

## REGULAR VILLAGE OF BIRON BOARD MEETING SEPTEMBER 14, 2009

At 6:30 p.m. the board met and toured Midwest Cold Storage Facility and then returned to the municipal center to call the meeting to order.

The September 14, 2009 Regular Board meeting was called to order by President Jon Evenson at 7:15 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Jan Gaber, Dan Muleski, Tim Krause, Margaret Billman and June Siegler. Also in attendance was Public Works Supervisor Rick O'Keefe, Treasurer Pam Witt, 4 residents and/or interested parties.

**MINUTES:** Minutes were reviewed from the regular board meeting held on August 10, 2009 and the special board meeting held on August 13, 2009. **Motion** Krause to accept the minutes of the Regular Board meeting held on August 10, 2009 and the minutes of the Special Board meeting held on August 13, 2009, seconded Muleski. M.C. Minutes were reviewed from the special board meeting held on September 9, 2009. **Motion** Muleski to accept the minutes from the Special Board meeting held on September 9, 2009, seconded Siegler. M.C.

**PUBLIC COMMENT:** Bill Carpenter thanked the board for allowing them to tour Midwest Cold Storage facility and also for their support with the Bridgewater project.

**FINANCE & BUDGET COMMITTEE:** Committee chairperson Margaret Billman reporting. Chairperson Billman expressed concern about some items being placed on her agenda that had not gone before committee. After discussion, **Motion** Muleski to take up the last three items on the agenda under the Finance Committee, seconded Krause. M.C. with Siegler and Billman against. **Review of Bills and Approval for Payment -** Committee met, reviewed, and approved all the bills for the Village, Wastewater Department and Water Utility. **Reviewed Non-Lapsing Funds -** Committee reviewed non lapsing funds and if an extra payment on the loan was possible at this time. Committee will wait until closer to the end of the year to monitor cash flow. **Presentation by Phil Cosson, Ehlers & Associates Regarding Future Village Borrowing -** Phil Cosson joined the meeting by conference phone to discuss the State Trust Fund Loan and Build America Bond. The Build America Bond is part of the American Recovery & Reinvestment Act of 2009. The state is the lender and the loan is not sold on a secondary market. The first payment on this loan would not need to be made until 2011 and by then we would be recognizing tax income from development in TID 2. **Resolution Authorizing an Application for a State Trust Fund Loan from and the Issuance of Certificates of Indebtedness to the State of Wisconsin board of Commissioners of Public Lands and Making Certain Covenants Relating to the Build America Bond Program -** **Motion** Muleski to approve resolution 10-09 authorizing an application for a State Trust Fund Loan from and the Issuance of Certificates of Indebtedness to the State of Wisconsin board of Commissioners of Public Lands and Making Certain Covenants relating to the Build America Bond program, seconded Steward. M.C. with all in favor. **Consideration of \$1,225,100 State Trust Fund Loan Application for the Purpose of Financing TID No. 2 Projects -** This item is part of the previous item. **Consider Authorization of American National Bank Fox Cities Selective Business Security Agreement for TID No. 2 Financing -** American National Bank Fox Cities would like the payment agreed to be paid to Greg McDonald, Midwest Cold Storage, paid directly to the bank. Greg McDonald has agreed to this. This would allow Consolidated Construction to receive their revenue in a timelier manner to allow them to pay their sub contractors. Our attorney is not supporting this idea of a bridge loan and has suggested easier methods to accomplish this such as amending our development agreement. **Motion** Muleski upon approval of Evenson, Billman and our attorney, an agreement can be completed to change the disbursement from Midwest Cold Storage to the bank, seconded Gaber. M.C. **Motion** Muleski to accept the Finance & Budget Committee Report, seconded Steward. M.C.

**TREASURER'S REPORT:** Treasurer Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand August 31, 2009 is \$296,285.57. The balance includes total receipts of \$256,674.10, which includes the August tax settlement of \$252,684.39 and expenditures of \$74,353.78. Investment accounts through August: Village Non-Lapsing Fund CD's \$354,881.03. **Water Utility:** Checking \$56,740.12, Money Market \$20,688.02, Non-Lapsing Fund \$247,515.81. **Wastewater Department:** Checking \$13,489.21, Non-Lapsing Fund \$4,293.68. **Motion** Muleski to accept the Treasurer's report, seconded Billman. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Steward reporting. - **Update on Shore Acres Road Project -** The road was blacktopped today and the driveways will be done tomorrow. Then the remainder shoulder work and lawn repair can be done. **Discuss Clearing Lot by Garage -** The crew will cut some of the trees on the extra lot used for storage and a buffer will be left. **Preliminary Budget Discussion -** Committee is

waiting for two more numbers before finishing budget and submitting it to Finance & Budget Committee for review. **Public Work's Supervisor Update** – The cranberry marsh is building a new shop and will need new water & wastewater service. **Motion** Gaber to accept the Public Work's Committee report, seconded Billman. M.C.

**WATER UTILITY COMMITTEE:** Chairperson Krause reporting. **Review 2009 Annual DNR Waterworks Inspection Report** – The annual inspection report addressed the fluoride monitoring program. There is no alternative to our testing method of using the probe system because of the phosphate additive in the system. The crew has been working on identifying more efficient testing methods and that has helped make the system easier to work with. The fluoride monitoring for the previous year indicated the Village's use of fluoride fell within range of usage set by the state of Wisconsin. The monitor test wells that were constructed with the installation of wells 2 & 3 need to be sealed and abandoned. **Motion** Gaber to hire Haupt Well Drilling to close the test wells at a cost not to exceed \$2,000.00 seconded Muleski. M.C. The DNR also recommended that the Village work closely with neighbors within the wellhead protection zone to ensure that everyone understands their role in protecting both the village well and any private wells. Water Superintendent Rick O'Keefe will look into a 2-page flyer that could be mailed to everyone living within the wellhead protection area and then followed up with an annual reminder. Committee would also like to post signs on the fence around the property, identifying the property as a municipal well site. **Review Plumbing Code 15.02(3)** – Our current code requires type K copper to be used in water connections. Committee recommends updating our code to allow for new types of tubing that have become standards in the industry. **Motion** Krause to amend the wording of ordinance 15.02(3) to read ....All ¾ inch to 2 inch connections to the water system shall be Type K copper connections or another high density polyethylene pipe and tubing which is National Sanitation Foundation (NSF) Certified for use in potable water systems for the transport of drinking water and to include the running of adjacent tracer wire, seconded Gaber. M.C. **Motion** Muleski to accept the Water Utility Committee report, seconded Gaber. M.C.

**PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE:** Chairperson Gaber reporting. **Cranberry Breakfast Planning** – The Cranberry Breakfast will be held on October 17, 2009 from 7:30 a.m. – 12:30 p.m. A volunteer sign up sheet has been posted at the municipal center. **Update** – The Village hosted an evening for the City Band at Robinson Park. The evening was a success. **Motion** Muleski to accept Public Property, Safety, and Recreation Committee report, seconded Steward. M.C.

**PERSONNEL COMMITTEE:** Chairperson Siegler reporting. **Discuss Authorization for Heating Company to Fix HVAC Maintenance Problem at Municipal Center** – Dennis Virnig, Tri City Refrigeration met with June Siegler and Public Works Supervisor Rick O'Keefe and discussed the problems we have been having with our HVAC system. It appears that the T connection in the drain system is open and may allow water to drip out and that the pitch on some of the piping may not be adequate. They will send an estimate on cost to fix the problem. A professional carpet cleaner will also be brought in. The entry way will be done as soon as possible and the rest of the building will be done after the ducts are cleaned. **Motion** Muleski to accept the Personnel Committee report, seconded Gaber. M.C.

**WASTEWATER COMMISSION:** Commission Member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from August 12, 2009 and September 9, 2009 Wastewater Commission meeting** – Minutes from the commission meetings were available for review. Minutes related mostly to the expansion project and noted that Urbans's Cranberry came on line the end of July. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Gaber. M.C.

**PRESIDENT'S REPORT:** President Evenson reporting. Evenson attended a meeting with Wood County Executive Committee to update them on the progress of the business park. **Motion** Muleski to accept the President's report, seconded Krause. M.C.

**ADJOURNMENT:** **Motion** Muleski to adjourn the September 14, 2009 board meeting, seconded Gaber . M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk