

## **REGULAR VILLAGE OF BIRON BOARD MEETING FEBRUARY 12, 2007**

The February 12, 2007 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**Present:** Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, Margaret Billman by phone and Wayne Lambert by phone. Also in attendance were Treasurer Joyce Komppa, Public Works Supervisor Rick O'Keefe, and four residents including Tom Hafermann, Wood County Supervisor.

**MINUTES:** **Motion** Muleski to approve the minutes from the Regular Board meeting held on January 8, 2007, seconded Steward. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Siegler reporting. Committee met at 5:30 p.m. on Monday, February 12, 2007 to review all bills for the Village, Wastewater Department and Water Utility. **Motion** Gaber to pay all approved Village, Water Utility and Wastewater bills as recommended by the Finance Committee, seconded Muleski. M.C. **Loan Reduction** – The loan payment for the water tower and sewer water extension loan was paid using non lapsing funds. There is \$34,900.00 plus any interest remaining on the loan which committee would like to pay off in April using funds from the Water Utility. This will be reviewed in March. Committee will review the possibility of getting the borrowed non lapsing public works money back into the non lapsing account by setting up a payment schedule from the Water Utility. Committee does not want to reduce the other Village non lapsing funds any further. **Banking Options** – Currently the Village is using US Bank as our primary checking account bank. After reviewing Wood Trust services, charges and local customer services it was suggested possibly changing to Wood Trust. **Motion** Evenson to allow the clerk and treasurer to change the checking account to Wood Trust at their discretion based on check volume and a convenient time for the transition, seconded Gaber. M.C. **Motion** Lambert to accept the Finance Committee report, seconded Muleski. M.C.

**TREASURER'S REPORT:** Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand January 31, 2007 was \$945,117.00 with January receipts of \$909,470.23 which includes tax collections of \$880,156.06. Expenditures were \$422,305.16 which includes tax payments to taxing entities. Investment accounts through January: Village Non-Lapsing Fund CD's \$308,689.25. One CD was closed out and used for loan reduction. **Water Utility:** Non-Lapsing Fund \$221,146.18, Checking \$20,713.81. **Wastewater Department:** Non-Lapsing Fund \$10,261.97, Checking \$38,057.35. **Motion** Siegler to accept the Treasurer's report, seconded Steward. M.C.

**PERSONNEL COMMITTEE:** Chairperson Lambert reporting. **Committee Chairperson Update** – The position for the Public Works Supervisor / Water Superintendent was offered and accepted by Rick O'Keefe. Rick O'Keefe officially started in this position on January 22, 2007. The dental package that was being looked at had an 18 month waiting period for major services so committee will be researching other dental options possibly a self funded program and consideration to including the clerk and water utility clerk. Any possible offers will be compared to other local municipalities' benefits. **Motion** Lambert to accept the Personnel Committee report, seconded Siegler. M.C.

**PUBLIC WORKS COMMITTEE:** Chairperson Steward reporting. **Committee Minutes and Chairperson Update on Disposal of Non-Landfill Items, Garage Maintenance and Seminar.** Committee **Report - Garage Maintenance** – The lights at the garage have been updated and the floor drains have been cleaned. Committee reviewed window options to replace ones at the garage and will look for windows that are more efficient than the current quotes. Committee reviewed the service with Safety Kleen. This year there was an extra charge for disposal of fluorescent bulbs that had accumulated. Committee will check with other municipalities to see how they dispose of their non-landfill items. The Public Works Supervisor will attend a roads seminar in Tomah and a pavement rating seminar in Stevens Point. **Supervisor's Update** – Two lift station call boxes are not working properly and are being worked on. The Village brush pile has been burned and cleaned up. **Motion** Muleski to accept the Public Works Committee report, seconded Gaber. M.C.

**WATER UTILITY COMMITTEE:** Chairperson Muleski reporting. **Committee Minutes and Chairperson Update on Non-Lapsing Funds** – Committee met and agreed to transfer \$13,000 to the Village general account for debt reduction use on the water and sewer water extension loan. **Water Superintendent's Update** – In addition to the rusty chimney which has been replaced there are a few other minor maintenance items at the well house that will be taken care of. The State report has been returned after the inspection and the well and water tank basically look good – a few minor suggestions were given such as taking care of the rust on landings to save expenses in the future. Committee will review the report at their next meeting. A couple of comments were made concerning the capacity of the well in relationship for handling the Bridgewater Development.

