

PUBLIC HEARING HELD BY THE VILLAGE OF BIRON BOARD AUGUST 13, 2012

The August 13, 2012 Public Hearing was called to order by President Jon Evenson at 6:00 p.m. at the Biron Municipal Center. The Public Hearing was held to hear a request from NewPage-Mike Mayer, to rezone three areas on the west side of North Biron Drive from residential to industrial. These areas were the previous sites for the Biron Municipal building and pool, a parking lot located by the Mill White House and a residential parcel across from R & D. The area that was previously the Biron Municipal building and pool will be a Biomass Project Site. After all details were presented and no comments from the public were made, Muleski made a motion to close the public hearing, seconded Steward. M.C.

REGULAR VILLAGE OF BIRON BOARD MEETING AUGUST 13, 2012

Immediately following the public hearing the **Regular Board meeting was called to order by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.**

PRESENT: Trustees: Tammy Steward, Dan Muleski, Doug Egge and Susan Carlson. Trustees June Siegler and Bob Walker were pre-approved absent. Also in attendance were Treasurer Pam Witt, Dan Borchardt and Glen Speich from MSA Professional Services, Mike Mayer from NewPage, and four residents and one interested party.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on July 9, 2012. **Motion** Steward to approve the minutes from the July 9, 2012 Regular Board Meeting, seconded Carlson. M.C.

ACTION ON THE NEWPAGE ZONING CHANGE REQUEST: After the public hearing was held and all questions were discussed a **Motion** was made by Muleski, seconded Egge to approve the zoning change request as identified in the public hearing. M.C. A building permit is still required which would also require site plans and state approved plans.

FINANCE & BUDGET COMMITTEE: Chairperson Doug Egge reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order. A question was asked concerning an invoice from Wood County for services that they spent when they hired Springsted Financial Advisors for discussion on the Wood County Business Park in Biron. President Evenson felt that if the Village uses a funding method from Wood County we would consider paying this bill. President Evenson will draft a formal letter to the Wood County Finance Director. **Motion** Muleski to approve all bills and journal entries for the Village, Water and Wastewater Departments as recommended by the Finance Committee, seconded Steward. M.C. All bills and journal entries that were approved are on file in the office. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Carlson. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for July is \$74,935.42 and expenses were \$86,496.34. The checking account balance on hand July 31, 2012 is \$77,282.49. General checking account bills were paid on check #'s 15515-15576 and 7 auto pays to pay the State, IRS and Deferred Comp for payroll deductions. A list of all July bills was included for the board to review. Investment accounts through July: Village Non-Lapsing Fund \$317,690.72. **Water Utility:** Checking \$102,571.74, Money Market \$23,238.21, Non-Lapsing Fund \$71,233.76. Water bills were paid on check #'s 3333-3345. **Wastewater Department:** Checking \$48,833.33, Non-Lapsing Fund \$14,324.49. Wastewater bills were paid on check #'s 2581-2583. A list of all checks paid for the water & wastewater were included for the board to review. **Motion** Muleski to accept the Treasurer's report, seconded Evenson. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Tammy Steward reporting. **Road Repairs** – The board will use Wood County 50/50 funding if possible to re-shape Marsh Road. The current mat would remain on the road. **Street Lights on Shore Acres** – Committee has a lot to consider yet before making any recommendation to the board. **Urban Forestry Options** – There is a DNR start up grant for this project. It would be a \$5,000.00 matching grant for a total of \$10,000.00. The wages and equipment use would also need to be documented. **Public Work's Supervisor's Update** – The railroad tracks on Highway 54 in the Village of Biron need to have some work done on them. Public Work's supervisor will contact someone from the Wood County Highway Department. **Motion** Muleski to accept the Public Works Committee report, seconded Egge. M.C.

WATER UTILITY COMMITTEE REPORT: Water Superintendent Rick O'Keefe reporting. **Water Superintendent's Update** - There has been no decline in the water levels due to the lack of rain because Biron does not have a steady pull so it always has time to re-charge. There is some concern on the temperature of the water. It is

normally 50 – 52 degrees but running at about 60 degrees during this hot weather. Measures are being taken to keep the temperature down. **Motion** Muleski to accept the Water Utility Committee report, seconded Evenson. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. **Review Ordinance Violations and Complaints** – Some residents were sent letters on violations. There is one that needs to be followed up on yet. **Review Building Permits** – There have been no new building permits requested but committee is updating the building permit forms currently used. **Review Ordinances for Updates** - Committee is reviewing ordinances for possible updates. When these are re-typed they will be presented to the board for approval. **Motion** Steward to accept the Legislative, Ordinance & Zoning Committee report, seconded Evenson. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Sue Carlson reporting. **Shelter House Design & Fundraising** – Shelter house plans were reviewed by the board. The electrical will be a 200 amp service to allow for possible heaters in the rest room area. The water access will be removable with an on/off key similar to the one at the municipal center. After discussion, a motion was made by Evenson to have Trustee Muleski meet with Lampert Lee and review the bid documents prior to letting out for bids, seconded Steward. M.C. Fundraising will be discussed at a future meeting. **Playground Equipment Repairs** – The new slide has been ordered and will arrive by the end of August. Repairs on the playground equipment will start sometime after Labor Day. **Air Conditioning at the M.C. Building** – The air conditioner for the Fire Department has been replaced. Another unit for the municipal center is in rough shape. Replacement of the one for the municipal center will be discussed at another committee meeting. **2013 Budget** - The 2013 budget will be worked on at another committee meeting. **Update on Generator for use at M.C.** – There is a generator at the garage that could be used if needed at the municipal center. **Public Work's Supervisor's Report** – A few more ceiling tiles in the hallway were replaced due to the furnaces leaking. The furnaces are laid on their sides instead of upright and located in the hallway above the ceiling tiles. **Motion** Steward to accept the Public Safety & Recreation committee report, seconded Evenson. M.C.

WASTEWATER COMMISSION REPORT: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the July 11th and August 1st meetings.** The minutes from both meetings were included in the packet for review. The final responses from the DNR on the CMAR report were favorable. Basically the plant is running fine. **Motion** Egge to accept the Wastewater Treatment Commission report, seconded Evenson. M.C.

PRESIDENT'S REPORT: President Evenson reporting. The 1.2 million EPA has been awarded and we can now submit expenses for reimbursement. **MSA Project Update – DNR Letter – Draft Funding List – MSA Financing Summary-Interest Rate Comparison – Schedules** – The safe drinking water loan (SDWL) application was reviewed by the DNR and they have determined on July 19th that the project is eligible for funding in accordance with the administrative code. The DNR established a draft funding list and determined the principle forgiveness fundable range. The SDWL interest rate has dropped from 2.2% to 1.925% and the DNR is planning on adding additional money to the principal forgiveness fund which will increase Biron's chance of getting a loan forgiveness amount. **MSA Amendment #2 – A portion of Final Design, Right of Way determination and negotiations** – The permanent easement agreements necessary to install the watermain have been completed with the DOT and Fogarty's. Work is still being done with Strawberry Lane Medical Center and Steve Kreuser on completing the agreements. Ruder Ware is preparing the water sharing agreement and has recommended that the Village set up a meeting with the City to discuss the indemnification clauses that the City wants in the document. MSA has assembled a project financial summary of the loans and grant amounts anticipated for the project as requested by the board and created a project timeline with the many components of the project. A DNR representative has scheduled a meeting to meet with Village staff and MSA to discuss the Stewardship Funding application for the Village. Glen Speich from MSA gave a detailed presentation on obtaining right of way properly so that the project would still be eligible for funding. Phase 1 of amendment #2 is to utilize engineering services from the final design phase on the base contract to establish the final roadway geometrics and determine property impacts to residents along South Biron Drive. For an additional cost to the base contract the necessary fieldwork for roadway realignment will be done on the Wellington Place Property, a right-of-way transportation project plat for properties along South Biron Drive would be established and the necessary displays and renderings to present at both the Village board meeting and the public information meeting and to conduct the public information meeting. **Motion** Muleski to approve phase 1 of amendment #2 dated 8/13/2012, seconded Steward. M.C. **Motion** Muleski to accept the President's report, seconded Steward. M.C.

ADJOURNMENT: **Motion** Muleski to adjourn the August 13, 2012 board meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk