

**PUBLIC HEARING ON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
AND VILLAGE OF BIRON REGULAR BOARD MEETING, NOVEMBER 9, 2015**

The November 9, 2015 public hearing was opened to review the Community Development Block Grant (CDBG) program. Dan Borchardt, MSA representative, reported summary progress of the CDBG. He updated on the program activities, what has been completed, and when the project will be finished. He reviewed the budget for the CDBG, what has been paid out and what was left of remaining funds. Members of the public Mike Schoenholz, Cindy Henke and Mary Schmitz were present. Questions were addressed such as were there any other CDBG grants applied for. Borchardt responded no and that only one block grant can be open at a time. President Evenson asked if there were any other public comments to be made. Hearing none, **motion** by Muleski, seconded Walker to close the public hearing at 6:40 p.m. M.C. **CALL TO ORDER:** The November 9, 2015 Regular Board Meeting was called to order by President Jon Evenson at 6:40 p.m. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Mark Honkomp, Tammy Steward, Bob Walker, Dan Muleski, Susan Carlson and June Siegler were present. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, and MSA representative Daniel Borchardt.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on October 12, 2015. **Motion** Honkomp, seconded Siegler to approve the minutes from the October 12, 2015 Regular Board Meeting. M.C.

PUBLIC COMMENT: Muleski reported Tom Haferman contacted him regarding the land exchange and sewer on waterfront property. Asked if he was able to get a variance for setback and is exploring his options at this time. This will be referred to the LOZ Committee. Walker reported he was contacted by two citizens on Shore Acres Drive who are seeking expedited installation of the street lights.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. Walker reported the committee met twice to work on the budget. All bills were in order. A 2016 budget overview was given. A public hearing on the budget will be held November 30 at 6:00 p.m. **Motion** by Walker, seconded Steward to approve the preliminary 2016 budget for purposes of posting. M.C. Muleski requested to carry over \$15,000 from the 2015 to 2016 for Shore Acres street lights project. **Motion** by Evenson, seconded Muleski to create a non-lapsing fund for the purpose of transferring the \$15,000. M.C. **Motion** by Walker, seconded Steward to accept the Finance and Budget Committee report. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to Finance Committee are: receipts for October 2015 are \$393,331.48. Expenses were \$490,652.85. General checking account bills were paid on check # 18420-18518 with 2 auto pays to pay IRS and Deferred Comp for payroll deductions. A list of all October bills was included for the board to review. Village Non-Lapsing Fund \$561,446.59. **Water Utility:** Checking \$103,166.08 Money Market \$426,060.28. Water bills were paid on check # 3729-3739. **Wastewater Department:** Checking \$16,650.27. Non-Lapsing Fund \$14,352.21. Wastewater bills were paid on check # 2784-2788. A list of all checks paid for the water & wastewater was included for the board to review. **Motion** Muleski, seconded Carlson to approve the Treasurer's report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Dan Muleski reporting. **Public Works Supervisor's Report** - Vruwink reported South Biron Drive and 32nd Street have been crack sealed. Road ratings were done by Fahrner and submitted to the Department of Transportation. **Motion** Honkomp, second Walker to approve Public Works Committee report. M.C.

WATER UTILITY UPDATE: Chairperson Susan Carlson reporting. **Water Superintendent's update** – Well #2 motor is being repaired. Transfer switch needs repair and Vruwink stated he is working on finding a relay. **Motion** Carlson, seconded Evenson to accept the Water Utility Committee report. M.C.

SAFETY & WELFARE COMMITTEE REPORT: Committee Chairperson June Siegler reporting. The cranberry breakfast was a big success with an increase of 75 customers over last year. The Board offers their heartfelt thanks to all volunteers who made this project a success. The Steve Bell family donated \$2,800 for fencing around the tennis court. Park restrooms are closed for the season. **Motion** Honkomp, seconded Muleski to accept the Safety & Welfare Committee Report. M.C.

WASTEWATER COMMISSION REPORT: Commission member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the*

Village of Biron Board of Trustees is an acting member of the Commission. **Motion** Muleski, seconded Walker to accept the Wastewater Treatment Commission report. M.C.

MSA UPDATE: Dan Borchartd reported the South Biron Drive project is going well. The substantial completion date is November 27. There will be a progress meeting this week in Baraboo. The road should be open in two weeks. The speed limit will be 25 mph from County Highway U to the city line on South Biron Drive. **Motion** Walker, seconded Siegler to approve the MSA update. M.C.

PAYMENT REQUEST: **Motion** Honkomp, seconded Muleski to pay Earth bill #4. M.C. **Motion** Muleski, seconded Steward to pay Janke General Contractors Project B and C bills. M.C.

PRESIDENT'S REPORT: **Motion** Walker/seconded Evenson to approve the assessing, consulting and appraisal agreement from Pauls & Associates. M.C. **Motion** Honkomp, seconded Muleski to approve the President's report. M.C.

CLOSED SESSION: **Motion** Honkomp, seconded Carlson at 7:45 p.m. to go into closed session according to State Statutes 19.85 1(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

OPEN SESSION: **Motion** Muleski, seconded Walker at 8:20 p.m. to go out of closed session. M.C.

ADJOURN – Motion Walker, seconded Muleski to adjourn the November 9, 2015 Regular Board Meeting at 8:20 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President