

REGULAR VILLAGE OF BIRON BOARD MEETING AUGUST 12, 2013

The August 12, 2013 Regular Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Dan Muleski, Susan Carlson, June Siegler, Mark Honkomp and Bob Walker. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Rick O'Keefe, Glenn Speich - representative from MSA Professional Service, Larry Koopman representative from Lampert Lee & Associates, Keith Helmric and Dave Moodie representatives from Classic Development, Mike Schoenholz representative of the Biron Licensee group, and 2 residents. Later in the meeting Bill Clendenning showed up for the presentation of the "Clean, Green & Welcoming Committee".

MINUTES: Minutes were reviewed from the Regular Board Meeting held on July 8 2013 and the Special Board meeting held on July 10, 2013. **Motion** Honkomp to approve the minutes from the July 8, 2013 Regular Board meeting, seconded Carlson. M.C. **Motion** Honkomp to approve the minutes of the special board meeting held on July 10, 2013, seconded Siegler. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. **Motion** Carlson to accept the Finance Committee report including approval of all bills, journal entries and non lapsing accounts for the Village, Water and Wastewater Department as recommended by the Finance Committee, seconded Walker. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for July is \$108,316.97 and expenses were \$111,931.88. The checking account balance on hand July 31, 2013 is \$194,036.60. General checking account bills were paid on check #'s 16335-16409 with 7 auto pay, to pay the State, IRS and Deferred Comp for payroll deductions. A list of all July bills was included for the board to review. Investment accounts through July: Village Non-Lapsing Fund \$355,577.44. **Water Utility:** Checking \$118,606.99, Money Market \$103,868.37, Water bills were paid on check #'s 3460-3467. **Wastewater Department:** Checking \$41,964.51, Non-Lapsing Fund \$14,335.01. Wastewater bills were paid on check #'s 2643-2646. A list of all checks paid for the water & wastewater was included for the board to review. **Motion** Honkomp to accept the Treasurer's report, seconded Walker. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Dan Muleski reporting. **Public Work's Supervisors update** – The trees obtained with grant money from the DNR have been planted. There are some storm sewers in need of repair. The crew was commended on the good job they did after the storm. **Motion** Siegler to accept the Public Works Committee report, seconded Carlson. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Susan Carlson reporting. **Water Superintendent's Update** - The annual DNR audit report is back and will be gone through with committee. Every year an audit is done and every three years the audit is done in more detail. **Motion** Muleski to accept the Water Utility Committee report, seconded Steward. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson June Siegler reporting. **Update on Shelter House Grand Opening and Gate Installation** - The gate has been installed as well as the commemorative bricks. There is a little rust on the weld marks on the gate that will be taken care of. The weeds have been taken care of at the park. The crew was commended for the great job they did at the park. The Grand Opening of the shelter house was held on July 28th and went well in spite of the weather not being perfect. Everyone seemed happy with the shelter house. Dan Meyer presented the history of the park and it went very well as did President Evenson's opening remarks. There is a need to make the park handicap accessible. **Discuss allowing tents in the park for scheduled events** – Committee along with the entire board felt that tents should not be allowed due to underground utilities. **City Band Concert Sponsorship on August 13** - As in the past the Village of Biron sponsors the last City Band program of the season. Flyers for the cranberry breakfast will be handed out at the concert. **Motion** Muleski to accept the Public Property, Safety & Recreation Committee, seconded Walker. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE: Chairperson Mark Honkomp reporting. Update - Two building permits have been issued. **Motion** Evenson to accept the Legislative, Ordinance & Zoning Committee, seconded Siegler. M.C.

PERSONNEL COMMITTEE REPORT: Committee Chairperson Tammy Steward reporting – **Update on new employee-** The new employee, Jesse Brandl, is very ambitious and holding his own. Next spring he will attend water certification classes in Fond du Lac. **Motion** Honkomp to accept the Personnel Committee report, seconded Muleski. M.C.

WASTEWATER COMMISSION REPORT: Trustee June Siegler reporting on behalf of Commission Member Steward. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the August 7, 2013 Wastewater Commission meeting.** The minutes were available for the board to review. The commission members reviewed the methodology calculating the discharge costs for BOD, TSS and high strength waste disposal. Commission members will recommend that the City ordinance be re-written to incorporate the new rate changes for septic and holding tank haulers and adding high strength waste disposal rates. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Honkomp. M.C.

PRESIDENT'S REPORT: President Evenson reporting **Review paperwork for TID 2 loan for the next phase of Midwest Cold Storage – Motion** Evenson to complete the application process for the loan from the State Board of Commissioners of Public Lands in the amount of \$526,700.00, payable over 20 years for TID 2 Midwest Cold Storage, seconded Carlson. M.C. by roll call vote with all in favor. **Updates from MSA** – the water distribution system improvements & South Biron Drive reconstruction – MSA is continuing meeting with the landowners. MSA will also work with the Village to reintroduce the water sharing agreement. Kirk Skoog, MSA, is keeping the EPA up to date on the business park. We may need to ask for an extension on the 1.2 million EPA grant. Water will take on a portion of the debt – about 1 million. MSA is also reviewing a TID 4 overlay of TID 3 to extend the life of the TID. **MSA Task Order for construction management services on State Highway 54 & 72nd Street** – will be acted on at the next meeting. **Update from Lampert Lee on bidding for the Wood County Business Park in Biron, sanitary sewer, water main and street extensions and State Highway 54 & 72nd Street intersection improvements and award bid** – After re-calculation of the figures, Earth Construction was the lowest bid by \$33,000. The Village saved \$44,000 by re-bidding the projects together. **Motion** Honkomp to award the bid to Earth Inc. for the Wood County Business Park phase 1 and the State Highway 54 & 72nd Street intersection, seconded Steward. M.C. **Presidents Update** – MSA and Jon Evenson will present the CWPC North Biron Boat Landing project to the Wisconsin Waterways Commission on August 22, 2013 in Minocqua. **Presentation from the “Clean, Green & Welcoming Committee” choose to reuse representatives will be presenting their program to see what interest Biron may have in holding the event** – Bill Clendenning presented information on the choose to reuse program. If Biron is interested it could be held here. Items that people want to get rid of could be brought in and anything that someone wants to take could be taken for free. Refrigerators and microwave ovens are taken and TV's are accepted at a cost of \$5.00 up to 27” and \$10.00 over 27” – they can be working or non working. The committee will take care of everything and nothing will be left for the village to take care of. Items that are typically accepted are items in good working condition that someone else can use and items that can be easily repaired or used for parts. These items include indoor and outdoor furniture, small working appliances, lawn care items, household goods, bicycles, seasonal decorations, knick-knacks, office equipment, books, CD's, DVD, VHS tapes, records, clothes, etc. Any materials classified as hazardous waste (e.g. paint, DDT, prescription drugs) are NOT accepted. The Safety & Welfare committee will review this and possibly set up dates for next year.

ADJOURNMENT: **Motion** Muleski to adjourn the August 12, 2013 board meeting at 8:30 p.m., seconded Honkomp. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk