

BOARD OF REVIEW SEPTEMBER 10, 2007

Board of Review Chairman June Siegler called the September 10, 2007 Board of Review to Order. Open Book was held on August 15, 2007 from 1:00 p.m. to 5:00 p.m. and Open Book was held on August 15, 2007 from 5:00 p.m. to 7:00 p.m. Due to the changes made at open book Board of Review was held open until September 10, 2007. No one has come forward to contest their assessment so the 2007 Board of Review can be adjourned. **Motion** Evenson to adjourn the 2007 Board of Review due to no one filing objections seconded Gaber. M.C.

Immediately following Board of Review the Regular Board Meeting was held.

REGULAR VILLAGE OF BIRON BOARD MEETING SEPTEMBER 10, 2007

The September 10, 2007 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, Margaret Billman and Wayne Lambert. Also in attendance were Treasurer Joyce Komppa, Central Wisconsin Engineer Dave Grutzik, MSA Professional Services Representatives Kirk Skoog & John Davis, Classic Development Representatives Dave Moodie and Keith Helmrick, Lampert Lee Representative Larry Koopman, and three residents.

MINUTES: Minutes from the August 15, 2007 Board of Review meeting and the August 13, 2007 Regular Board Meeting were reviewed. **Motion** Siegler to accept the minutes from the regular board meeting held on August 13, 2007, seconded Steward. M.C. **Motion** Muleski to accept the minutes of Board of Review held on August 15, 2007, seconded Steward. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Siegler reporting. **Committee Chairperson Update:** Committee met at 4:45 p.m. on Monday, September 10, 2007 to review all bills for the Village, Wastewater Department and Water Utility. **Motion** Steward to pay all approved Village, Water Utility and Wastewater bills as recommended by the Finance Committee, seconded Muleski. M.C. **Policy for Trustee Meeting Pay** – The board reviewed the policy for trustee meeting pay and discussed changes. **Motion** Muleski to accept the policy as amended, seconded Steward. M.C. **Motion** Gaber to accept the Finance Committee report, seconded Steward. M.C.

TREASURER'S REPORT: Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand August 31, 2007 was \$280,459.20 with August receipts of \$220,636.25. Expenditures were \$237,648.25. Investment accounts through August: Village Non-Lapsing Fund CD's \$263,896.52. **Water Utility:** Money Market \$70,220.27, Non-Lapsing Fund \$222,727.66, Checking \$80,044.62. **Wastewater Department:** Non-Lapsing Fund \$10,546.08, Checking \$46,901.26. **Motion** Lambert to accept the Treasurer's report, seconded Steward. M.C.

PUBLIC WORKS COMMITTEE: Chairperson Steward reporting. **Committee Chairperson Update on the following – South Biron Drive** - The right-of-way on South Biron Drive needs to be established and then committee will review options pertaining to the dead trees along the river bank. Public Works Supervisor Rick O'Keefe is working with Wellington on the standing water issue in their driveway. **Vehicle Maintenance**- Tires need to be changed on the gray Dodge this year and tires for the backhoe will be budgeted for next year. **Budget** - Committee worked on the budget and it is ready for Budget Committee to review. **Motion** Muleski to accept the Public Works Committee report, seconded Lambert. M.C.

WATER UTILITY COMMITTEE: Chairperson Muleski reporting. **Committee Minutes and Chairperson Update on the following: Follow Up on Cross Connections** – The cross connection control performance tests have been done at the Stora Enso mill. Community Christian Academy is working on theirs. **Update on Water Exploration & Possible Option to Purchase Land** – Committee reviewed the attorney draft of the right of first refusal, option to purchase and license agreement. A cover letter will be drafted and reviewed by committee and then presented to the land owner for review. **Update on DNR Annual Inspection** – Glenn Falkowski, DNR,

would like to review the annual inspection results with committee. Some of the deficient inspection findings have been corrected such as the floor drain extension and the replacement of the air line in well #2. Some of the remaining items that still need to be corrected are a PVC pipe will need to be replaced with a rigid pipe such as ductile iron, copper, steel or galvanized and the fire hydrants need to be color coded to signify to the fire department if a hydrant has a low flow. Committee will also review the possibility of a main connection and isolation valve hook up with Wisconsin Rapids to be used for emergency purposes only. **Estimate from Layne-Northwest for Annual Well Inspection** – Glenn Falkowski, DNR, suggested performing maintenance inspections periodically such as vibration tests and other visual maintenance precautions. Layne-Northwest quoted \$175.00 per well to perform this annual inspection. Any materials will be at an extra cost. Committee has agreed to have this inspection service done annually. **Motion** Siegler to accept the Water Utility Committee report, seconded Gaber. M.C.

PUBLIC PROPERTY, SAFETY, WELFARE & RECREATION COMMITTEE: Chairperson Gaber reporting. **Committee Minutes and Chairperson Update on the Following: Tether Ball for Park** – Committee reviewed and agreed to place a tether ball in the sand area at the park. **Light Pole at Municipal Center Parking Lot** – Committee is waiting for cost estimates on replacing the light pole and the cost to have the pole installed in a grass area just to the side of the parking lot. The lighting manufacturer can run photo metrics to determine if the parking lot lighting will still be adequate. **Approval of Potential Shelter House for the Park** – Committee reviewed the revised plans for the shelter house with the access to the restrooms from the back and the extra cement area to allow sidewalk access to the restrooms. **Planning for Cranberry Breakfast** – Committee updated the board on the progress of the plans for the Cranberry Breakfast which will be held on Saturday, October 13th from 7:30 a.m. to 12:30 p.m. All help and donations are appreciated. **Motion** Muleski to accept the Public Safety, Welfare & Recreation Committee report, seconded Steward. M.C.

LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT: Chairperson Billman reporting. **Committee Minutes and Chairperson Update on the following: Ordinance Violations & Complaints** – A citation was issued for a barking dog and the court date is September 13th. **Building Permits from Damage Repair Work** – An updated list of building permits and list of contractors with signs in the village was reviewed. To date there have been 72 permits issued and more that will need to be issued. **Dog Pickup** – A stray dog was picked up and turned over to the South Wood County Humane Society and has since been reunited with its owner. **Dog License Fees** – Committee is reviewing the possibility of increasing the dog fees to help defray the cost of contracted services with South Wood County Humane Society. **Ordinance Concerning the Number of Cats Allowed** – Committee is reviewing an ordinance to limit the number of cats allowed in a household. **Rental Code, Rental Inspection & Housing Code** – Committee has been working on a rental & housing code and needs to determine who will enforce the ordinance. **Tree Removal Along River Bank & Boat Landing Area** – The issue of the dead trees along the river bank is being referred to Public Works Committee to determine where the actual road right-of-way is located. **Budget** – Committee is working on a list of budget items and has referred this to their next meeting for further discussion. **Motion** Steward to accept the Legislative, Ordinance and Zoning Committee Report, seconded Siegler. M.C.

ENERGY COMMITTEE REPORT: Chairperson Billman reporting. **Discuss & Review the Public Service Commission Order of August 23, 2007 concerning Consolidated Water Power Company distribution sale to Wisconsin Rapids Water Works & Lighting Commission** – Committee reviewed the August 23rd decision and determined that the order achieves the goals of the Energy Committee by obtaining an alternative to the progressively higher rates of Wisconsin Public Service Corporation, the original buyer of the distribution system. If contact with any party(ies) is to be made at a later date, it will be made through the Energy Committee as decisions will be made at committee level. **Motion** Lambert to accept the Energy Committee Report, seconded Gaber. M.C.

PLAN COMMISSION REPORT: Chairperson Evenson reporting. **Highway 54 Traffic Impact Analysis Proposals** – Plan Commission members reviewed proposals from three firms for a DOT required traffic impact analysis. Due to MSA's familiarity with the Bridgewater project, Biron's TID #1, MSA's staff proximity to Biron and MSA's diverse municipal services, Plan Commission recommended to the Biron Board of Trustees acceptance of the TIA proposal of MSA Professional Services. **Motion** Siegler, seconded Muleski to accept the Plan Commission Report. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Business Park Planning Expenditure Request** – Discussion was held on the request for a \$25,000.00 expenditure that would encompass work to facilitate the completion of a traffic impact analysis (TIA) and establish a base plan for appropriate business classifications and preliminary local road system within Biron's Highway 54 East business park, including recently added acreage that fronts Highway 54. The funding, as requested, called for internal short term borrowing but after discussion it was agreed that Classic Development would be obligated to pay for any short term borrowing needed in the event the tax increment was not received in time or not sufficient to pay for the services authorized. **Motion** Steward to approve the request for the business park planning expenditure according to the terms discussed and eliminating the short term Village of Biron borrowing, seconded Gaber. M.C. by roll call vote with Lambert against. The source of funds for this expenditure will be from the anticipated \$19,274.00 TID #1 tax increment that will be collected in 2008, and annually thereafter. These funds are not available for general fund use and are to be used for TID eligible expenses only. Any shortfall to those funds will be guaranteed by the developer, Classic Development. Reasons stated by Lambert for being against and requested by Lambert to be included in the minutes are as follows: Lambert stated there seemed to be a substantial change in focus from last months meeting being the business park taking the development lead instead of the residential development. Lambert further pointed out that at last months meeting there was a clear consensus among the board and the developer that for this change the business park would need to be able to stand on its own. Lambert indicated concern that the funding for the TIA did not involve the business park standing on its own and the funding involved short term internal loans and tax increments not related to any progress or project in the business park. Lambert's concern is that the board might be losing focus in already moving away from the position taken at the August board meeting. Lambert also pointed out that it was his understanding that this change of focus, not necessarily an inappropriate change of focus, was initiated due to the acquisition of additional property and in anticipation of an economic development grant. Lambert's concern was that word on the economic development grant was long over due and you can not pay bills with anticipation.

Resolution for Insurance Coverage – **Motion** Gaber to accept the resolution for insurance coverage, seconded Siegler. M.C. This resolution was requested by the insurance carrier to update their books. **Preliminary Population Estimate from the Demographics Services Center** – **Motion** Lambert to accept the preliminary population estimate of 872, seconded Gaber. M.C. **Motion** Muleski to accept the President's report, seconded Lambert. M.C.

ADJOURNMENT: **Motion** Muleski to adjourn the September 10, 2007 board meeting, seconded Lambert. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk