

REGULAR VILLAGE OF BIRON BOARD MEETING JANUARY 12, 2015

The January 12, 2015 Regular Village Board meeting was called to order by President Jon Evenson at the Biron Municipal Center at 6:30 p.m. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Susan Carlson, Mark Honkomp, June Siegler, Tammy Steward, Bob Walker and Dan Muleski were present. Also in attendance were: Treasurer Pam Witt, Public Works Supervisor Bill Vruwink..

MINUTES: Minutes were reviewed from the Regular Board Meeting held on December 8, 2014. **Motion** Muleski to approve the December 8, 2014 Regular Board meeting minutes, seconded Honkomp. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. **Approve all bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** ó Committee reviewed bills, journal entries and non lapsing accounts. **Motion** Steward to accept the Finance Committee report and by doing so also accepts the recommendation of the finance committee to pay the bills and accepts the non-lapsing accounts and journal entries, seconded Siegler. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The total receipts for December was \$1317,797.68. Expenses were \$117,799.71. The checking account balance on hand December 31, 2014 is \$1,559,114.31 which includes tax collection of \$1,296,735.37. General checking account bills were paid on check # 17665-17783 with 10 auto pays, to pay the State, IRS, Deferred Comp and State retirement for payroll deductions. A list of all December bills was included for the board to review. Village Non-Lapsing Fund \$429,562.25. **Water Utility:** Checking \$150,199.46, Money Market \$117,008.09. Water bills were paid on check # 3633-3644. **Wastewater Department:** Checking \$46,579.15. Non-Lapsing Fund \$14,346.26. Wastewater bills were paid on check # 2735-2741. A list of all checks paid for the water & wastewater was included for the board to review. **Motion** Muleski to accept the Treasurer's report, seconded Steward. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Dan Muleski reporting. **Public Works Supervisor's Update** – The Public works Supervisor was questioned if he knew what was underneath the blacktop on the tennis court. He will have to check on that. **Motion** Honkomp to accept the Public Works Committee report, seconded Siegler. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson June Siegler reporting - **Fire Dept Wages** – Committee reviewed the present wages and will present an revised form that may be easier to understand. **Motion** Evenson to approve the payroll proposed, seconded Steward. M.C. **Public Works Supervisor's Update** ó Vince Matarres will do a safety program for a cost of 4,600.00 and then it would be \$800 annually after that. It could be split between water, wastewater, and public works. **Motion** Muleski to approve the cost of the safety program, seconded Steward. M.C. with Mark opposed. The agreement does not state how many sessions annually would be held. We could defer this until February and bring Vince in to talk with the board. **Motion** e tennis court estimate for repaving 120x60 is \$14,000.00. Concrete will be looked into. **Motion** Carlso to accept the Safety, Welfare & Recreation Committee report, seconded Walker. M.C.

PERSONNEL COMMITTEE: Chairperson Tammy Steward reporting. Tyler O'Keefe was hired to fill Tom Gaber's position. Tom retired at the end of 2014. **Motion** Evenson, seconded Siegler to accept the Personnel Committee report. M.C. with Honkomp against. Mark disagrees with the selection methodology. The Assistant Crew leader and the Public Works supervisor decided on which employee to hire and then he was hired. Mark feels it should have gone back to committee as a recommendation before hiring.

WASTEWATER COMMISSION REPORT: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - The board reviewed the minutes from the January 7, 2015 Wastewater Commission report. Several proposals for bids for a study on Volatile fatty acids were reviewed. Strand & Associates proposal was approved by the commission members. They came in as the lowest bidder and includes optional tasks. The cost will be shared 4 ways between the industrial users. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Walker. M.C.

PRESIDENT'S REPORT: President Evenson reporting ó **MSA Update** An approval was requested for the parcel 13 purchase agreement. **Motion** Evenson to approve parcel 13 purchase agreement, seconded Muleski. M.C. Wellington Homes has signed the paperwork for Village acquisition of 4.5 acres. Parcel #2 was offered another small payment to adjust his original payment. The monetary offers are based on increase property valuations approved by the Village Board. **Motion** Muleski to approve the payment request to Wellington Homes, seconded Steward. M.C. **Motions** Muleski to approve the minimal payment request increase to parcel #22, seconded Siegler. M.C. The PSC

requested we do a rate increase. Our water debt ratio went from 110% to 125%. There are ways to get around doing a rate increase. We have the flexibility to amend the project. If we cut \$400,000 from the project costs there would be no need for a rate increase. We could advertise for the project with alternatives. Soil borings need to be done and MSA would solicit for bids and the actual contract could be done with the Village to save costs. The estimate for these soil borings were between \$10,400 and \$12,900. **Motion** Muleski to approve \$10,400 for American Engineering to do soil borings along the project area on South Biron Drive, seconded Honkomp. M.C..
ADJOURN – Motion Honkomp to adjourn the Regular Board Meeting, seconded Muleski. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk