

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – JULY 9, 2018**

The July 9, 2018 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Mark Honkomp, Bob Walker, Tammy Steward, Dan Muleski, Sue Carlson and June Siegler. Also present: 3 guests

MINUTES: Minutes were reviewed from the June 11, 2018 Regular Board meeting. **Motion** Honkomp, second Walker to approve the minutes as printed. M.C.

PUBLIC COMMENT: None

ACTION ON PUBLIC HEARING HELD JULY 9, 2018: a public hearing was held on today's date at 6:00 p.m. to accept public testimony on the proposed Sewer Service Area boundary amendment. **Motion** Walker, second Honkomp to approve the boundary amendment to add a half mile of Huffman Road right-of-way to the Sewer Service Area so sanitary sewer can be extended from the Biron Business Park north to the proposed Bridgewater Development and neighboring areas. M.C. The Wood County Department of Planning and Zoning will forward the Village's recommendation to the Wood County Board for their approval at its next meeting.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. The committee met on today's date at 5:30 p.m. Bills, non-lapsing accounts and journal entries were in order for the Wastewater Department, Water Utility and Village. **Motion** Honkomp, second Walker to approve the bills for the Village and Wastewater Department. M.C. The committee reviewed a proposal from a website vendor. **Motion** Walker, second Honkomp to remain with our current website vendor and to approve a one-time cost of \$250 to update the website to be more mobile friendly. M.C. **Motion** Siegler, second Walker to approve the Finance and Budget Committee report. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: Receipts for June 2018 were \$11,327.45. Expenses were \$84,178.21. General checking account bills were paid on check # 20679-20737 with 5 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of June bills paid from the general fund was included for the Board to review. Village Non-Lapsing Fund \$837,733.44. Utilities Checking: \$149,407.03. Money Market \$425,488.42. Utility bills were paid on check # 4045-4061. Non-Lapsing Fund \$14,407.03. A list of all checks paid for utilities was included for the Board to review. **Motion** Muleski, second Walker to accept the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: Chairperson Mark Honkomp reporting. The committee will be meeting later this month to adopt an employee evaluation form and a process to conduct the evaluations. **Motion** Honkomp, second Evenson to accept the Personnel Committee report. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. Connecting to utilities continues to be an issue. A committee meeting will be scheduled for later this month. Preliminary discussion needs to take place on boat slips, storage, maintenance. **Motion** Honkomp, second Siegler to accept the the Legislative, Ordinance & Zoning Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Manholes need repair on Cardinal Street, between Otter and Badger Streets, and the tennis court parking lot. **Motion** Muleski, second Walker to accept the quote from Hydro Klean for \$10,134.00, to be paid from non-lapsing account 416517. M.C. The Village received an A+ grade on the Compliance Maintenance

Annual Report (CMAR) for being proactive with pump inspection and maintenance as well as camera inspection of sewer mains. **Motion** Walker, second Steward to approve Resolution 18-1 approving submittal of the CMAR report for the fiscal year ending 12/31/2017. M.C. Canadian National railroad would like to see the tracks at the Nine Dragons wood yard on South Biron Drive redone but the mill is ultimately responsible for the repairs. Vruwink has been in contact with the mill manager about the condition of the tracks. **Motion** Muleski, second Walker to approve the Public Works Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson June Siegler reporting. A new radio receiver has been ordered for the emergency warning siren on the mill boiler house. Dead or dying trees at the park will be replaced using unused grant funds. **Motion** Honkomp, second Steward to approve the Public Property, Safety & Recreation Committee Report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Susan Carlson reporting. LNJ Landscaping refuses to accept responsibility for damaging two fire hydrants on HWY 54 in April. The Board concurs with the Public Works director to file a small claims action. **Motion** Walker, second Honkomp to accept the Water Utility Committee report. Steward abstained. M.C.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the June 6th meeting were available for review. **Motion** Muleski, second Evenson to approve the Wastewater Commission report. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dan Muleski reporting. ISO-100 must be completed online now; no in-house testing allowed any longer. The BVFD Picnic will be August 11 at the Biron Municipal Center. **Motion** Honkomp, second Siegler to approve the Volunteer Fire Department report. M.C.

CLERK'S REPORT: The TID 2 project plan amendment timeline was presented to the Board and is expected to be completed before the end of the year. The Village received a dividend from the League of Wisconsin Municipalities Mutual Insurance. The Clerk reported she will be completing the third year of the Clerk's and Treasurer's Institute next week and will graduate July 12. **Motion** Muleski, second Walker to approve the Clerk's Report. M.C.

PRESIDENT'S UPDATE: Bridgewater project: Lampert-Lee Associates completed a sewer and water redirection plan which will be submitted again for bids. Staff from the DNR will be meeting with President Evenson and Classic Development on July 11 to tour the project area. There are several potential tenants interested in locating in the Biron Business Park. **Motion** Muleski, second Honkomp to accept the President's report. M.C.

ADJOURN: **Motion** Honkomp, second Walker to adjourn at 7:35 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President