

REGULAR VILLAGE OF BIRON BOARD MEETING SEPTEMBER 8, 2014

The September 8, 2014 Regular Village Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Susan Carlson, Mark Honkomp, Tammy Steward, Bob Walker, June Siegler and Dan Muleski were present. Also in attendance were: Treasurer Pam Witt, Public Work's Supervisor Bill Vruwink, Larry Koopman from Lampert Lee, and Glenn Speich from MSA.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on August 11, 2014. A few corrections were made to the minutes as to who made the motions and seconded them. **Motion** Walker to approve the August 11, 2014 regular board meeting minutes with corrections noted, seconded Honkomp. M.C.

FINANCE & BUDGET COMMITTEE: Committee Chairperson Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, journal entries and non lapsing accounts and found them to be in order for all departments. **Motion** Walker to accept the Finance Committee report, seconded Honkomp. M.C. By accepting the Finance Committee report, the bills, non lapsing accounts and journal entries were also approved.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts' for August was \$1,731,616.57. Expenses were \$1,098,781.80 which includes expenses for the business park. The checking account balance on hand August 31, 2014 is \$642,596.86. General checking account bills were paid on check #'s 17302-17393 with 6 auto pays, to pay the State, IRS, Deferred Comp and State retirement for payroll deductions. A list of all August bills was included for the board to review. Village Non-Lapsing Fund \$428,982.60. **Water Utility:** Checking \$158,098.68. Money Market \$112,984.72. Water bills were paid on check #'s 3579-3591. **Wastewater Department:** Checking \$55,521.30. Non-Lapsing Fund \$14,342.64. Wastewater bills were paid on check #'s 2705-2712. A list of all checks paid for the water & wastewater departments was included for the board to review. **Motion** Honkomp to accept the Treasurer's report, seconded Evenson. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Dan Muleski reporting. **Public Works Superintendent's Update** – A couple of trees on Cranberry St. need to be taken down. The cost estimate is \$448.00. Committee will look into this further before removing the tree. The Public Works Supervisor would like to submit the urban forestry paperwork. **Motion** Honkomp to accept the grant as presented and send to Urban Forestry, seconded Steward. M.C. We will be reimbursed \$2,500.00. **Motion** Honkomp to accept the Public Works Committee meeting report, seconded Walker. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Susan Carlson reporting. **Water Superintendent's Update** - DNR Glenn Falkowski was here to inspect the water system. He asked the crew to check the old well site to make sure it had been properly capped off. **Motion** Muleski to accept the Water Utility Committee report, seconded Steward. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson June Siegler reporting – **Basketball Court** - the 8 ft posts will cost \$444.00 each. Cara & Greg McDonald will be donating towards the basketball court. Recognition could be made to Cara & Greg McDonald on a pillar similar to the gate pillars. **Cranberry Breakfast** – The Cranberry Breakfast will be held on October 18, 2014. Volunteers are welcome to help. **Motion** Muleski to accept the Safety, Welfare & Recreation Committee report, seconded Honkomp. M.C.

WASTEWATER COMMISSION REPORT: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the August & September Wastewater Commission meetings.** The minutes were available for the board to review. Ground water infiltration has been a problem. The report showed the numbers for the 30 minute settling test were high. The reason for the high readings was unknown; however, they still fell within DNR's effluent numbers. **Motion** Honkomp to accept the Wastewater Treatment report, seconded Evenson. M.C.

PRESIDENT'S REPORT: President Evenson reporting – **Update from MSA / Wellington/ appraisal update** – Wellington stated they were ok with the alignment. The appraisals have been done. Our offers have been generous. The offers will go out to the five residents again. MSA would like to replace the sanitary sewer line on South Biron Drive. It is not a huge expenditure but it is requested that the Public Works committee review this. **Wood County Hazard Mitigation Plan – Motion** Muleski to accept resolution 14-6 to be part of the Wood County Hazard Mitigation plan to allow Biron to eligible for FEMA funds in case of a disaster, seconded Honkomp. M.C. **Earth Payment requests – Motion** Honkomp to accept payment request #3, project B, from Earth in the amount of \$37,189.40, for the sidewalk & street extensions (non EPA eligible), seconded Siegler. M.C. **Motion** Siegler to accept Earth payment request #6, project A for the sanitary sewer and water main extensions, seconded Honkomp. M.C. – Pay request #6, project B for the sanitary sewer and water main & street extension in the amount of \$66,698.07. **Motion** Siegler to accept pay request #6 in the amount of \$66,698.07, seconded Honkomp. M.C. **Eagle payment request** – Eagle's application certification payment request is for \$13,956.00 for work performed on the lift station, generator and electrical panel building. **Motion** Muleski to pay Eagle \$13,956.00 for work performed, seconded Steward. M.C. **Water Light payment requests** - is requesting \$2,635.00 for power from Highway 54 to the panel for aerators and the sign monument. **Motion** Muleski to approve the request from Water & Light in the amount of \$2,635.00 seconded Steward. M.C. with Honkomp against. **Motion** Muleski to approve payment of \$37,635.00 to Water & Light for a 500 foot extension to serve the first 4 lots, seconded Siegler. M.C. The board has received a zoning request from Keith Helmrick and it will be acted on Sept. 22 by the Plan Commission and will then be acted on by the board on the same evening. The public hearing held by the Plan Commission will need a class 2 meeting notice. The zoning request is to change the land in parcel #24-00076 and part of the land in parcel 24-00081B in the business park from A-1 to G-1. **Motion** Muleski to accept the president's report, seconded Honkomp. M.C. **ADJOURN – Motion** Honkomp to adjourn the Regular Board Meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk