WASTEWATER COMMISSION REPORT: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the July 2, 2014 Wastewater Commission meeting.** The minutes were not available for the board to review so will be reviewed at the September board meeting along with the September minutes. In synopsis, Commission members reviewed polymer cost data and vendor quotes. The commission members agreed to purchase the Excellfeeder Dry Polymer Skid for \$44,340.00. Plant operations are running so/so. There is a little trouble with the 30 minute settlement test. **Motion** Evenson to accept the Wastewater Treatment report, seconded Carlson. M.C.

PRESIDENT'S REPORT: President Evenson reporting – **Aligning lands between Consolidated Water Power Company and New Page** – Tom Witt and Phil Hartley presented the CSM's revisions from what was presented 3 years ago. The revisions clarify what belongs to CWP and what belongs to New Page. **Motion** Honkomp to approve CSM 24-90-9-90 and re-division of outlot map 8633 part of CSM 6087 as presented by Tom Witt, seconded Muleski. M.C. **Consider Pay Requests from Earth Inc.** Change order #2 applies to extension of the completion date and changes to the project cost for removing the island and peninsula for the pond and some raising of lots and additional cost of traffic control. Another change was to clean the ditch for water removal. **Motion** Honkomp to approve change order #2 dated August 4th in the amount \$46,335.33 seconded Steward. M.C. Eagle Construction payment request was for \$20,520.00 for construction of a lift station building which will contain the generator. **Motion** Carlson, seconded Siegler to approve payment in the amount of \$20,520.00. M.C. Earth contractor payment request for #2 for \$230,904.50, street extension project B. **Motion** Honkomp to approve #2 payment request for \$230,940.50, seconded Siegler. M.C. **Motion** Evenson to approve contractor payment request #5 for Earth Inc. for the sanitary sewer, water main and street extension in the amount of \$446,220.08, seconded Muleski. M.C. **Sign Proposal from Stratford Sign** – The new diagram has not been submitted as of yet. **Motion** Muleski to accept the president's report, seconded Honkomp. M.C.

CLOSED SESSION:

Motion Muleski to go into closed session according to section 19.85 (1) (c) Considering employment, promotion, compensation of performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded Siegler. M.C. In closed session members voted to go into open session and adjourn.

ADJOURN – **Motion** Honkomp to adjourn the Regular Board Meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk