

REGULAR VILLAGE OF BIRON BOARD MEETING SEPTEMBER 8, 2008

The September 8, 2008 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, Margaret Billman and Wayne Lambert. Also in attendance were Treasurer Joyce Komppa, Public Works Supervisor Rick O'Keefe, nine residents and two interested parties.

MINUTES: Minutes were reviewed from the regular board meeting held on August 11, 2008, the special board meeting held on August 12, 2008 and the special board meeting held on August 25, 2008. **Motion** Muleski to accept the minutes of the Regular Board Meeting held on August 11, 2008, seconded Gaber. M.C. **Motion** Muleski to accept the minutes of the Special Board Meetings held on August 12, 2008 and August 25, 2008, seconded Steward. M.C.

PUBLIC COMMENTS: Several questions were asked concerning shared services with the Town of Grand Rapids. An informational meeting will be held after committees have a better understanding of the services that could be shared and the benefits of sharing those services.

FINANCE & BUDGET COMMITTEE: Chairperson Billman reporting. **Committee Minutes & Chairperson's Update:** Committee met, reviewed, and approved all the bills for the Village, Wastewater Department and Water Utility. **Review Non-Lapsing Funds** – Committee will be reviewing with the auditor the insurance limits set by FDIC. **Review Budget Accounts for Purchase of Copier** – Committee is recommending that the purchase cost of the copier be split 60% from the Village accounts, 30% from Water Utility accounts and 10% from Wastewater accounts. **Motion** Siegler to split the cost of the copier as recommended by the Finance & Budget Committee, seconded Steward. M.C. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Gaber. M.C.

TREASURER'S REPORT: Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand August 31, 2008 is \$363,085.52 which includes total receipts of \$235,904.08 and expenditures of \$62,064.57. Investment accounts through August: Village Non-Lapsing Fund CD's \$267,281.75. **Water Utility:** Checking \$138,477.32, Money Market \$12,631.99, Non-Lapsing Fund \$301,948.26. **Wastewater Department:** Checking \$25,885.56, Non-Lapsing Fund \$10,780.29. **Motion** Muleski to accept the Treasurer's report, seconded Siegler. M.C.

PUBLIC WORKS COMMITTEE: Chairperson Steward reporting. **Committee Minutes & Chairperson's Update on the following** – **Review Wastewater Charges for Water Not Entering Sanitary System** – Committee is working on a policy on how these requests will be handled. **Review Request for Leasing Property Used by Village** – Committee is reviewing an area off the end of Bauer Road to determine ownership and possible easements. **Review Proposals for Engineering on Shore Acres** – In order to receive the Local Road Improvement funds for engineering services the project would need to be completed by the end of June 2009. Committee will be reviewing the budget to determine when they would be able to complete the project. **Discuss Ad for Selling Ford Patrol Truck** – An ad will be put in the municipal magazine and the Buyer's Guide. **Public Works Supervisor's Update** – The cost to fix three manholes this year will be \$9,440.00. One storm sewer manhole located at the park will also be fixed at a cost of \$2,500.00. Manhole repairs are budgeted expenses. **Motion** Muleski to accept the Public Works Committee report, seconded Gaber. M.C.

