

## **REGULAR VILLAGE OF BIRON BOARD MEETING MAY 14, 2007**

The May 14, 2007 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**Present:** Trustees: Tammy Steward, June Siegler, Jan Gaber, Dan Muleski, and Wayne Lambert. Margaret Billman was approved absent. Also in attendance were Treasurer Joyce Komppa, Public Works Supervisor Rick O'Keefe, Dave Grutzik from Central Wis. Engineers, and two residents.

**MINUTES:** **Motion** Muleski to approve the minutes from the Regular Board meeting held on April 9, 2007 and the special board re-organizational meeting held on April 30, 2007, seconded Gaber. M.C.

**FINANCE & BUDGET COMMITTEE:** Chairperson Siegler reporting. **Committee Chairperson Update:** Committee met at 5:00 p.m. on Monday, May 14, 2007 to review all bills for the Village, Wastewater Department and Water Utility. **Motion** Muleski to pay all approved Village, Water Utility and Wastewater bills as recommended by the Finance Committee, seconded Steward. M.C. The proposed policy for non lapsing funds was reviewed. A sentence will be added to the policy to clarify how non lapsing accounts are reviewed and approved annually. **Motion** Lambert to adopt the non lapsing policy with modifications as discussed, seconded Steward. M.C. **Motion** Lambert to accept the Finance Committee report, seconded Muleski. M.C.

**TREASURER'S REPORT:** Treasurer Komppa reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand April 30, 2007 was \$291,088.33 with April receipts of \$78,847.13. Expenditures were \$107,798.85. Investment accounts through April: Village Non-Lapsing Fund CD's \$308,689.25. **Water Utility:** Non-Lapsing Fund \$221,146.18, Checking \$46,743.86. **Wastewater Department:** Non-Lapsing Fund \$10,371.65, Checking \$55,154.45. **Motion** Gaber to accept the Treasurer's report, seconded Siegler. M.C.

**PUBLIC WORKS COMMITTEE:** Chairperson Steward reporting. **Committee Minutes and Chairperson Update – Street Sweeping** – Committee reviewed a proposal for street sweeping. **Motion** Lambert to spend up to \$700.00 to sweep the streets, seconded Gaber. M.C. **Road Maintenance** – An 85 foot section about 2 ½ - 3 feet wide needs to be re-done on South Biron Drive. It will need a rock base put down first. This area has dipped considerably and allows a fair amount of water to pool. **Sewer Use Fee Increase** – Committee is recommending a 10% sewer use fee increase. The last increase was done in 2004. The minimum billing per quarter would be increased from \$28.60 to \$31.45 and from \$5.72 to \$6.29 per 1000 gallons of usage. **Motion** Steward to increase the sewer use fee by 10% to be effective with the quarterly wastewater cycle that starts June 15, 2007, second Lambert. M.C. During discussion it was suggested that we try to tie our rate structure to the City's to allow for an increase as they increase to offset the costs that they charge us. The extra charges from the Saratoga trunk line upgrade may be TIF eligible. It was also suggested that the Public Works Committee review the STP Urban Funding Program at a future meeting for possible funding for future improvements on South Biron Drive. **Motion** Muleski to accept the Public Works Committee report, seconded Lambert. M.C.

**WATER UTILITY COMMITTEE:** Chairperson Muleski reporting. **Chairperson Update and Water Superintendent's Update** – Committee did not meet in April but will be meeting on the fourth Tuesday of May. The test wells for a possible third well site is scheduled to start on June 11<sup>th</sup> and should run through June 15<sup>th</sup>. The hydrants are being flushed and should be done by the end of this week. **Motion** Gaber to accept the Water Utility Committee report, seconded Siegler. M.C.

**PUBLIC SAFETY, WELFARE & RECREATION COMMITTEE:** Chairperson Gaber reporting. **Committee Minutes and Chairperson Update** – Salt tolerant shrubs were planted along the park fence on South Biron Drive and the area was lined with stones. Garbage can covers were purchased for the park receptacles. The next newsletter will ask for volunteers to put together a Biron float for the 2007 Cranberry Blossom Festival. The fire department met with committee and discussed the fencing for the fire department picnic to allow for a car show. Committee is also reviewing the possibility of have an area wide garage sale or bingo at the hall as part of the fire department picnic. **Motion** Steward to accept the Public Safety, Welfare & Recreation Committee report, seconded Muleski. M.C.

**LEGISLATIVE, ORDINANCE AND ZONING COMMITTEE REPORT:** Committee Members Muleski & Gaber reporting. **Ordinance Violations** – A warning letter had been sent to the owner of the mobile home park and many of the complaints have been cleaned up. There are a couple unlicensed vehicles yet and committee is still working on the barking dog. An acknowledgement will be sent to them stating that the park is better but also noting the areas that still need to be worked on. A list showing the names of residents in the

trailer park is being compiled. **Motion** Siegler to accept the Legislative, Ordinance and Zoning Committee Report, seconded Steward. M.C.

**PERSONNEL COMMITTEE REPORT:** Chairperson Lambert reporting. Chairperson update - The non-union employees health insurance carrier has been changed. It is suggested that the carrier be reviewed every two to three years. The Public Works Supervisor's dental insurance coverage will be self-funded, benefits have been agreed to, and the coverage policy is being worked on. **Motion** Steward to accept the Personnel Committee report, seconded Gaber. M.C.

**ENERGY COMMITTEE REPORT:** Update - The public hearing was held at the Biron Municipal Center on April 30, 2007. The Public Service Commission has reduced the rate for the retained customers. It is hard to say when the sale will be finalized – it could be as short as 30 days or could take until the end of the year.

**WASTEWATER COMMISSION REPORT:** Commission Representative Steward reporting. The cost to the Village of Biron for the upgrade to the Saratoga trunk line was higher. The treatment plant upgrade will cost about 13 million with Ocean Spray paying 8 million of that. The plant has not been upgraded for 20 years. The Village of Biron has a 6.7% share of interest in the plant and we have not heard if we will need to pay a share for the upgrade. **Motion** Siegler to accept the Wastewater Commission Report, seconded Muleski. M.C.

**PRESIDENT'S REPORT:** President Evenson reporting. **Appoint Board of Review Members** – According to the local ordinances the Board of Review consists of the Village President, the Village Clerk and three Trustees appointed by the Village President and confirmed by the Village Board. According to State Statutes one member of the Board of Review has to have completed a training session every two years.. Currently both Tammy Steward and June Siegler have completed the training and are certified until 2008. **Motion** Evenson to appoint June Siegler, Tammy Steward and Jan Gaber as 2007 Board of Review members, seconded Lambert. M.C. **Committee Responsibilities** – The committee responsibilities with changes made from the last board meeting was reviewed. This is used primarily as a guide line for committees and should be updated as necessary. **Resolution for a Section of Johnson Parkway Road Discontinuance** – A resolution was presented to begin the process of abandoning a section of Johnson Parkway from the East line of Van Slate Court and the Southerly extension of the East line of Lot 6, Block 6, being adjacent to Lots 4, 5, and 6 and part of Lot 8, Lots 9, 10, 11 of Block 7. Agreeing to abandon this section of roadway does not commit us to supplying this area with water and sewer. After discussion it was agreed that the discontinuance of this section of road way, possible discontinuance of other platted road ways and the possibility of utilities on Van Slate should be discussed by the Public Works Committee.

**ADJOURNMENT:** Motion Gaber to adjourn the May 14, 2007 board meeting, seconded Lambert. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk