

REGULAR VILLAGE OF BIRON BOARD MEETING JANUARY 8, 2007

The January 8, 2007 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

Present: Trustees: Tammy Steward, June Siegler, Jan Gaber, Margaret Billman, Wayne Lambert by phone, and Dan Muleski. Also in attendance were Treasurer Joyce Komppa, and three residents, two interested parties and Dave Grutzik, Central Wisconsin Engineers.

MINUTES: **Motion** Muleski to approve the minutes from the Regular Board meeting held on December 11, 2007, seconded Lambert. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Siegler reporting. Committee met at 5:30 p.m. on Monday, January 8, 2007 to review all bills for the Village, Wastewater Department and Water Utility. **Motion** Steward to pay all approved Village, Water Utility and Wastewater bills as recommended by the Finance Committee, seconded Gaber. M.C. John Siegler questioned the listing of checks and he is interested in seeing the payroll of the trustees and is not concerned about the employee's payroll. **Insurance Update and Consider Resolution to put the Village Insurance with the Local Property Insurance Fund** – Committee met with various insurance representatives and decided to go with the League of Wisconsin Municipal Mutual Insurance and Local Property Insurance Fund. **Motion** Muleski to accept the Finance Committee recommendation for insurance coverage, seconded Steward. M.C. **Motion** Muleski to accept the Finance Committee report, seconded Steward. M.C.

TREASURER'S REPORT: Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand December 31, 2006 was \$348,582.67. Total receipts were \$376,273.71 which includes tax collections of \$333,113.46. Expenditures were \$72,096.90. Investment accounts through December: Village Non-Lapsing Fund CD's \$408,893.25. **Water Utility:** Non-Lapsing Fund \$279,900.82, Checking \$14,009.29. **Wastewater Department:** Non-Lapsing Fund \$10,260.23, Checking 65,627.90. **Motion** Muleski to accept the Treasurer's report, seconded Steward. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE: Chairperson Billman reporting. **Committee Minutes & Chairperson Report** – Committee chairperson report – no complaints have been received. There is one dog at large that runs deer that is being worked on. **Motion** Muleski to accept the Legislative, Ordinance & Zoning Committee report, seconded Gaber. M.C.

PUBLIC WORKS COMMITTEE: Chairperson Steward reporting. **Committee Minutes and Chairperson Report - Garage Maintenance** – The lights at the garage are being replaced and insulation is being added. Committee would also like approval for ceiling replacement at an estimated cost of \$715.00 and door replacements at an estimated cost of \$725.00. **Motion** Muleski to approve the expenditure not to exceed \$1,500.00, seconded Gaber. Motion was not approved but after discussion concerning the quality of the doors, **Motion** Muleski to amend the motion to approve the expenditure not to exceed \$2,000.00, seconded Gaber. M.C. Our crew will be doing the maintenance work. **Smoking Policy** – Committee recommends a non-smoking policy for the garage, vehicles, park and any equipment. **Motion** Siegler to accept the non-smoking policy as presented by the Public Works committee, seconded Steward. M.C. The policy reads as follows: Purpose: To provide employees with appropriate guidelines regarding smoking in Village buildings and vehicles. Policy: To protect the health and comfort of the public and Village employees, the Village of Biron restricts smoking in all Village owned enclosed buildings, the fenced in area surrounding the Village park, and all Village vehicles. The term vehicle is defined as all licensed and unlicensed, on-road and off-road vehicles, including automobiles, pickup trucks, dump trucks, construction equipment, and other motorized and driven equipment such as lawn mowers, carts, etc. A one-time reimbursement of up to \$65.00 for completion of the Riverview Hospital smoking cessation program is available to employees. Violations of this policy may lead to discipline, up to and including unpaid suspension and / or termination. **Recycling Contract** – **Motion** Siegler to continue with an extension to our current policy for the 2007 contract year, seconded Billman. M.C. Committee will review recycling services mid year. **Motion** Gaber to accept the Public Works Committee report, seconded Muleski. M.C.

WATER UTILITY COMMITTEE: Chairperson Muleski reporting. **Committee Chairperson Report** – Committee met and discussed upcoming projects, timing and costs. **Letter to Public Service Commission Concerning Payment in Lieu of Taxes** – **Motion** Muleski to send an e-mail to the Public Service Commission notifying them that Water Utility will now be making the annual payment in lieu of taxes to the Village. A hard copy will be kept on file, seconded Margaret. M.C. **Motion** Gaber to accept the Water Utility Committee report, seconded Evenson. M.C.

PUBLIC SAFETY, WELFARE & RECREATION COMMITTEE: Chairperson Gaber reporting. **Committee Chairperson Report** – The dishes were ordered after the board approved the purchase at the last board meeting. Committee met jointly with Plan Commission and discussed a Village Recreation Plan. Committee is meeting with one representative from Plan Commission to develop survey questions for the plan. **Motion** Muleski to accept the Public Safety, Welfare & Recreation Committee report, seconded Siegler. M.C.

WASTEWATER TREATMENT COMMISSION REPORT: Commission Representative Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the December 13, 2006 Waste Water Treatment Commission meeting were reviewed. Committee adopted a policy relating to their requirements for outside entities to bring groundwater to their facility. **Motion** Gaber to accept the Wastewater Treatment Commission report, seconded Muleski. M.C.

PRESIDENT'S REPORT: **President Evenson reporting. Repair of Heating and Air Conditioning Units at Municipal Center** - Ron's Refrigeration assessed the HVAC system at the municipal center and reviewed the necessary maintenance with President Evenson and Trustee Muleski. Items still remaining to be repaired will be turned over to committee for review. **Dishwasher Repair** – **Motion** Evenson to approve the dishwasher repairs at an estimated cost of \$563.85 and any additional labor costs, seconded Muleski. M.C. **Bridgewater Statement** – A letter of support for the Bridgewater project was reviewed. After discussion, a variation of the statement will be given to the Tribune for publication. **Motion** Gaber to accept the President's report, seconded Steward. M.C.

ADJOURNMENT: **Motion** Steward to adjourn the January 8, 2007 board meeting, seconded Gaber. M.C.

Respectively submitted,

Debra Eichsteadt, Village Clerk