WATER UTILITY COMMITTEE: Chairperson Siegler reporting. **Committee Minutes & Chairperson's Update on the following** – **Review Request for Reduction of Charges for Water Leak** – Committee will be following the Public Service Commission guidelines so the resident that requested a reduction will continue to get a bill for the water usage and if not paid by November 1st the charges will be put on the tax bill. **Policy for Water Loss / Water Reduction Rate** – A procedural guide defining how requests for reduction of charges is handled will be drafted by committee. **Replacement of Fire Hydrant on Deer Street** – A hydrant on Deer Street needs to be replaced. Budgeted maintenance funds will be used and the parts have been ordered. **Budget** – Committee has reviewed the first draft of the budget. **Water Superintendent's Update** – Over the Labor Day weekend there was a water break on Shore Acres that was fixed. **Motion** Muleski to accept the Water Utility Committee report, seconded Billman. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Jan Gaber reporting. **Committee Minutes & Chairperson's Update on the following – Planning for Cranberry Breakfast** – The Cranberry Breakfast will be held on October 11, 2008 from 7:30 a.m. – 12:30 p.m. The menu will consist of cranberry pancakes, plain pancakes, potato pancakes, gluten free buckwheat pancakes, scrambled eggs, bacon, sausage, juice and coffee. Committee is looking for volunteers to help with the breakfast. A 10' x 20' canopy was purchased for \$75.00 to protect the cooks in case of inclement weather. **Purchase of Copier** – Committee had reviewed the copier selections and is recommending purchasing the Konica C253 with print, scan, copy and fax capabilities from Bauernfeind Business Technologies at a cost of \$6,895.00. **Motion** Muleski to purchase the copier and split the cost according to Finance & Budget recommendations, seconded Siegler. M.C.

WASTEWATER COMMISSION: Commission Member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - Minutes from the August 13, 2008 Commission meeting were reviewed. The plant expansion was reviewed and some discussion was held with Foth regarding Ocean Spray's loading quantities. Ocean Spray is considering sending some of their high strength waste to Veolia landfill instead of the Wastewater plant. This would affect the efficiency of the proposed gas engine generator in regards to methane production. The City will be working with Ocean Spray to determine the best way to proceed. Bid opening for the project expansion will at the end of the month. **Motion** Gaber to accept the Wastewater Treatment Commission report, seconded Siegler. M.C.

SHARED SERVICES COMMITTEES (FIRE SERVICES, POLICE & COURT SERVICES, AND PUBLIC WORKS SERVICES): *Two members of the board were selected to serve on each of the committees with two members from the Town of Grand Rapids board. Board members serving on the Fire Services Committee are Wayne Lambert & Dan Muleski. Board members serving on Police & Court Services are Margaret Billman & June Siegler. Board members serving on Public Works Services are Tammy Steward & Jan Gaber.* **Update on Discussion of Fire Services** – Currently the Village of Biron is assisted by the Town of Grand Rapids for all structural fires in Biron and assisted by Wisconsin Rapids for fire calls at the Biron Mill. The Fire Chiefs and officers have met and discussed ways to service the municipalities more efficiently. The two departments will meet and check out equipment and then will start training sessions together. Discussion is continuing on having Biron respond to any fire structures in the Town of Grand Rapids. **Update on Police & Court Services** – Committee members discussed various options in which the Town of Grand Rapids could assist the Village of Biron with ordinance violations and to what extent Biron would benefit from policing of streets. This could be structured on a limited basis as needed by Biron. The Town of Grand Rapids Police Chief would also be willing to include the village in a Community Watch program and an Auxiliary Police program. The Town of Grand Rapids court system is also servicing the Town of Saratoga. The process of issuing citations and proceeding through the court system could be faster and processed at lower court costs. Several items would need to be considered before Biron could be added to the court schedule such as a working citation system and court representation. Committee will continue to discuss the type of police services that would benefit Biron and what could be provided by Grand Rapids. **Update on Public Works Services** – Committee discussed employees, union contracts, and current services and will continue to review costs before making any recommendations. Currently the Village of Biron and the Town of Grand Rapids crews exchange services for mowing, culvert cleaning and borrowing equipment as needed. **Motion** Muleski to accept the Shared Services Committees report, seconded Steward. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Update on Wood County / Biron Intergovernmental Agreement** – The Village Board will meet in closed session on Wednesday, September 10, 2008 to discuss the terms of the Intergovernmental Agreement. **Report on Meeting Activity** – President Evenson discussed the meetings he had attended. **Motion** Muleski to accept the President's report, seconded Steward. M.C.

ADJOURNMENT: **Motion** Muleski to adjourn the Sept. 8, 2008 board meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk