



## VILLAGE OF BIRON DRIVEWAY PERMIT

No person shall establish or construct or enlarge a driveway or other access from any parcel to any roadway required to be maintained by the Village without first applying for, and or receiving a driveway permit from the Village of Biron. An approved driveway entrance shall be in place before a building permit can be issued.

- 1) Driveway surfacing may be blacktop or concrete. Concrete surfacing of driveways shall not extend towards the roadway beyond a point of the property line except that a 5-foot cement area poured as a cement sidewalk with 5-foot expansion joints may extend past the property line. If no curb and gutter is present only blacktop can be applied past the sidewalk area to the road. If curb and gutter is present the slope into road grade may be cement at proper curb and gutter installation, which includes rounded edges and no flat surfaces.
- 2) The applicant shall restore the right-of-way to the satisfaction of the Public Works Director and as soon as possible in order to avoid a hazard to the traveling public and excess erosion. All work within the right-of-way shall be performed in such a manner so as not to interfere with traffic on the adjoining roadway.
- 3) All driveway entrances and approaches which are constructed across sidewalks shall be paved in accordance with the requirements for sidewalk construction in sec. 8.07(5) of chapter 8 of the Village of Biron ordinances. When curb or gutter is removed, the new construction shall be of equivalent acceptable material and curb returns shall be provided or restored in a neat workmanship like manner. Driveway surfaces shall connect with the street pavement and sidewalk in a neat workman like manner
- 4) The entire cost of installing and maintaining the driveway access, including restoration, shall be the financial responsibility of the applicant.
- 5) Driveways are a man-made structure and must be 5 feet off the lot line and 10 feet from any other driveway.
- 6) Driveways may not exceed 20 feet in width at the outer or street edge of the sidewalk unless approved by the Zoning Board of Appeals.
- 7) The Public Works Director shall determine if a culvert shall be required and the length and diameter if a culvert shall be required and the length and diameter thereof in conjunction with any driveway construction. The property owner shall be responsible for the cost of the culvert and installation.
- 8) No more than one driveway shall be constructed for any residential lot or premises. Two driveways may be granted with proper lot size after review by the Village of Biron.
- 9) The applicant shall be responsible to call Diggers Hot Line (800-242-8511) prior to the commencement of excavation to permit proper marking of the area.
- 10) The pushing of snow and other materials onto any Village road or County Highway is prohibited by Wisconsin Statutes 86.01, 86.07, 346.94 and/or 941.03.

(over)

11) The applicant agrees to hold harmless and indemnify the Village of Biron, its officers, agents and employees against any loss or damage for any personal injury or property damage sustained by reason of the exercise of this permit.

Applicant's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Owner's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Owner's Address \_\_\_\_\_

Description of Project \_\_\_\_\_

Approximate Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Work to be done by \_\_\_\_\_

If Contractor, Name \_\_\_\_\_

License # \_\_\_\_\_ Phone # \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Owner\* Signature \_\_\_\_\_

\*Signature if applicant is not the owner

The above signed and designated applicant requests permission to construct the driveway on Village road right-of-way and in consideration of being granted permission, binds and obligates himself to construct the driveway in accordance with the description contained herein and sketches, if any, attached hereto, and to abide by the general requirements and location, design and construction requirements set forth on this form.

\_\_\_\_\_  
Village of Biron Authorized Official

Revised May 2016

<b>OFFICE USE ONLY</b>	
Fee:	\$25.00
Cash or Check #	_____
Date Paid	_____