Wisconsin Department of Natural Resources recommends that the water tank be sized for one day of water use storage capacity. Our water tank holds 250,000 gallons and the average daily use is 100,000 gallons. We currently have about 2.5 times the DNR recommended storage capacity. Based on the per capita water use and the number of residential units we are proposing adding with the Bridgewater Development we would increase the daily water usage by 40,000 gallons which would put us at a usage of 140,000 gallons per day. With a 250,000 gallon water tower we have ample water and storage capacity based on the DNR recommendations. **Motion** Steward to accept the Water Utility Committee report, seconded Siegler. M.C.

**PUBLIC SAFETY, WELFARE & RECREATION COMMITTEE:** Chairperson Gaber reporting. **Committee Minutes and Chairperson Update** – Committee is reviewing various shelter house styles and grants for the park. This year the port-a-potty for the park will come from Gotta Go Rentals. **HVAC Maintenance** - The heating maintenance at the hall includes replacement of three fresh air damper motors, two electric wall heaters, and installation of traps in the exhaust vents, changing the height of the exhaust and intake pipes on the roof, installation of air circulation grills in the hallway and conference room doors and installation of light motion and heat sensors in the bathroom. **Motion** Steward to authorize the expenditure up to \$630.00 for the replacement of three air damper motors by Ron's Refrigeration, seconded Muleski. M.C. **Status of the Recreation Survey:** The recreation survey is being worked on and will be brought before the board and plan commission for approval prior to sending the survey out to residents. **Motion** Billman to accept the Public Safety, Welfare & Recreation Committee report, seconded Siegler. M.C.

**WASTEWATER TREATMENT COMMISSION REPORT:** Commission Representative Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the January 10<sup>th</sup> and February 5<sup>th</sup>, 2007 meetings. Commission members finalized the agreement with Ocean Spray. The plant will be expanded to accommodate the Ocean Spray craisin line but the Village of Biron will not have to pay for this expansion. Copies of the agreement will be given to Board members for review. **Motion** Siegler to accept the Wastewater Treatment Commission report, seconded Evenson. M.C.

**METRO DEER MANAGEMENT:** Biron Representative Muleski reporting. *The Metro Deer Management group consists of the Village of Biron, Town of Grand Rapids, Village of Port Edwards, and the City of Wisconsin Rapids. Trustee Margaret Billman has represented the Village at these meetings and spear headed the deer management efforts in Biron. The deer management hunters have been certified by a testing system and have agreed to a code of ethics. The latest meeting was attended by Trustee Dan Muleski.* **Update and Request for Monetary Assistance** - In Biron, the Metro Deer Management group took about 21 deer and within all the municipalities in the group 133 deer were taken – mostly does. The group is only hunting in areas where deer complaints have been received and where they have received permission from the land owner. A letter will be needed from Biron to allow the hunt for the 2007 year starting in February to the end of the normal hunting season. **Motion** Evenson to issue a letter to Wayne Hall, DNR, and Daniel Hobbs to confirm the Village of Biron's continuing participation in the metro deer management program through the calendar year of 2007, seconded Muleski. M.C. with Steward opposed. There is a cost for the deer management program and some type of formula will be developed for distributing those costs and grants will be applied for. **Motion** Siegler to accept the Metro Deer Management report, seconded Evenson. M.C.

**PRESIDENT'S REPORT:** **President Evenson reporting. Economic Development Seminar** – Connie Loden, Director of Heart of Wisconsin Business of Economic Alliance, discussed the scenario planning workshop that was held on January 31<sup>st</sup> and February 1<sup>st</sup> at the Biron municipal center. The workshop participants identified strategic actions to help move the region towards the preferred future using the four broad focus areas of regional collaboration, business innovation, community leadership and civic engagement and a new model of education. The results of this seminar will be used by the Board of Directors of the Heart of Wisconsin Business & Economic Alliance to develop their work plan for 2007 and beyond. **Motion** Muleski to accept the President's report, seconded Gaber. M.C.

**ADJOURNMENT:** **Motion** Steward to adjourn the February 12, 2007 board meeting, seconded Siegler. M.C.

Respectively submitted,

Debra Eichsteadt, Village Clerk